

MINUTES

Date: Tuesday, April 28, 2026

Time: 2:30 – 3:15 p.m.

Place: BEC 402

Present	Present	Regrets/absences
Ted Grosson, CUPE 4163 (Chair)	Rob Johns, Manager Emergency Planning (<i>alternate</i>)	Nykita Downie, CUPE 951
Lynne Johnson, CUPE 917	Ron Granados, FMGT Director, Maintenance & Operations	Kane Kilbey, AVP Human Resources
Jasper Pettman, CUPE 951 (<i>alternate</i>)	Lori Zehr, ATRS Director, Operations & Infrastructure Development	Terri Lacourse, Faculty Association
Ori Granot, PEA	Jess Maclean, Director CSEC	
Elizabeth Borycki, FA (<i>alternate</i>)	Andy Mavretic, Director OHSE	

1. Approval of the Agenda –

Motion: to approve with the agenda. **Carried.**

2. Approval of the Minutes

Motion: to approve the minutes from March 31, 2026. **Carried.**

3. Emergency Planning (EP) –

Rob reported that one of the five designated Emergency Operations Centre (EOC) directors is retiring so the selection process for a new director has begun. Active Threat training sessions [continue to be offered](#) and are facilitated by Dorothy Eggenberger.

Rob reviewed how different post-secondary institutions in Canada may use various emergency alert systems. [UVic Alerts](#) is the university’s mass notification system. With the [UVic SafetyApp](#) being one of the fastest ways to receive alerts on a mobile device.

Fire drills across campus have been scheduled for 2026 and will resume in May and training exercises for the EOC and site response teams will take place in May and June.

4. New Business

a. Consultation topic: Respiratory Protection

Andy reviewed the university [respiratory protection](#) program and provide updates on fit-testing activities completed in the prior year for both employees and students. FMGT also fit-tests employees who require a respirator for identified job activities.

b. Consultation topic: Outdoor Air Quality

Andy reviewed the university’s plans and resources related to summer [heat safety](#) and [outdoor air quality](#). EP, OHSE and UCAM meet annually to review communications and notification messaging to the campus community. Rob noted that Environment Canada is aligning with provincial standards on [AQHI](#), primarily related to wildfire smoke conditions. The committee enquired whether bike commuters to the university need consideration during heat events and whether cooling stations could be set-up or particular buildings noted as being cooler to work in. OHSE and FGMT will review these ideas. Ron noted that historically, research-based buildings have systems installed primarily for equipment cooling and temperature control. Ori recalled the recommendations for [handling and storing](#)

[chemicals during hot weather](#); this information is currently on the chemical safety webpage and a link will be added on the heat safety webpage.

c. Transport Canada inspection

Andy reviewed the recent regulatory inspections by TC. Last year, the university joined the registry for shipping and receiving dangerous goods which identified both on and off-campus locations. ONC's MTC location and [CfAR](#) (near Sidney airport) were inspected as they both primarily ship and receive lithium-ion batteries. Both locations were found to be in compliance.

5. WorkSafeBC

a. March 2026 claims report

Elizabeth reviewed the 2 time loss claims and 1 health care claim submitted to WSBC in March.

b. WSBC first quarter claims summary

Andy reviewed the Q1 claims summary. Overall, claim costs are higher than Q1 in 2025.

c. Inspection report

Andy advised that FMGT contacted WSBC regarding a query about non-asbestos containing drywall. WSBC reviewed the university's asbestos management program which was found to be in good standing (no orders issued).

6. Other Business

None

*Meeting adjourned at 3:15pm. Next meeting is scheduled for:
Tuesday, May 26, 2026 in BEC 402*