Minutes of the Joint CUPE 951/University Occupational Health and Safety Committee meeting held in Sedgewick B125 at 2:30 p.m. on Thursday March 1, 2018.

Present:
Worker Representatives: Employer Representatives: Committee Resources:
Christine Currie*Steve Gorham Gavin St. Michael
Kara White Chris Smith
Alex Adrock Allison Eddy

*Chair of meeting

Regrets: Lynn Meyers, Pat Shade

1 Welcome and Introductions

2 Approval of the Minutes and Agenda

2.1 The minutes of the February 1, 2018 meeting were reviewed and approved.

2.2 The agenda was approved.

3 Business Arising

3.1 Local Safety Committees – Gavin advised that all the joint LSC’s have completed their annual evaluations and reviewed them. He also noted that the four Employers’ Advisers webinars for new joint committee members are being adapted into CourseSpaces for UVic employees.

3.2 Campus Security Update – Allison advised that UVic Alerts were not used during last month’s tsunami alert the situation would not have affected UVic, only certain low lying areas. She also noted that Active Threat training is still available for units that would like it. The BEC/FEC training is also available. She reported on locker thefts in the MacLaurin music wing and CARSA. Allison also detailed a memo from the Oak Bay fire department which outlines the legal requirement (Bylaw #3802) to evacuate the building during a fire alarm. She added that the Campus Security annual report will be released next week.

3.3 University Safety Committee Update – Kara advised that USC reviewed 2017 WorkSafeBC claims summaries and OHSE training statistics. She also noted that the extreme weather webpage is popular with ~2000 visits due to the recent snowfall.

4 Incident Reports

4.1 Incident Reports - There were four new CUPE 951 incidents to report for February that Gavin summarized:
   o Childcare – lifting child, strain in lower back; report only
5 New Business

5.1 Members Working Alone – Christine noted that Pat added this to the agenda. Gavin advised that there are specific written procedures and check-in requirements for staff members who are working alone in various departments including Facilities and Research Services.

5.2 Vacant management position – Gavin advised that Neil has resigned his position on this committee due to time constraints. Gavin will try to recruit a replacement.

Adjournment
The meeting adjourned at 2:54 p.m. The next meeting scheduled for 2:30 pm on April 5, 2018 in Sedgewick B125.