

MINUTES

Date: Tuesday, January 27, 2026

Time: 2:30 – 3:14 p.m.

Place: BEC 402

Present	Present	Regrets/absences
Terri Lacourse, Faculty Association (Chair)	Kane Kilbey, AVP Human Resources	Nykita Downie, CUPE 951
Lynne Johnson, CUPE 917	Ron Granados, FMGT Director, Maintenance & Operations	
Ted Grosson, CUPE 4163	Andy Mavretic, Director OHSE	
Ori Granot, PEA	Jess Maclean, Director CSEC	
Darian Sernoski, CUPE 951 (alternate)	Rob Johns, Manager Emergency Planning (guest)	

1. Approval of the Agenda –

Motion: to approve with the agenda. **Carried.**

2. Approval of the Minutes

Motion: to approve the minutes from December 16, 2025. **Carried.**

3. Emergency Planning (EP) –

Rob summarized several initiatives EP is involved with. A renewal of training related to the ammonia plant was provided to staff working in the ISC. Neil Bryant, Senior Manager, Security Systems & Admin Services, is leading a review process of Standard Operating Procedures (SOPs) as they relate to EP. In partnership with local post-secondary campuses, Rob participated in a lock-down drill at the new [John Horgan Campus](#). Dorothy, EP Coordinator, is working on a hazard and risk analysis and the effects on the university.

Rob reviewed the flooding incident that occurred on the 3rd and 2nd floors of the Mearns Centre library in December due to the heavy rain. A response was mounted using site response team concepts. Rob (EP), Ron (FGMT) and Ben McAllister (Risk Management) attended on site with assistance from CSEC. Two hazardous materials companies have been engaged to assist FGMT with the recovery phase. Ron noted recovery takes time as it involves ensuring the area is fully dry before remediation starts. As of today, the library is fully open with some carpet tile replacements and minor repairs in progress. Rob shared that some external groups also use the library. In the debrief about this incident, communication with these external groups will be included in documentation.

Andy noted that library employees also took action to protect and move books from the flooded areas in the first hours, before UVic site response attended. Incident reports from those employees noted concerns about potential asbestos exposure from the ceiling tiles that fell. An incident investigation has been scheduled to review the concerns and identify any corrective actions needed. Ron advised that the affected areas have been remediated, including air clearance testing, for safe re-occupancy.

4. New Business

a. Consultation topic: Exposure Control Plans (ECP)

Andy summarized that ECPs are required, as per WorkSafeBC, when an employee may be exposed to air contamination above 50% of its exposure limit, a biological agent or other hazardous substances. Seven departments as well as researchers using risk group 2 pathogens and/or hazardous drugs (previously called cytotoxic drugs) maintain their own ECPs in consultation and annual review with OHSE. Lynne enquired whether UNFS would need an ECP. Andy will check with the biosafety officer and indicated that ECPs are generally for those employees/units where the assigned job duties create an exposure risk.

The university's [communicable disease \(CD\) prevention plan](#) has been updated with removal of links that are no longer provided by the BC CDC. Andy noted the Building Ventilation (HVAC Systems) and Enhanced Ventilation sections will be updated later this year and reviewed with USC. Ron advised a review of HVAC systems as per the new ASHRAE Standard 241 is in-progress. This Standard was developed post-COVID and now differentiates between "normal" and "cold/flu season" HVAC programming.

Part of the CD plan update includes review of the university's self-assessment and sick leave protocol. Links in the document have been updated, and item 2 of "Purpose" will be revised for clarity.

5. WorkSafeBC

a. December claims report

Elizabeth reviewed the 3 claims submitted to WSBC which were two time-loss claims (UNFS, FMCS) and one health care claim (FMCS). Ori recently attended an incident investigation regarding an employee who slipped and was injured when trying to walk around a large puddle that formed near the Petch fountain and the Quad after heavy rain. Andy advised a FMIS request should be created for FGMT to review. Ron advised this drainage issue is in next year's project plans for FGMT.

b. 2025 WSBC Inspection Report summary

Andy summarized the inspection reports that were issued in 2025. There was one prevention order regarding the university's violence prevention program. The order was addressed and the university is in compliance, with no warning letters or penalties issued in 2025.

6. Other Business

Ori provided a big thank you to Ron and the FGMT team for taking care of the moss on stairs, exits and loading zones. The areas are clean and look great! Ted enquired about the electric sweeper that was discussed at a previous meeting. Ron noted this purchase is pending and awaiting some decisions on funding.

*Meeting adjourned at 3:14pm. Next meeting is scheduled for:
Tuesday, February 24, 2026 in BEC 402*