

University of Victoria Libraries
McPherson Library
Microforms

GUIDE TO SELECTED MICROFORMS

IN THE

McPHERSON LIBRARY

University of Victoria
Victoria, B.C.

1980

(New and/or revised pages, August 1985)

Reference Publication No. 39b

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INTRODUCTION

Microforms are photographic reproductions of printed material greatly reduced in size.

Their **merits** stem from their:

1. **size**
2. **economy**

and their **faults** from the fact that they require a **machine** to be read, and even then are difficult. In fact, prolonged use of the machines may cause painful eyestrain.

Nevertheless, it is better to have information on microform than not to have it at all, and in cases such as **newspapers**, which are awkward to shelve and handle, the microformat is even preferable. **Enlargement prints** can be made inexpensively to solve the reading problem.

The **types of material** in the McPherson Library microform collection are **several**:

1. **newspapers** and other **periodical** publications, where the convenience and economy, and ease of maintenance and use, make microfilm preferable to keeping files of the original;
2. **unpublished materials**, such as manuscripts, diaries, journals and other documents **not** available in the original;
3. **theses**, most commonly available only in this form;
4. **most important** of all, whole libraries of **out-of-print** material which, if presuming they were findable and were to be acquired through antiquarian dealers, would be prohibitively **expensive** and result in a **haphazard** collection.

By ordering **complete collections** on microform, this Library has been able to obtain, at one time, in a systematic manner and at a reasonable price, some of the riches of the greatest libraries in the world.

Although all of this material is housed separately in **Microforms** in the **Basement**, it is handled (catalogued and classified) in much the same way as **letterpress** material. The **card catalogue** is the main **entry** to the material in Microforms. This applies especially to **theses, monographs, journals and newspapers**, where the entry in the catalogue identifies the whole.

Depending on the **type** of microform of a particular title, the **call number** will include either:

Microf or **Micfilm** (for reel film)

Microfiche or **Micfiche**

Microcard

or **Microprint**

(see **DEFINITIONS**, p. iv). These symbols indicate its **location** in Microforms.

Generally, those individual works which are not part of a **collection** are not described in this guide.

As noted above, however, much of the material in Microforms consists of:

large collections especially brought together for publication in **micro-reduction** of some sort,

e.g., *Three centuries of English and American plays*

or **vast files** of documents,

e.g., *British sessional papers*.

For many of these collections, **author, title** and, in some cases, even **subject** cards for the **individual** works within them, have been entered in the card catalogue (the first collection mentioned above is an example). More are in the process of being analyzed.

As for **individual** works (within collections) **not** entered in the card catalogue, one will have to refer to the **indexes, bibliographies** and **finding lists** that come with or form the basis of a particular collection.

What these indexes, bibliographies, etc., **are**, where to **find** them and how to **use** them is the **major purpose** of this guide.

A **secondary purpose** is to **describe large collections** (even though analyzed by the card catalogue) and **titles** that have considerable material or are complex in nature.

GENERAL ARRANGEMENT

Although **all** microforms carry a **classification number**, the **arrangement** of the materials in Microforms does not strictly follow the sequence.

Generally speaking, **similar formats** are together, i.e., **microprints** on shelves, **microfilms** and **microfiche** in special cabinets.

Within each format, some attempt has been made to follow **call number** order. **Microfiche** and **microcard** are in this order, as are **microprints**--with some major **exceptions**.

Titles in **microfilm** are shelved in **numerical** order. The number for each title can be obtained from the **shelflist** kept in Microforms.

It is **best** to ask the attendant for any individual title.

DEFINITIONS

MICROFILM	<p>Regular film strip.</p> <p>Usually 35 mm., but sometimes 16 mm.</p> <p>Wound on reels, stored in boxes, kept in filing cases.</p> <p>One or two pages to a frame.</p>
MICROFICHE	<p>A sheet of microfilm.</p> <p>Contains multiple micro images in a grid pattern.</p> <p>Sizes vary from 75 x 125 mm. (3 x 5") to 115 x 148 mm. (4 x 6").</p> <p>Usually contains a title which can be read without magnification.</p>
MICROCARD	<p>An opaque card made from a photographic negative.</p> <p>Size 75 x 125 mm. (3 x 5")</p> <p>Contains up to 70 reduced pages of printed text. This number can be doubled per card since they frequently contain material on both sides of the card.</p>
MICROPRINT	<p>An opaque card, printed by a special lithographic process.</p> <p>Size 9 x 6".</p> <p>Contains up to 100 reduced pages of printed text.</p>
MICROFILM JACKET	<p>A card with a cardboard top to which is attached a sleeve of clear plastic.</p> <p>Size 75 x 125 mm. (3 x 5").</p> <p>A strip consisting of several frames of microfilm is inserted into this sleeve.</p>
MICROFORM	<p>A generic term for any form, either film or paper, which contains micro images.</p>

AMERICAN FICTION. 1774-1900 (WRIGHT)

FORMAT: Microfiche

CALL NO.: Microfiche
PS643
A5

BIBLIOGRAPHY: Ref Wright, Lyle Henry. *American fiction; a contribution toward a bibliography*. San Marino, Calif., Huntington Library, 1948-
Z1231 F4W7
v. 1. 1774-1850
v. 2. 1851-1875
v. 3. 1876-1900

COVERAGE: This collection is to include the **text** of all items listed in the above bibliography. The purpose of the bibliography is to record, with certain exceptions, the fiction written by Americans for adults and printed in the United States during the years that saw the beginnings of the American culture in a framework of religious, political and moral rigidity, through the years of national growth, great causes, social upheaval and vast national flux to that period of American literary self satisfaction, the New England Renaissance. The exceptions for the most part are minor but include **periodicals** and **subscription** series. Some 12,000 entries.

ARRANGEMENT: The microfiche collection is arranged **alphabetically** by **author**, or by **title** where author is unknown. Author, title and some subject cards for the individual works have been filed in the card catalogue. As the microfiche edition is not yet complete, the title required may not be found. To establish if it has yet been **issued**, consult:

Microfiche *Lost Cause Press microcard catalog* (and supplements)
PS643 Louisville, Ky., Lost Cause Press, 1967-
A5
Index

AMERICAN STATE PAPERS *

FORMAT: Microprint

CALL NO.: J83
A45

COVERAGE AND ARRANGEMENT: The American State Papers contain the pre-serially-numbered publications covering the period 1789 to 1838, comprising some of the most important publications of the 1st to 14th Congresses (1789-1817) and many publications of the 15th to 25th Congresses (1817-1838). Because the Serials Set began numbering from number 1 only in 1817, the papers prior to that date were assigned the serial numbers 01 to 038, referring to the 38 volumes of publications gathered into the following ten subjects and subarranged **chronologically**:

Foreign affairs	6 vols.
Indian affairs	2 vols.
Finance	5 vols.
Commerce and navigation	2 vols.
Military affairs	7 vols.
Naval affairs	4 vols.
Post Office	1 vol.
Public Lands	8 vols.
Claims	1 vol.
Miscellaneous	2 vols.

