WORK SAFE BC

6951 Westminster Highway, Richmond, BC
Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5
Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

Prevention Services Division
Administrative Warning
RFS 202621072904Z

Administrative Warning from WorkSafeBC

Pursuant to section 84 of the *Workers Compensation Act* (the "Act"), the employer must promptly post a copy of this document in a conspicuous place at or near the workplace to which it relates for at least 30 days, and also provide a copy of this document to the joint committee or worker health and safety representative, as applicable.

November 02, 2026

UNIVERSITY OF VICTORIA
OCCUPATIONAL HEALTH SAFETY & ENVIRO
PO BOX 1700 STN CENTRAL
VICTORIA BC V8W 2Y2

Reference: Inspection Report #202621072904A

Dear Kristi Simpson, Vice-President Finance and Operations,

A WorkSafeBC officer issued an Inspection Report to you. The information below is provided by the officer, and describes their findings which resulted in this warning letter being issued.

This administrative warning is issued for failure to ensure an effective system to warn workers of high levels of carbon monoxide.

On Wednesday September 2, 2026, a WorkSafeBC prevention officer conducted an inspection of the University of Victoria's Ian Stewart Complex, located at 3964 Gordon Head Road in Victoria, B.C. following a carbon monoxide exposure incident that occurred during the indoor operation of an ice resurfacer.

During the inspection, employer representatives advised that a ventilation system was in operation while the ice resurfacer was in use. However, the employer was unable to demonstrate that workers would receive a warning in the event the ventilation system failed, shut down, or otherwise became ineffective. The inspection also identified that hazardous carbon monoxide concentrations were present during the incident and that workers were not alerted by the building's fixed carbon monoxide monitoring system. Accordingly, the employer was issued an order for a violation of part 5.68 of the Occupational Health and Safety Regulation.

As a result, workers were exposed to a high risk of serious injury or death due to exposure to elevated levels of carbon monoxide concentrations that resulted in adverse health effects, emergency response attendance, evacuation of the facility, and transport of one worker to hospital for further evaluation and treatment of exposure symptoms.

Section 95 (1) of the Act provides that WorkSafeBC may, by order, impose an administrative penalty on an employer, subject to the applicable criteria set out in Prevention Policy P2-95-1. It has been determined that based upon the circumstances relating to the violations identified in Inspection Report # **202621072904A**, delivered on **September 02, 2026**, and a review of your relevant compliance history, the criteria for imposing an administrative penalty against your firm have been met.

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Prevention Policy P2-95-10 provides that subject to certain criteria, WorkSafeBC may issue a warning letter to an employer in place of imposing an administrative penalty. It has been determined that at this time, issuing a warning letter is the appropriate course of action to motivate your firm to comply with the Act and Occupational Health and Safety Regulation. The issuance of a warning letter does not affect or limit WorkSafeBC's ability to pursue administrative penalties, prosecution, or other enforcement or compliance action for subsequent violations.

If you have any questions or wish to discuss any concerns related to the receipt of this Warning Letter, please do not hesitate to contact me at (250) 751-8070.

Sincerely,



Brian Kossey
Manager Prevention Field Services
WorkSafeBC
4980 Wills Road
Nanaimo BC V9T 6C6

Encl: