

MINUTES

Date: Tuesday, February 24, 2026

Time: 2:30 – 3:10 p.m.

Place: BEC 402

Present	Present	Regrets/absences
Terri Lacourse, Faculty Association (Chair)	Ron Granados, FMGT Director, Maintenance & Operations	Nykita Downie, CUPE 951
Lynne Johnson, CUPE 917	Rob Johns, Manager Emergency Planning (<i>alternate</i>)	Kane Kilbey, AVP Human Resources
Ted Grosson, CUPE 4163	Lori Zehr, ATRS Director, Operations & Infrastructure Development	
Ori Granot, PEA	Jess Maclean, Director CSEC	
Jasper Pettman, CUPE 951 (<i>alternate</i>)	Andy Mavretic, Director OHSE	

1. Approval of the Agenda –

Motion: to approve with the agenda. **Carried.**

2. Approval of the Minutes

Motion: to approve the minutes from January 27, 2026. **Carried.**

3. Emergency Planning (EP) –

Rob advised Active Threat information sessions are filling up with additional sessions scheduled as there is increased awareness on this important topic in the wake of the Tumbler Ridge tragedy. Registration is available from UVic [Learning Central](#).

Ammonia plant emergency response training continues with the ATRS facility attendants and previously the occupants in ISC, Alumni Relations. A recent maintenance check on February 2, which set-off the alarm system, resulted in an effective response from occupants when hearing the alarm.

Rob visited the BC Ambulance Communication Centre recently. This was an opportunity to connect with our emergency response partners and continue efforts to improve and refine response protocols. Rob provided feedback during the visit on a call-taker communication (script) regarding muster stations at UVic, and which was corrected immediately. Ori commented that these types of visits should be regularized to ensure communications and protocols are reviewed as part of our practice. Rob also indicated that he visits Saanich Fire Department to maintain relationships and review/improve response protocols.

4. New Business

a. Consultation topic: Health and Safety Training

Andy summarized the various institutional [health and safety courses](#) offered through OHSE for research safety programs and all-staff/faculty, along with training uptake for 2025. Ted asked how employees are made aware of the mandatory training courses. Andy advised that new employees receive an auto-email prompt through new employee onboarding, but that there are also some appointments (e.g. casual hires) where the prompts are not automated or that require the supervisor to advise the employee. He also noted that for courses with an expiry date Learning Central will now send an auto-email reminder directly to the learner to

complete a refresher. Lynne asked whether the [joint local safety committee](#) training offered through OHSE is a requirement for joint union/management committees. Andy indicated those committees have flexibility to take courses through other providers or as directed by their union leadership but may also take the UVic LSC/USC course at their discretion.

5. WorkSafeBC

a. [2025 WSBC annual claim summary](#)

Andy presented the annual year-end claims performance and an overview of the university's WSBC insurance premiums, injury and duration rates, return-to-work results and incident investigations completed from the previous year.

b. [January 2026 claims report](#)

The January claims were reviewed, which included 8 time-loss and 1 health care only claim.

6. Other Business

None

*Meeting adjourned at 3:10pm. Next meeting is scheduled for:
Tuesday, March 31, 2026 in BEC 402*