As each of the 38 volumes has its own **index**, it is possible to go directly to the microprint boxes and obtain a given publication if the **serial number** of the volume (i.e., the subject) is known. If this is not known, one must obtain the information from **outside indexes**, viz.:

Ref	<i>Checklist of United States public documents 1789-1909.</i>
Z1223	
A113	Part One: A listing of all documents by serial number .
1911	Part Two: A classified listing, by agency, with an index of the agencies at the back.

Ref	<i>Descriptive catalogue of the government publications of the United States government 1774-1881, by B. S. Poore.</i>
Z1223	
A1885	A chronological listing, by year , of most U.S. publications, subarranged by document and report numbers; subject and name index at the back.

* For a fuller explanation on how to use the American State Papers, see Reference Publication No. 31, "Guide to the American State Papers and the U.S. Serial Set," available at the Reference Desk.

ARCHIVES OF THE ROYAL LITERARY FUND, 1790-1918

FORMAT: 35 mm. reel film

CALL NO.: Micfilm
PR105
R6

COVERAGE: For the time span indicated, the archives on film include the case files of applicants (3,600 files) which are made up of letters of support, printed advertisements, press-cuttings, medical certificates, publisher's receipts and application forms of the applicants. The Secretary's index to the case files, a catalogue of documents, an index of names, a catalogue of sponsors and a catalogue of catalogues are also on film.

FINDING AID: Micfilm Cross, Nigel. *The Royal Literary Fund, 1790-1918*. London,
PR105 1984. 72 p.
R6

Contains an index of applicants and a **list of contents of reels of the microfilm**. Also includes an introduction to the **history** of the Fund and the archives.

Kept in Microforms.

BRITISH COLUMBIA PROVINCIAL LIBRARY NEWSPAPER INDEX

FORMAT: Microfilm

CALL NO.: Micro
A13
B7

COVERAGE: The index was begun in 1900 by the Provincial Library and continues. There is a **gap** between 1910 and 1916. Between 1916 and 1926, the newspapers were spottily indexed and coverage depended upon the subject. Originally limited to political matters, the scope of the Index has been expanded to cover all **news** of provincial relevance. It now stands as the foremost tool for research of **primary** sources of British Columbia history.

The **newspapers** currently covered are the *Vancouver Sun*, *Vancouver Province* (Four-star editions), *Victoria Times* and *Victoria Colonist* (Home editions). When the *Vancouver Times* and *Herald* were published, they were also indexed daily. This does not mean that the Index's use is restricted to these papers. In the case of an event or matter of topical interest, simultaneous coverage will very likely be given by other B.C. newspapers. These should be examined for evidence of regional bias, suppression of certain details, editorial twist or the influence of vested interest.

Only items of **British Columbia** interest are included. If a story is national, it is covered only if it has implications for British Columbia. If a Canadian Press story appears in more than one paper, its first appearance is indexed. If, however, the headline in another paper gives a better indication of the story, it will be listed as well.

**SOME
CAUTIONS:**

Subject Headings:

As far as possible, **Library of Congress** headings have been used. When these have proved inadequate, *Reader's guide*, *Canadian periodical index* and *Canadian subject headings* have been consulted. If these do not provide a sufficiently accurate description (usually for regional reasons), a subject heading based on current usage is originated. Subject headings have not been kept up-to-date, e.g., early articles on air pollution first appeared under "Smoke." Only recently has there been some subdividing of the subject headings by place, e.g., one can now find a heading AIR POLLUTION - VANCOUVER. For past information relating to Vancouver, one would have to look up under AIR POLLUTION or SMOKE.

Early indexing of subjects was not as specific as today. It is wise when searching to look at the most **specific** subject heading first, and if this is not successful to go on to a more **general** subject heading. Once a key article has been found, it is possible to follow up other names, etc., in the Index.

There are some "see also" references, but many more are needed.

continued . . .

Names:

The **personal** name has given the Provincial Library the most difficulty as far as indexing is concerned. It has often been impossible to tell if the same person has already been indexed. **Initials** may be used by one newspaper and **full name** by another, etc. One person, therefore, may have two cards, and it is equally possible to have information about two people indexed under one name. There has been no continuation note made at the bottom of a card saying that information on one person has been continued to the next card. However, if the final entry is not an **obituary**, it may be assumed there are further entries.

Editions:

If the story cannot be found on the cited page, it may be that the reference is to another edition. A little search, however, will usually turn up the information elsewhere in the paper.

CIHM/ICMH MICROFICHE SERIES, 1980- *

FORMAT: 105 x 150 mm. fiche

CALL NO.: Micfiche
AC1
C68

BIBLIOGRAPHY: Ref *Canada, the printed record; a bibliographic register with indexes to the microfiche series of the Canadian Institute for Historical Microreproductions.* Ottawa, CIHM, 1981-
AC1
C682

Includes five **indexes** and **introduction** on how to access the CIHM series.

COVERAGE: Generally includes all **pre-1900** printed Canadiana; more **specifically**, all relevant items published/printed in Canada, all relevant items published/printed outside Canada and written by Canadians, and all relevant items of Canadian subject matter published outside Canada.

Categories of materials **included** are:

- . monographs, pamphlets, leaflets, playbills and broadsides
- . catalogues of books, pictures, articles for sale
- . offprints which are not detached articles
- . publications of municipal and county governments
- . non-Canadian government monographs with Canadian content

Categories of materials **excluded** are:

- . Canadian federal, provincial and territorial government publications
- . journals and newspapers
- . manuscript materials
- . engraved materials such as maps and prints

ARRANGEMENT: Filed **sequentially** by CIHM register number. Author, title, subject and other **indexes** are on **fiche** with the set.

* Also known as: *Collection of pre-1900 printed Canadiana.*

CALENDARS OF STATE PAPERS

FORMAT: Microfiche

WHAT ARE STATE PAPERS: State papers are the **principal documents** of the Crown and comprise original treaties or treaty papers, law papers, political reports with royal, departmental and miscellaneous letters and instruments under the Signet of Sign Manual. They were **originally** Chancery records, however, with the gravitation of certain executive prerogatives back to the Crown, these papers originated more often with the King's secretary, later Secretary of State. Yet, later, with the division of this office into that of **Home, Foreign and Colonial** Secretary, the papers divided into a similar trichotomy.

