

**JOINT CUPE 951/UNIVERSITY  
OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEETING**

**Minutes of the meeting held Thursday, February 13, 2025 at 11:30 a.m. (via Zoom)**

Worker Representatives	Employer Representatives	Ex-Officio
<b><i>Present:</i></b>		
Nykita Downie Co-Chair **	Laurelle Inouye Co-Chair *	Andy Mavretic, Director, OHSE
Heidi Neeves	Trish Atchison	(or <b>Jaclyn Davidson</b> , AD, OHSE)
	Allison Eddy	
<b><i>Regrets:</i></b>		
Susie Dancer		
Amy Issel		
		* Chair of Meeting (2025)
		** Minutes (2025)

## 1. Welcome

## 2. Approval of Agenda and Minutes

## 2.1 Approval of Agenda

- The agenda was approved check

## 2.2 Approval of Minutes – January 09, 2025 meeting

- The minutes were approved as circulated check

### 3. Business Arising

### 3.1 Local Safety Committee (LSC) Update

Jaclyn provided the following update:

- Annual evaluations - we are good all up to date
- AED roll out
- AED website – <https://www.uvic.ca/info/aed-opioid-emergency-kits/index.php> and resources
- JCC level one B wing
- Info on the safety app as well

### 3.2 University Safety Committee (USC) Update

University  
of Victoria

Nykita provided the following update:

Jaclyn summarized that ECPs are required, as per WorkSafeBC, when an employee may be exposed to air contamination above 50% of its exposure limit, a biological agent or other hazardous substances. Seven departments as well as researchers using risk group 2 pathogens and/or hazardous drugs (previously called cytotoxic drugs) maintain their own ECPs in consultation and annual review with OHSE. The university's communicable disease (CD) prevention plan is also included in the annual ECP review. Jaclyn reports it is current and aligns with WSBC and the BC CDC public health guidance for post-secondary institutions.

### **3.3 Personal Safety Coordinator/CSEC update**

Allison provided the following update:

- please continue to check Learning Central for any emergency preparedness or Active Threat training opportunities, more sessions to be added soon
- please use the UVic website as a good source of information for any weather-related announcements or notices
- don't call dispatch unless its important – some have been calling for weather updates

## **4. Incident Reports**

### **4.1 Monthly CUPE 951 WorkSafeBC accidents/incidents – January Report**

- One – HealthCare - pending

## **5. New Business**

### **5.1 None**

## **6. Adjournment**

The meeting adjourned at 11:43

**Next meeting:** Thursday, March 12<sup>th</sup> 2025 at 11:30 a.m. (*via Zoom*)

