

**JOINT CUPE 951/UNIVERSITY
OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETING**

Minutes of the meeting held Thursday, September 12, 2024 at 11:30 a.m. (via Zoom)

Worker Representatives	Employer Representatives	Ex-Officio
Present: Nykita Downie Co-Chair ** Susie Dancer	Lynn Meyers, Co-Chair * Trish Atchison Allison Eddy	Andy Mavretic, Director, OHSE (or Jaclyn Davidson, AD, OHSE)
Regrets: Amy Issel		

* Chair of Meeting (2024)
** Minutes (2024)

1. Welcome

2. Approval of Agenda and Minutes

2.1 Approval of Agenda

- The agenda was approved

2.2 Approval of Minutes – May and August meeting

- The minutes were approved as circulated
- May agenda reapproval – attendance block correction and minutes taken
 - 3.2 – Fiona did give update
 - change 3.3 and 3.2 for order to reflect agenda – approved to correct

3. Business Arising

3.1 Local Safety Committee (LSC) Update

Andy provided the following update:

- AED active project – notice to LSCs about locations
- Residence Building has their own naloxone project on the go
- Make awareness of where they are going – specifically located – no timetable hopefully this fall



3.2 Personal Safety Coordinator/CSEC update

Allison provided the following update:

- Still trying to replace Fiona – bridging the gap for the committees
- Busy start to the term
- Graffiti on move in day
- Good news on party front – test for CSEC
- Lost of police presence – planned protest last Friday of thunder fest
- New training coordinator – David Elder
- Training on learning Central – emergency preparedness
- Active threat – Oct and Nov

3.3 University Safety Committee (USC) Update

Nykita provided the following update:

Emergency Planning (EP)

- Rob reviewed the EP training sessions that are in development for the fall registration. He has also been providing training to RESS community leaders working in the Sngequ House and Cheko'nien House, in particular.
- EP is involved with the harm reduction plan for campus. New signage will be posted with the naloxone kits. This signage will indicate where you are in the building, if a call to emergency services is made, to help them find your location.
- AED project update
Andy reported that the project, led by Chandra from VPFO, is moving forward to establish AED locations across campus. AEDs will be co-located with naloxone kits. The working group has selected a supplier and FMGT will be completing the installations. Supply is limited at this time with more AEDs on order for further installation across campus. There is anticipated being ~40 AED locations, although this number is not confirmed yet. Installation of AEDs will be prioritized in buildings with higher populations and/or longer hours.
- First aid review update
Andy advised that OHSE and CSEC continue to review the new first aid regulations that will come into effect for November, as per WorkSafeBC. The new requirements include an enhanced risk assessment, review of first aid training and kits with an increase in CSEC officers per shift, identification of a first aid room, and a review of hazards and injuries most likely to occur on campus.

4. Incident Reports

4.1 Monthly CUPE 951 WorkSafeBC accidents/incidents – August Report

- 2 – one time loss/approved and one health care/pending



5. New Business

- 5.1 Employer replacement for co-chair - Laurelle Inouye – confirmed by Vanessa Cartwright
October is cancelled due to no employer representation
Laurelle Inouye will be coming to observe November meeting

6. Adjournment

The meeting adjourned at 11:58am

Next meeting: Thursday, November 14th at 11:30 a.m. (*via Zoom*)



University
of Victoria