DOMESTIC SERIES: Deal with those matters which now would be the responsibility of the **Home** Secretary, and include papers relating to a wide variety of subjects such as ecclesiastical, diplomatic, naval and military matters, universities, Parliament, forests, poor law, voyages, ship money, etc., and contain grants of arms, proclamations, muster, lists of judges, justices of the peace and other officers of the Crown, returns of aliens, nonconformists, Jesuits, etc.

Coverage:

1. Edward VI, Mary, Elizabeth, James I, 1547-1625

Microfiche Great Britain. Public Record Office. *Calendar of state*
DA25 *papers, domestic series, of the reigns of Edward VI,*
F27 *Mary, Elizabeth and James I, 1547-1625.* 270 cards.

2. Charles I, 1625-1649

Microfiche Great Britain. Public Record Office. *Calendar of state*
DA25 *papers, domestic series, of the reign of Charles I,*
F3 *1625-1649.* 385 cards.

3. Commonwealth, 1649-1660

Microfiche Great Britain. Public Record Office. *Calendar of state*
DA25 *papers, domestic series, 1649-1660.* 220 cards.
F35

4. Charles II, 1660-1677

Microfiche Great Britain. Public Record Office. *Calendar of state*
DA25 *papers, domestic series, of the reign of Charles II,*
F4 *1660-1677.* 149 cards.

continued . . .

5. William and Mary, 1689-1702

Microfiche Great Britain. Public Record Office. *Calendar of state*
 DA25 *papers, domestic series, of the reign of William and*
 F5 *Mary, 1689-1702.* 41 cards.

6. Queen Anne, 1702-1714

DA25 Great Britain. Public Record Office. *Calendar of state*
 F6 *papers, domestic series, of the reign of Anne.* 2 v.

Note: This is **not** in microfiche, but is in
letterpress in the general collection.

FOREIGN
SERIES:

1. Edward VI, 1547-1553

Microfiche Great Britain. Public Record Office. *Calendar of state*
 DA25 *papers, foreign series, of the reign of Edward VI,*
 H7 *1547-1553.*

2. Mary, 1553-1558

Microfiche Great Britain. Public Record Office. *Calendar of state*
 DA25 *papers, foreign series, of the reign of Mary, 1553-*
 H8 *1558.*

3. Elizabeth I, 1558-1603

Microfiche Great Britain. Public Record Office. *Calendar of state*
 DA25 *papers, foreign series, of the reign of Elizabeth,*
 1558-1603. v. 1-16, 256 cards.

Note: v. 17-23, 1583-1589, also in **letterpress**
 in the general collection (DA25/H83).

COLONIAL
SERIES:

Microfiche Great Britain. Public Record Office. *Calendar of state*
 DA25 *papers, colonial series, 1574-* 602 cards.

Note: v. 1-40, 43, 1574-1783, 1737, also in
letterpress in the general collection (DA25/H5).

ARRANGEMENT: The arrangement is strictly **chronological**, hence the term "calendar."

INDEXES: At the end of each volume.

For an extremely **general** index to all the collections of the Public Record, see:

Ref Great Britain. Public Record Office. *Guide to the contents*
CD1043 *of the Public Record Office.* London, HMSO, 1963,
A553

NOTE: A calendar in this sense consists of **abstracts** of these records, usually in sufficient detail to be an adequate substitute for the original.

**CANADA. COMMISSION OF INQUIRY INTO NON-MEDICAL USE OF
DRUGS. RESEARCH REPORTS (LE DAIN COMM.)**

FORMAT: 16 mm. film

CALL NO.: Microf
HV5840
C2A32

COVERAGE: Includes approximately 500 research reports consulted by the Commission.

FINDING AID: A separate list of the reports entitled *Project list* arranges the reports in numerical order, giving the author and title of each. The *List* is in Microforms.

CANADA. MACKENZIE VALLEY PIPELINE INQUIRY TRANSCRIPTS .

• •

FORMAT: 16 mm. reel film

CALL NO.: Microf
TD195
P5C3

COVERAGE: Contains all **verbatim transcripts** of the Inquiry's public hearings, and most of the **textual exhibits** (briefs, submissions) tabled by the participants, with **two primary exceptions**--the Canadian Arctic Gas Ltd. submission (too voluminous), and certain technical exhibits.

ARRANGEMENT: The reels are divided into **two** principal series, "E" and "T."

Finding aids and **exhibits** are to be found on "E" reels.

Transcripts of the testimony are found on reels in the "T" series. The "T" series itself is in **two** parts, one for **formal** hearings and another for **community** hearings.

Material is generally in **chronological** order, but in the case of the "T" series, material is in the order in which it was **received**.

FINDING AIDS: Microf
TD195
P5C3
Index

Canada. Mackenzie Valley Pipeline Inquiry. *Index to transcripts and exhibits*. Toronto, Micromedia, 1977. Loose-leaf.

Lists **contents** of each reel in order of **reel number**. Does include a "**name index**," which is **superseded** by the *Index* below.

Ref
TD195
P5C3
Index

----- . *Index to the transcripts*. Ottawa, 1977. 1208 pp.

Contains **alphabetical** listing of **witnesses**. Gives 1977 **volume number of transcripts and paging**. Refer to first finding aid for **reel number**. Main part of this *Index* provides a **subject** approach to the Inquiry's hearings. Again, refer to first finding aid for **reel number**.

**CANADA. ROYAL COMMISSION ON NATIONAL DEVELOPMENT IN
THE ARTS, LETTERS AND SCIENCES**

FORMAT: 35 mm. reel film

CALL NO.: Microf
AZ515
A55

COVERAGE: Includes all briefs (442) and transcripts of public hearings.

ARRANGEMENT: Briefs are in alphabetical order by author. Each brief is followed by the transcript of the public hearing (if any) at which the author appeared.

FINDING AID: *Index to briefs and transcripts of public hearings.* Micromedia Ltd., 1972.

Call No. Same as above.

Lists authors in alphabetical order, showing the reel number on which material pertinent to each appears. The complete set of transcripts of the public hearings of the Commission appear on reels 19 (latter half) to 24.

CANEDEX 1974-1978

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
LA410
C3

BIBLIOGRAPHY: Ref *Canadian education index.* v. 1, 1965-
Z5815
C3C3 Published **five** times between October and June, including
the **annual cumulation**. Shelved on **Index Case 2** in
Reference. C.E.I. is an **author, subject** index to a selected
list of Canadian educational periodicals, books, pamphlets
and reports.

COVERAGE: CANEDEX includes **education** books, pamphlets and reports **indexed** by
the C.E.I. (above) for which the publisher has received copyright.

FINDING AID: "Checklist of monographs."

