POSITION DESCRIPTION

Digital Scholarship Librarian

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Regular, Full Time, Librarian Appointment

Start date: August 1, 2017 or after

Situated within the Digital Scholarship and Strategy unit of UVic Libraries, the Digital Scholarship Librarian reports to the Head, Library Systems.

The DS Librarian collaborates with faculty, students, librarians, and technical staff to develop and promote digital collections, digital asset management, digital research environments, and digital information fluency.

Summary of Responsibilities

- Assists faculty and students to use content management systems and digital exhibition platforms for teaching, learning, research, and publication.
- Develops programmes and services to help students improve technology skills in the Digital Scholarship Commons through the use of software (R, Python, GIS) and hardware (3D printing, 3D scanning, electronics).
- Supports faculty in the use of the Hydra digital asset management system.
- Designs and builds digital exhibits in platforms such as Spotlight and Omeka.
- Administers collections, users, and permissions in online platforms.
- Helps to set development priorities for the Libraries’ digital research environments.
- Works closely with the digital scholarship developer to align the Libraries’ digital asset management systems with the University’s scholarly and research objectives and preservation requirements.
- Works closely with staff in the Libraries’ DS Commons and Learning and Research unit to develop programs and facilities supporting digital information fluency.
- Manages projects relating to the development of digital collections and exhibits.

Required Qualifications
• A Masters of Library and Information Studies (MLIS) from an ALA accredited program, or equivalent degree; an additional Master’s degree and/or PhD in an academic discipline strongly preferred
• Demonstrated teaching experience
• Demonstrated project management experience
• Experience working directly with faculty to support grant funded projects
• Demonstrated knowledge of HTML/CSS
• Demonstrated experience working in Content Management Systems (such as, Drupal)
• Excellent interpersonal skills with students, faculty, librarians, staff, and community members
• Superior written and spoken communication in English

Desirable Qualifications
• Knowledge of at least one scripting or programming language (such as, Python, PHP, Javascript, Java, Ruby)
• Experience with digital asset management systems (specifically, CONTENTdm, Islandora, Hydra, Fedora)
• Experience with relational database design (such as, SQL)
• Familiarity with one or more of the following: R, ArcGIS, XML, 3D Modelling
• Knowledge of linked data theory and practice (such as, SPARQL)
• Knowledge of digital preservation best practices

Scholarly and Professional Activities

Participates in Libraries and University committees, councils, task forces, and teams as appropriate. Keeps up-to-date with developments in digital scholarship in the profession and related fields, and on broader issues that affect the practice of librarianship. Participates in professional organizations as appropriate. Undertakes research and engages in scholarship as appropriate.

Standards of Performance

Faculty and Librarians at the University of Victoria are governed by the provisions of the Collective Agreement (https://www.uvic.ca/vpacademic/assets/docs/Collective%20Agreement.pdf). Members are represented by the University of Victoria Faculty Association (www.uvicfa.ca). Standards of performance are assessed as set out in the Evaluation Policy for Librarians.