

6951 Westminster Highway, Richmond, BC
Mailing Address: PO Box 5350 Stn Terminal, Vancouver BC, V6B 5L5
Telephone 604 276-3100 Toll Free 1-888-621-7233 Fax 604 276-3247

The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

Inspection Report #202621072900A		
Employer Name	Jobsite Inspected	Scope of Inspection
UNIVERSITY OF VICTORIA	3964 Gordon Head Road Victoria BC V8N 3X3	Preliminary Investigation Acceptance

Date of Initiating Inspection	Date of This Inspection	Delivery Date of This Report	Delivery Method
Sep 25, 2026	Sep 25, 2026	Sep 25, 2026	Email

THERE ARE ZERO (0) ORDERS OR OTHER ITEMS OUTSTANDING

**ACTION MAY STILL BE NECESSARY TO ENSURE COMPLIANCE
PLEASE READ FULL REPORT**

INSPECTION NOTES

This Inspection Report documents the receipt and acceptance of the employer's preliminary investigation report that relates to an incident which occurred on September 1, 2026. This report meets the requirements of section 71(2) of the *Workers Compensation Act*.

This inspection report also documents the employer's request for an extension to the deadline for submitting the full incident investigation report to October 15, 2026. In its request, the employer advised that the in-person investigation has been completed; however, additional time is required to confirm outstanding details and allow employees, union representatives, and multiple departments to review the report before it is finalized. The employer also indicated that it is coordinating the collection of documents from various business units and external contractors to support its due diligence submission and requires additional time to gather the necessary documentation. Based on the information provided, the extension request is granted (**See Act Reference WCA72(3)**).

If you have any questions regarding this report, please contact:

Marion Wylie
WorkSafeBC - Prevention Field Services - Victoria B.C.
Desk: 250.881.7272
Marion.Wylie@WorkSafeBC.com

The WorkSafeBC prevention phone line is 1.888.621.7233 (621- SAFE) toll free in British Columbia.

REFERENCES

In addition to any orders, or other items, and the information provided in the Inspection Notes section in this Inspection Report, the officer may discuss other health and safety issues with the employer arising out of the inspection. The information below sets out the health and safety requirements discussed with the employer, and unless otherwise noted, violations of these requirements were not observed.

Reference	Details Discussed
WCA71(2) The employer must ensure that a report of the preliminary investigation is (a) prepared in accordance with the policies of the board of directors, (b) completed within 48 hours of the occurrence of the incident, (c) provided to the Board on request of the Board, and (d) as soon as practicable after the report is completed, either (i) provided to the joint committee or worker health and safety representative, as applicable, or (ii) if there is no joint committee or worker health and safety representative, posted at the workplace.	The employer was advised that the preliminary investigation report they have submitted for the incident referenced in this Inspection Report has been accepted.
WCA72(3) The Board may extend the time period, as the Board considers appropriate, for submitting a report under subsection (2)(b) or (c).	Reference for the employer.

Employer #	Mailing Address	Classification Unit #	Operating Location
80391	OCCUPATIONAL HEALTH SAFETY & ENVIRO PO BOX 1700 STN CENTRAL VICTORIA BC V8W 2Y2	765010	001

Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)	Workers onsite during Inspection	Notice of Project Number
N	N	N			

Inspection Report Delivered To	Employer Representatives Present During Inspection	Worker Representative Present During Inspection	Labour Organization & Local
Jaclyn Davidson	Jaclyn Davidson Andy Mavretic	Not Applicable	

WorkSafeBC Officer Conducting Inspection
Marion Wylie

*Inspection Time	*Travel Time
1 hrs	0 hrs

*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

Request a Review

Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.

To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>

WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.

WorkSafeBC's online services provide employers with tools to view information and to complete a variety of transactions with us in an easy, fast, and secure way. Through an online services account, you can view and download your inspection reports and compliance agreements, submit Employer Incident Investigation Reports, view your Health & Safety Planning Tool Kit, and more. Visit [worksafebc.com](https://www.worksafebc.com) to log in or create an account.