CANADIAN IMPRINTS 1751-1800 (TREMAINE)

FORMAT: Microfilm

CALL NO.: Microf
F1003.5
C28BIBLIOGRAPHY: Ref Tremaine, Marie. *A bibliography of Canadian imprints. 1751-1800*. Toronto, University of Toronto Press, 1952.
Z1365
T7COVERAGE: Begun as an approach to the study of **Canadian** life and thought in the formative years of **Canadian history**. This bibliography provides a useful checklist of the documents of a period when the communication of ideas depended largely upon the printed word.

The work **includes** books, pamphlets, leaflets, broadsides, handbills and some pictorial publications recorded year by year, also newspapers and magazines produced in the colonies, now provinces, of Canada. Full **bibliographical** descriptions are given for items known to be extant, and any **descriptive** data available for items not known to have survived.

ARRANGEMENT: The arrangement of the bibliography is **chronological**, with an **author-title index**. Each item is **numbered**. The microfilmed material is in **consecutive** order on **26 reels**; the reel's **span** is noted on each box.NEWSPAPERS: **Note:** All Tremaine items except **newspapers** are included in this series. Newspapers are on **separate** reels and are **separately catalogued**. To find a particular newspaper, refer to the card catalogue or the Library's *Serials holdings catalogue*.

CANADIAN URBAN SOURCES 1973-1975/76 *

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
HT127
C3C38

BIBLIOGRAPHY: Ref Canadian Council on Urban and Regional Research. *Urban and*
Z1391 *regional references*. 1945/62-1976. Ottawa.
C3

COVERAGE: Microreproduction of many of the publications listed in the above
bibliography, i.e., that period between **1973** and **1975/76**, when the
bibliography was **terminated**. The **object** of the microfiche service was
to facilitate the acquisition of the many fugitive research publications in
the field issued by Canadian governments, institutions and consultants.

ARRANGEMENT: **Numerically** according to fiche **accession numbers** used in the main
classified sections of the above **bibliography**. Only those numbers that
have the **(S) prefix** are included in the microfiche collection.

* Continued by *Urban Canada* (q.v.).

CANADIANA IN THE TORONTO PUBLIC LIBRARY

FORMAT: Microfiche

CALL NO.: Microfiche
F1003.3
C3

COVERAGE: The items in this collection were chosen from the Reference collection of the Toronto Public Library to form a **chronological** record of the **history of Canada** from its discovery, 400 years ago, until Confederation in **1867**. They are the **primary** sources of Canadian history: journals of explorers, records of administrators, narratives of travellers, documents of government and business. The work is still **in progress**. Many items have already been reprinted and are available in **letterpress**.

ARRANGEMENT: The arrangement follows the **numbering** of the Toronto Public Library's published bibliography, which is itself a **chronological** arrangement. There are, however, many **gaps**.

BIBLIOGRAPHY: Ref Toronto. Public Library. *A bibliography of Canadiana, being
Z1365 items in the Library of Toronto, Canada, relating to the early
T64 history and development of Canada*, ed. by Frances M. Staton
and Marie Tremaine. Toronto, Public Library, 1934.

Supp. *Supplement*. Toronto, Public Library, 1959.

EARLY AMERICAN IMPRINTS 1639-1800 (EVANS)

FORMAT: Microprint

CALL NO.: Microprint
PS531
E2

COVERAGE: In 1903 the American bibliographer, Charles Evans, at the request and under the sponsorship of a group of distinguished libraries and citizens eager for a systematic documentation of the **American literary** heritage, undertook a **chronological** enumeration of all books, pamphlets and periodical publications printed in the United States, from the beginning of printing in **1639** to the year **1820**. The result was a 13 volume catalogue of 39,162 titles:

Ref	Evans, Charles. <i>American bibliography; a chronological</i>
Z1215	dictionary of all books, pamphlets and periodical
E923	publications printed in the United States of America from
	the genesis of printing . . . with bibliographical and
	biographical notes. Chicago, Privately printed 1903-34.

The entries are arranged **year-by-year, alphabetically by author** within each year. Unfortunately, the work is full of **errors**, and "ghosts" (entries for items which never existed) abound. In fact, it is estimated that almost one-third of the entries are more or less inaccurate. Although the microprint edition of *Early American imprints* is based on this list, painstaking editorial work has sought to ensure that the texts here reproduced are as definitive as possible.

ARRANGEMENT: The items are filed in the microprint boxes by **Evans' number**, i.e., the overall **consecutive** numbering given to the entries in Evans.

INDEX:	Ref	Shipton, Clifford K. and James E. Mooney. <i>National index of</i>
	Z1215	<i>American imprints through 1800; the short-title Evans.</i>
	E924	Worcester, Mass., American Antiquarian Society and Barre
		Publishers, 1969. 2 v.

A short-title list of both Evans and additional items, in one **alphabetical** order, incorporating all bibliographical corrections of the Evans entries. Reference to the **entry number** is given. Information cards indicating that the works of an author are to be found in *Early American imprints* have been filed in the card catalogue.

THE EIGHTEENTH CENTURY [MICROFORM]

FORMAT: 35 mm. reel film

CALL NO.: Micfilm
AC5
E3

COVERAGE: This set will consist of approximately 200,000 items selected from the 500,000 titles printed in **Great Britain** and its **colonies** or printed in English anywhere else in the world from **1701-1800**. It is based on the British (Museum) Library's *Eighteenth century short title catalogue (ESTC)*. First and variant editions of books, pamphlets and tracts are included, along with all titles by major authors, but the collection does **not** include newspapers, serials, maps or music.

GUIDE: Each **guide*** (one will appear with each unit received) provides a list of the **publications** and is arranged **alphabetically** by **author** (or **title** where appropriate). To locate a **specific** item, find the author or title and then note the **reel** and the **reel location number** supplied in **italics** at the end of the entry. A **title roster** listing **reel content** is located at the beginning of each reel.

* Ref *The eighteenth century; guide to the microfilm collection;*
Z2013 units 1-10. 1984.
E54

Ref *The eighteenth century; guide to the microfilm collection;*
Z2013 units 11-25. 1985.
E542

These are cumulations of the above **guides**.

* in Microforms

ENGLISH AND AMERICAN PLAYS OF THE NINETEENTH CENTURY

FORMAT: Microprint	English Plays:	CALL NO.:	Microprint PR1271 E6
	American Plays:	CALL NO.:	Microprint PS632 E6

COVERAGE: This collection represents a more **complete** assembly of all the **plays** of the **nineteenth** century in the English language than the holdings of any single institution in the United States or Europe. It supplements *Three centuries of English and American plays*, and brings blanket coverage of English language drama up to the beginning of the present century. As inclusive as possible, it includes **unpublished** manuscripts as well as **published** works. A total of almost 28,000 plays. In **two** parts: **English plays 1801-1900, American plays 1831-1900.**

ARRANGEMENT: The microprints are arranged **alphabetically** within each part by **author** or **title** (for anonymous works). Author and/or title cards for the individual works have been filed in the card catalogue.

