Supervisory Committee's Student Progress Report

Students: Complete the first page of this form and bring to your committee meeting

Student Name: _____   V#: _____

Program Start Date: _____   Degree Sought: _____

Current Meeting Date: _____   Previous Meeting Date: _____

Scholarly Contributions:

	Total #	# First author	Comments
Publications			
Presentations			

Other Measures of Progress (see Instructions): _____

_____

_____

_____

_____

_____

Short-term objectives (to be completed within ~3-6 months)

Long-term objectives (to be completed within 6-12 months)

Progress Recommendations:	Yes	No	N/A
Transfer to PhD Program	☐	☐	☐
Proceed to Candidacy Exam	☐	☐	☐
Approval of Requested Elective	☐	☐	☐
Coursework Complete	☐	☐	☐
Write Thesis	☐		

Elective Permission Requested: _____

Evaluation of Progress (check one; see definitions below):

☐ **Excellent**   ☐ **Good**   ☐ **Needs Improvement**   ☐ **Unsatisfactory**

Excellent	The student has met/exceeded all expectations and made exceptional progress on identified experimental timeline
Good	The student has met most expectations and has made significant progress on the identified experimental timeline
Needs Improvement	The student has met some but struggles to meet most expectations and experimental progress is below what is reasonably expected
Unsatisfactory	The student has not met expectations and/or the student has committed a serious Code of Conduct violation. Should such a violation arise, a student may be expelled from the program.

In the case of an unsatisfactory assessment the committee **must** specify a desired time for the next meeting. Two sequential unsatisfactory assessments are sufficient grounds for removal from program.

By signing this document, the student and committee members acknowledge that the experimental plan and timeline should proceed as stated. Progress being made towards these ends will be assessed at the next committee meeting.

Signatures

_____   _____
        Committee Member   Committee Member

_____   _____
        Committee Member   Committee Member

_____
             Student

If any committee member is absent from the meeting described above this form must be circulated and any concerns regarding the experimental plan should be made within 10 business days of receipt.

Note: If progress is deemed unsatisfactory this report must be forwarded to the Graduate Advisor for assessment and signature below.

_____   _____
        Graduate Advisor   Date