

MINUTES

Date: Tuesday, June 30, 2026

Time: 2:30 – 3:38 p.m.

Place: BEC 402

Present	Present	Regrets/absences
Terri Lacourse, Faculty Association	Rob Johns, Manager Emergency Planning (<i>alternate</i>)	Nykita Downie, CUPE 951
Ted Grosson, CUPE 4163	Melissa Kiel, ATRS Director, Recreation & Marketing Engagement (<i>alternate</i>)	Ron Granados, FMGT Director, Maintenance & Operations
Lynne Johnson, CUPE 917	Andy Mavretic, Director OHSE	Lori Zehr, ATRS Director, Operations & Infrastructure Development
Ori Granot, PEA	Kane Kilbey, AVP Human Resources (Chair)	Jess Maclean, Director CSEC
Darian Sernoski, CUPE 951 (<i>alternate</i>)		

1. Approval of the Agenda –

Motion: to approve with the agenda. **Carried.**

2. Approval of the Minutes

Motion: to approve the minutes from May 26, 2026. **Carried.**

3. New Business

a. Consultation topic: Ergonomics

Tine provided an overview of the university's ergonomics program which has a focus on prevention and education. The [HR website](#) provides many resources such as links to the online courses in Brightspace for office ergonomics, manual handling, laboratory ergonomics as well as various guides and checklists. Tine noted information about the loan program for accessories, sit stand desks, and chairs will be updated soon and will include photos and descriptions. Tine will share this test website with the committee.

4. Emergency Planning (EP) –

Rob is continuing to plan for major seasonal changes, in alignment with Environment Canada's heat warning protocols.

Rob reported that the Engineering Computer Science Expansion (ECSE) building is close to completion with classes to start in the fall. New labs are located on the Ring Road side of the building. The full capacity of the building is now 2900 people.

He also noted that emergency procedure posters have been updated in the plexiglass holders across campus. A fourth new poster will be added soon for information on harm reduction. [Training](#) will resume in the fall with registration via Learning Central as well as campus fire drills will restart.

5. Business Arising**a. WSBC inspection report (IR) – DTB**

Andy advised the building report was provided to WSBC in response to health concerns reported by some occupants in the David Turpin Building. The report included review of HVAC operation, fume hood records, air quality, water quality, hazardous materials, chemical inventory, labs and roof top installations. WSBC accepted this report, which was also shared with DTB occupants via the MATH department, Social Sciences, and the DTB/Cornett LSC.

There were no safety issues identified in any of these areas, however FGMT noted a build-up of dust/dirt on air intake grilles for cleaning, and OHSE is arranging for specialized testing of radio frequency (RF) emissions in response to occupant concerns from the installations on the roof (weather station and wall-clocks transmitter system). Testing includes the roof as well as the 4th and 5th floors of DTB, and the results should be available in a couple of weeks.

Terri noted that the worker representatives listed on page 4 of this IR are not from the labour organization that is cited. Andy advised that the WSBC inspector requested to speak with DTB/Cornett LSC members and was provided with their current membership list.

Terri also noted that some IRs will cite that the worker representative was “not available” and that this does not seem accurate. Terri suggested that WSBC should either leave this section blank or note “not required”, if they did not ask to speak with an employee. Terri asked if employees are entitled to a representative during these IR visits. Andy advised that whenever OHSE is involved in an inspection they facilitate and respond to any request of the Officer, which typically involve a visit to a work area and interaction with workers.

Andy will follow-up with the WSBC Officers for clarification on the information in these reports.

6. WorkSafeBC**a. May 2026 claims report**

Elizabeth reviewed the 1 time-loss claim from May that was submitted to WSBC.

b. Inspection report (first aid)

Andy provided an overview of the inspection report from WSBC regarding the university’s campus first aid program and risk assessment. The WSBC Officer was provided with documents, visited Campus Security to inspect first aid kits, and visited CARSA’s first aid room. The inspection report focused on less accessible spaces on campus (e.g. confined spaces, high angle work, catwalks, roof-top areas, labs, ammonia plant) where rescue may be required before first aid could be administered. The Officer requested detailed information about all hazardous areas on campus. OHSE is preparing a report of those areas working with FMGT and CSEC, and confirming general rescue provisions with the fire department for campus, including agreements for rescue in specialized emergency situations (confined spaces and high angle work). The report will be provided to WSBC shortly for their review.

Terri asked if the inspection is related to first aid for both on and off-campus activities. Andy advised this IR is about first aid requirements on campus (main campus, ISC and Queenswood), where CSEC provides first aid services, and does not pertain to off-campus facilities or activities.

7. Other Business - none

*Meeting adjourned at 3:38pm. Next meeting is scheduled for:
Tuesday, July 28, 2026 in BEC 402*