BIBLIOGRAPHIES: For English plays:

Ref PR625 N53 v. 6	Nicoll, Allardyce. "A short-title alphabetical catalogue of plays produced or printed in England from 1660 to 1900." <i>In his A history of English drama 1660-1900.</i> Cambridge, 1959. vol. 6.
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For American plays:

Ref Z1231 D7R6	Roden, Robert F. <i>Later American plays 1831-1900; being a compilation of the titles of plays by American authors published and performed in America since 1831.</i> New York, 1960.
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ENGLISH BOOKS 1475-1700 (POLLARD AND REDGRAVE) (WING)

FORMAT: Microfilm

CALL NOS.: Microf Microf
 PR1105 PR1105
 U5 U52

BIBLIOGRAPHIES: This microfilm collection is based upon:

1. Ref Pollard, Alfred William and G. R. Redgrave. *Short-title
 Z2002 catalogue of books printed in England, Scotland and
 P77 Ireland, and of books printed abroad, 1475-1640.*
 London, Bibliographical Society, 1926.

The most comprehensive record of **English books** for this period including about 26,500 editions. Arranged **alphabetically** by authors and other main entries; gives, for each item, author, brief title, size, printer, date, reference to entry of the book in the Stationer's registers and indications of libraries possessing copies.

2. Ref Wing, Donald Goddard. *Short-title catalogue of books
 Z2202 printed in England, Scotland, Ireland, Wales, and
 W5 British America and of English books printed in other
 countries, 1641-1700.* N.Y., pr. for the Index
 Society by the Colum. Univ. Pr., 1945-51. 3 v.

Published as a **continuation** of the above *Short-title catalogue . . . 1475-1640*. The scope and method of selection and entry are described in the **preface**, which should be carefully read in order to understand fully the information given.

THE MICROFILM SET: For 32 years now, and still not yet finished, University Microfilms has been visiting libraries of the English-speaking world to capture on film the best examples of the **texts** of these early works. This means that when the project is complete, McPherson Library will be able to provide the researcher with the **original texts** of virtually **everything printed** in the British Isles, and to some extent abroad, since the first press came to Britain up until **1700**.

ARRANGEMENT: Microf) 1475-1640 Microf) 1641-1700
 PR1105) PR1105)
 U5) U52)

The arrangement of the microfilms in each of these series is by **reel number**. As there is therefore no **alphabetical** arrangement, a

continued . . .

cross-index is provided by University Microfilms. Of these, there is one for each of the **two** periods:

Ref University Microfilms, Ann Arbor, Mich. *Early English*
Z2002 *books, 1475-1640: a partial list by STC numbers.* Ann
P8 Arbor, Mich., 1961-

Issued **annually** with **cumulations**. Lists the microfilms published each year of the **books** listed in **Pollard and Redgrave's Short-title catalogue**. Includes cumulated **cross-indexes**.

Ref University Microfilms, Ann Arbor, Mich. *English books,*
Z2002 *1641-1700; a partial list by Wing numbers.* Ann Arbor,
W52 Mich., 1961-

Issued **annually** with **cumulations**. Lists the microfilms published each year of the **books** listed in **Wing's Short-title catalogue**. Includes cumulated **cross-indexes**. Superseded, in part, by *Accessing early English books, 1641-1700* (see below) for units 1-32.

To find a **title**, look up appropriate *Short-title catalogue* corresponding **entry number**. The **cross-index** then will give the **reel numbers**. Both of these indexes will be found in Microforms.

The Library has filed into its public card catalogue individual entries for many items in this microfilm collection and access for these is directly from the **author**, **title** or **subject** in the catalogue to the reel in question. Below are examples of **cards** presently in the catalogue which indicate how this works:

FILM

General Call No. for series: <i>English books, 1475-1640</i> (Pollard and Redgrave)	Microf PR1105 U5	Brathwaite, Richard, 1588?-1673. <i>Whimzies: or, A New cast of characters</i> , London, Printed by R.K[ingston] and are to be sold by A. Rithirdon, 1631. Dedication signed: Clitus-Alexandrinus. "A cater-character, throwne out of a boxe by an experienc'd gamester" has special t.p, with imprint: London, Imprinted by F.K. and are to be sold by R.B., 1631. Short-title catalogue no.3591 (carton 1021) 1. Characters and characteristics. 1. Title.	Reel
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MiU F65-9

General Call No. for series: <i>English books, 1641-1700.</i> (Wing)	Microf PR1105 U52	Illingworth, James, d. 1693 A just narrative, or account of the man whose hands and legs rotted off . . . London, Printed by A.C. for Henry Brome, 1678. 2 p. 1., 12, [8] p. A discourse . . . Wing 150 . . . Microfilm of original in Bodleian Library. Ann Arbor, Mich., Univ. Microfilms, 1972. 1 reel. 35 mm. (English books 1641-1700, 422:9)	Reel + titl with reel
---	-------------------------	--	--------------------------------

Note: Many of the titles in these collections are also in **letterpress** in the general collection.

Ref Z2002 U586	<i>Accessing early English books, 1641-1700: a cumulative index to units 1-32 of the microfilm collection.</i> Ann Arbor, Mich., Univ. Microfilms International, 1981.
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Provides access to the collection of more than 25,000 currently available titles based on **Wing's Short-title catalogue** of books. The 125,000 entries are arranged by **author, title, subjec** and **Wing number**. Essentially **cumulates** the annual, *English books, 1641-1700; a partial list by Wing numbers* (Ref/Z2002/W52) up to unit 33 (see above).

ENGLISH LITERARY PERIODICALS OF THE 17th, 18th AND 19th CENTURIES

FORMAT: Microfilm

CALL NO.: Microf
AP3
E5

Here are the **primary sources** for the scholar tracing the main currents in English thought across the recent centuries. More so than books, **periodicals** capture the ephemera of the times. Books chronicle the rise and fall of empires, periodicals capture the waspish **mood** of the moment. Particularly in the 18th century when satirical polemic was waged in essay and letter, making them the dominant literary genres of the times, the periodical was the vehicle of intellectual and literary expression, and even now is the forum of critical opinion and the crucible of fashion.

In these periodicals, one can read, unedited, unamended, unbowdlerized, and with all the excitement of contemporary urgency, the **original** statements of those who now seem so remote--Addison, Swift, Steele--and across the years trace the flux of their opinion, the maturity of their style without the taint of editorial bias or sepulchrous reverence that sometimes creeps into modern editions.

SCOPE: See attached lists.

NOTE: These are not **all** the periodicals included in the University Microfilm series. Again, the Library holds periodicals of this period both in **microfilm** and **letterpress**, which have no connection with this series.

ARRANGEMENT: The arrangement of the reels in the microfilm filing cabinet is a straight **numerical** sequence. The attached list of the periodicals in this series provides an **alphabetical** sequence of **titles**, and a **numerical** sequence of **reels**. Note that the numbering is **not continuous**.

All titles will be found in the card catalogue and in the current *Serials holdings catalogue*.

continued . . .

LIST OF PERIODICALS

REEL	32E	Athenian news, or Dunton's oracle
	12E	British Apollo
	144E	British librarian
	14E	Cursor
	16E	Champion
	41E	Compleat library
	38E	Democritus ridens
	46E	Diverting post
	4E	Edinburgh Magazine and literary miscellany
	58E	Entertainer
	16E	Examiner
	16E	Female tatler
	60E	Free-holder, or Political essays
	61E	Grub Street journal
	20E	History of learning
	52E	History of the reign of Queen Anne
	21E	History of the works of the learned
	53E	History of the works of the learned
	132E	Lay monk
	136E	Literary magazine
	62E	London spy
	22E	Medley
	23E	Memoirs of literature
	16E	Midwife, or Old woman's magazine
	168E	Monthly miscellany
	38E	Northampton miscellany
	27E	Observer
	28E	Plain dealer
	216E	Satirist, or Monthly meteor
	217E	Scourge and satirist
	38E	Tory tatler
	20E	Works of the learned

continued . . .

LIST OF REELS

4E	Edinburgh magazine and literary miscellany
12E	British Apollo
14E	Censor
16E	Female tatler Champion Examiner Midwife, or Old woman's magazine
20E	History of learning Works of the learned
21E	History of the works of the learned
22E	Medley
23E	Memoirs of literature
27E	Observer
28E	Plain dealer
32E	Athenian news, or Dunton's oracle
38E	Tory tatler Democritus ridens Northampton miscellany
41E	Compleat library
46E	Diverting post
52E	History of the reign of Queen Anne
53E	History of the works of the learned
58E	Entertainer
60E	Free-holder, or Political essays
61E	Grub Street journal
62E	London spy
132E	Lay monk
136E	Literary magazine
144E	British librarian
168E	Monthly miscellany
216E	Satirist, or Monthly meteor
217E	Scourge

ERIC REPORTS, 1972-

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
LB5
E7

COVERAGE: ERIC (**Educational Resources Information Center**) is a national information system designed and supported by the U.S. Office of Education for providing ready access to results of programs, research and development efforts, and related information that can be used in developing educational programs. Through a network of specialized centres or clearinghouses, each of which is responsible for a particular educational area, current significant information relevant to education is monitored, acquired, evaluated, abstracted, indexed and listed in ERIC reference products. The actual reports or documents cited in the ERIC reference works are available (except as noted) from the **ERIC Document Reproduction Service (EDRS)**. The **ERIC Reports** represent the microfiche collection of these documents from **1972** on.

The names of the clearinghouses below will indicate the **subject** coverage of the ERIC Reports:

- Adult, Career, and Vocational Education
- Counseling and Personnel Services
- Educational Management
- Elementary and Early Childhood Education
- Handicapped and Gifted Children
- Higher Education
- Information Resources
- Junior Colleges
- Language and Linguistics
- Reading and Communication Skills
- Rural Education and Small Schools
- Science, Mathematics and Environmental Education
- Social Studies/Social Science Education
- Teacher Education
- Tests, Measurement, and Evaluation
- Urban Education

ARRANGEMENT: Filed **sequentially** by ERIC number, ED 037 821, ED 037 822, etc.

continued . . .

**FRANCE. JOURNAL OFFICIEL. DEBATS PARLEMENTAIRES.
CHAMBRE DES DEPUTES, 1881-1940**

FORMAT: Microfiche

CALL NO.: Microfiche
J341
K2

COVERAGE: The *Journal* was published as one consecutive-numbered volume through 1880. Beginning in **1881**, it was broken into various sections (Chamber of Deputies, Senate, Documents, etc.), each with its own pagination. The part of the *Journal* we are dealing with here is the **official record** of the country's legislative body, the National Assembly (Chambre des Deputes) from 1881 to the dissolution of the Third Republic on July 9, **1940**, at Vichy. It gives **verbatim** accounts of parliamentary debates, **records** of roll-call votes, **texts** of laws and decrees and various public documents.

ARRANGEMENT: Chronological.

FINDING AIDS: The **indices** and **tables** of the original publication are reproduced; eye-legible bibliographic descriptions contain title, legislative year and fiche number. Each index includes several **sections**.

1. Index of **names** of deputies, their constituencies and terms of office, names of ministers, commissioners of government who spoke in the National Assembly and the subject of their speech.
2. **Subject** index to the *Journal*. This is the major portion of the index. All laws are listed in **alphabetical** order by title. For each there is a brief statement of content and the name of the sponsor. With each **ministry** are gathered its reports, decrees, decisions, circulars and announcements. **Questions** submitted to a minister in writing are in a separate index.
3. **Parliamentary** documents are also listed in a **chronological** index.
4. The list of **administrative** documents, such as reports, lists and statistics, is published as an appendix. There are cross-references to help one find the way to the right page of the *Journal*.

**GREAT BRITAIN. HISTORICAL MANUSCRIPT COMMISSION
REPORTS. SERIES 1-81, 1870-1946**

FORMAT: Microfiche

CALL NO.: Microfiche
DA25
M1

COVERAGE: Since the time of its first appointment, the Commission has reported on the manuscripts of over 400 private owners and of over 200 corporate bodies including boroughs, cathedrals, counties, parishes and endowed institutions. These *Reports* now amount to over 250 volumes, and more are in preparation. The microfiche collection consists of the reports from 1870 to 1946.

ARRANGEMENT: The *Reports* are of two kinds: the Commissioners' Reports to the Crown, and the Inspectors' Reports to the Commissioners (mainly mss. of the individual collections in **chronological** order). The first nine of the former reports are included in the reports of the latter (Series 1-9). The 10th to the 22nd (1885-1946) Commissioners' *Reports* are separate publications and are filed in that order after the Inspectors' *Reports* (Series 1-81, 1870-1946), which are themselves filed in **numerical** order, i.e., 1 to 81.

**LISTS AND
INDEXES:**

The following aids to the use of the collection are available in Microforms:

1. *Guide to the Reports*: Part I - Topographical guide; Part II - Index to persons.

On microfiche and are filed at the beginning of the collection.

2. Gt. Brit. HMSO. *Government publications. Sectional list no. 17.*

Detailed list of the publications of the Historical Manuscript Commission.

3. Eleanor S. Upton. *Guide to sources of English history from 1603 to 1660 . . .* New York, Scarecrow Press, 1964.

In Reference (Ref/DA25/M1U6). Contains a subject index to materials on the period from 1603 to 1660 in collections represented in the first **nine** reports of the Historical Manuscript Commission, and in later reports dealing with the same collection. It is limited to collections which were in England or Wales, in private hands and not in possession of any corporate body.

**GREAT BRITAIN. PARLIAMENT. HOUSE OF COMMONS.
SESSIONAL PAPERS
1801-**

FORMAT: Microprint

CALL NO.: Microprint
J301
K6

Expressed very simply, it may be said that the papers of Britain's Parliament are of **three** kinds:

1. **JOURNALS.** These are records of what has been **done** by Parliament in the transaction of its daily business. They include such matters as votes, proceedings, divisions, notices of meetings, questions and orders of the day, and are prepared from the notes kept by the Clerk of the House. The Library does **not** hold these.
2. **PARLIAMENTARY DEBATES**, popularly known as **Hansard**. These are **verbatim** records of what has been said. They will be found in the stacks under the call number **J301/K22**.
3. **THE SESSIONAL PAPERS. 1801- .** These are papers giving Parliament information and other material bearing on questions of policy, administration and other matters which it may have to consider. They become less important after **1921** as much is printed elsewhere. They are of **three** kinds:
 - a. **House of Commons Papers.** These arise **inside** the House itself in the form of **reports** of its own Select Committees, or as a result of its own request for, or insistence upon, being given information, such as reports (**Returns**) it has specifically called for or has required by statute (**Act Papers**). They are numbered **chronologically** each session.
 - b. **Command Papers.** These arise **outside** the House, from the activities of Royal Commissions and government departments, and consist of reports of inquiries, statements, annual reports, etc.; traditionally, they are "Presented by Command" of the Crown to Parliament. The Papers are numbered unlike the House papers, a series extending over several sessions, the number usually being **bracketed** and preceded by an **abbreviation** for the term 'command.'
 - c. **Bills.** Of **two** kinds, **public** and **private**. Public bills, relating to matters of **policy**, are numbered in a **separate** series. Private bills, relating to particular **interests**, are not printed until they have been **enacted**.

continued . . .

The **Sessional Papers** are bound **annually** and grouped as follows, the papers within each group being bound in **alphabetical** order:

1. Bills
2. Reports of Committees
3. Reports of Commissioners
4. Accounts and papers

Each group runs to many volumes and has its own **sequence** of numbers. In addition, there is, for each year, an overall **enumeration** of volumes. It is this **latter number** that is used in the **indexes**, and on the **Microprint boxes**.

INDEXES: The *Sessional index* is the **last volume** in each year's Sessional Set. For the period **1801 - 1900**, these have been collected into the boxes at the **end** of the run labelled *Collection of indexes*. They comprise:

- List of Bound Volumes
- Numerical List of Bills
- Numerical List of Papers
- Numerical List of Command Papers
- Alphabetical Index

The *Alphabetical index*, the most **useful** section, has been **cumulated** into the following collections:

- 1801-1852
- 1852-1869
- 1870-1879
- 1880-1889
- 1890-1899

From **1901** and on, the *Sessional index* remains in its place, i.e., as the **last volume** of each **session**.

These indexes are also being procured in **letterpress** editions. They are in **Reference** under the call number **Ref/J301/K623**.

In these, the entries, under the **subject** headings, are arranged in the **four** groups corresponding to the **arrangement** of the papers in the **annual volumes**:

1. Bills
2. Reports of Committees
3. Reports of Commissioners
4. Accounts and Papers

In addition, **two selective** indexes form an excellent **guide** to the papers of the **period**. These contain a brief, and often full, **description** of the papers mentioned:

Ref Gt. Brit. Parliament. House of Commons. *Hansard's catalogue and breviary*
J310 *of Parliamentary Papers, 1694-1834*; reprinted in facsimile . . .
K62 Oxford, Blackwell, 1953.
1953

Ref Ford, Percy and G. Ford. *Select list of British Parliamentary Papers,*
J301 *1833-1899*. Oxford, Blackwell, 1953.
M3
1953

References in these indexes are first to the **year**, then to the **paper** number.

The **Roman** numerals refer to the **volume** number.

A further useful **index** where the **Command Paper** number only is known is:

Ref Di Roma, Edward. *A numerical finding list of British Command Papers*
Z2009 *published 1933-1961-62*. New York, Public Library, 1967.
D5

GREAT BRITAIN. PARLIAMENT. HOUSE OF LORDS. SESSIONAL PAPERS

FORMAT: Microfilm

CALL NO.: Microf
J301
J6

COVERAGE: Includes the years **1806 to 1859**. It will be the most complete set for this period available anywhere. A considerable portion of the papers are unique to the **Lords**. The 16,000 papers include reports of Select Committees and Royal Commissions, Bills (legislative drafts), statistical returns, peerage cases and the Minutes of Proceedings of the Lords from 1837.

ARRANGEMENT: Similar to the **Commons** sessional papers, i.e., a single series of volumes for each **session**, with the following sub-series:

1. Bills
2. Reports of Committees
3. Reports of Commissioners
4. Accounts and Papers

There is an **index** at the end of each **session**. See below for printed cumulated index.

FINDING AID: Ref J301
J6
1801-59

A General index to the Sessional papers printed by order of the House of Lords . . . 1801 to 1859 (Session 1). Dobbsferry, N.Y., Oceana Publications, 1976. 2 v.

Subject index. Reference is to **session**, **volume** and **page** of *Papers*.

**GREAT BRITAIN. PRIME MINISTER. CABINET REPORTS BY PRIME
MINISTERS TO THE CROWN, 1868-1916**

FORMAT: 35 mm. film

CALL NO.: Microf
J301
N5
1974

COVERAGE: Consists of 7,000 pages on 13 reels of "the unique and unpublished manuscript series of 1,700 **confidential** letters from Prime Ministers to the Crown, preserved in the Royal Archives in Windsor Castle."

ARRANGEMENT: In **chronological** order of the letters. Reel 1 lists the letters contained on each reel.

HUMAN RELATIONS AREA FILES

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
GN4
H8

Essentially a collection of **ethnographic** materials on **world societies**. The actual **Files** (compiled by Yale) are composed of 5 x 8" sheets, each of which is a duplicate of an original page of a published or unpublished source dealing with a particular **culture** or **society**. The **HRAF-Microfiles**, a microfilm version of these slips, are on 115 x 148 mm. (4 x 6") microfiche.

The materials processed for the Files are basically **descriptive** rather than theoretical, and the vast majority of sources are **primary** documents resulting from field observation. Most files are organized around identifiable **ethnic units** rather than political states, although a number of **national** files are also available. The collection is a growing one as new files are opened and others are added to.

ARRANGEMENT: File pages are filed according to **subject** content, following a standardized system of universal categories (*Outline of cultural materials*). Materials are arranged by the **ethnic** or other sociopolitical groupings (as in the *Outline of world cultures*). All materials dealing with a particular subject category are thus brought together in a single location within each ethnic or area file.

To use the microfiles, the researcher must **consult**:

1. *Outline of cultural materials** (OCM): the **subject** classification system on which the Files are based.
2. *Outline of world cultures** (OCM): the **area** or **culture** classification around which each File is organized.

Supplementary publications of interest are:

3. *HRAF research guide**: explains the **nature** and **research** potentiality of the Files.
4. *HRAF source bibliography**: lists all **sources** available in the Human Relations Area Files.

* Available in Microforms

INDEX TO CANADIAN PAINTERS AND THEIR WORK**FORMAT:** Microfilm**CALL NO.:** Microf
Z5949
C2V3**COVERAGE:** Consists of **16** reels of microfilm of the card index to **Canadian painters** and their work in the Fine Arts and Music Division of the Vancouver Public Library.**ARRANGEMENT:** **Alphabetical by painter.** Coverage within each reel is indicated on the carton.**AIDS:** A **shelflist** of indexed material in **letterpress** is kept in Microforms. The shelflist is also on **film** and takes up almost the first reel.

MICHIGAN EARLY MODERN ENGLISH MATERIALS (MEMEM)

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
PE1650
M5

COVERAGE: The microfiche in this file are part of *Michigan early modern English materials* by Richard W. Bailey, James W. Downer and Jay L. Robinson (see above call number) with Patricia V. Lehman, and should be used only in **conjunction** with this work. A complete **description** of these microfiche will be found beginning on page xxxiii. Basically, MEMEM is a presentation of selected data illustrating the usages of a large number of words in the period **1475 to 1700**.

ARRANGEMENT: The data are arranged to give access to the more than 38,000 **citations** constituting the collection. Access to these citations takes **four** forms.

1. **Primary Index:** arranges citations **chronologically** within an **alphabetized** set of **entry words**--the Early Modern English verbs and verbal auxiliaries.
2. **Secondary Index:** provides access to all **lexical** forms stored in the collection.
3. **Forward Word Occurrence List:** **alphabetizes** each occurring **lexical** item and **counts** its occurrences.
4. **Reverse Word Occurrence List:** provides the **same** inventory but **alphabetizes** from **final** letter to **first**.

MICROLOG, 1979- *

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
J103
C3M5

BIBLIOGRAPHY: Ref *Microlog index*. v. 1, Jan.-Feb., 1979- Toronto, Micromedia
Z1373 Ltd., monthly.
M5

COVERAGE: Generally includes **Canadian report literature** of reference value from government and institutional sources of the type covered formerly by *Publicat* (q.v.), *ProFile* and *Urban Canada* (q.v.). UVic Library's subscription to *Microlog* is to **only** those documents that would have been included in *Publicat* and *Urban Canada* (i.e., not *ProFile*). Those that are specifically available in Microforms have been ticked in the main entry index of *Microlog index*.

For a more detailed **description** of *Microlog*, see the **introduction** in any issue of *Microlog index* (Ref/Z1373/M5).

ARRANGEMENT: **Numerically** according to fiche **accession number** used in the main entry section of the *Microlog index*.

* Continues *Publicat*, *Urban Canada*.

**MIGNE, J. P. PATROLOGIAE CURSUS COMPLETUS
(Patrologia Latina)**

FORMAT: Microfilm

CALL NO.: Microfilm
BR60
M36

COVERAGE: Published by the Catholic Microfilm Center, Berkeley, California, 1969, in 29 reels. The **collected writings** of the Latin "Fathers of the Church" extending from the earliest times to Innocent III (1216).

ARRANGEMENT: Chronological.

INDEX: **Alphabetical** index extracted from volume 218 of the *Patrologia Latina* and published by Gregg Press in 1965.

Kept in Reference: Ref/BR60/M37.

MIGNE, J. P. PATROLOGIAE CURSUS COMPLETUS
(Series graeca)

FORMAT: Microfiche

CALL NO.: Microfiche
BR60
M35

COVERAGE: Published by the International Documentation Centre. 161 v. in 166. One of the richest collections of **ancient** and **medieval Christian** texts consisting basically of the **writings** of the "Fathers of the Church" extending from the earliest times to the Council of Florence (1439).

ARRANGEMENT: **Chronological**. The fiche collection includes the *Index Locupletissimus* published in 2 v.

INDEX: A **complete list of names of the authors** whose works are printed in the Greek series of Migne's "Patrologia," compiled by J. B. Pearson. Cambridge, 1882.

Kept in Reference: Ref/BR60/M37.

PACIFIC SALMON LITERATURE COMPILATION, 1900-59

FORMAT: Microfiche

CALL NO.: Microfiche
QL638
S2M3

Edited and compiled by Galen H. Maxfield, Fishery Biologist, Bureau of Commercial Fisheries Biological Laboratory, Seattle. The purpose of the compilation, totaling **645** microfiches, is to make **published** scientific information on the **five** North American species of **Pacific salmon** immediately accessible and usable.

COVERAGE: Contains 1,406 **articles** on **original research** comprising 17,895 pages of text from 119 serials, journals and reports.

ARRANGEMENT: The text material was analyzed and items of information were coded according to an outline of **subject** categories. The pages of text are **duplicated** as many times as different items of information under these subject categories are contained in the text. Each item is arranged by **author** and **date of publication**.

AID: Ref Maxfield, Galen H. et al. *Pacific salmon literature compilation, 1900-59*. Bureau of Commercial Fisheries, Seattle, Wash., April, 1965.
QL638
S2M3
Index

Contains **instructions** for finding information on a subject as well as the actual **key** that leads one from the **subject** category to the **fiche**. One copy kept with the collection in Microforms.

PEEL BIBLIOGRAPHY ON MICROFICHE

FORMAT: Fiche, 115 X 148 mm.

CALL NO.: Microfiche
FC3231
P4

BIBLIOGRAPHY: Ref Peel, Bruce P. *A bibliography of the Prairie Provinces to 1953*
Z1365 *with bibliographical index.* 2nd ed. Toronto, Univ. of Toronto
P4 Press, 1973. 780 p.
1973

COVERAGE: Includes microreproductions of all the titles in the above **bibliography** that could be found, and/or that were not restricted by copyright. For the **scope** of the bibliography itself, see the **preface**, pp. xvii-xxi.

ARRANGEMENT: By number as given in the above bibliography, which is **chronological**.

FINDING AID: Above **bibliography**: one copy in Reference, another copy in **Microforms**.

PROFILE, 1973-78 *

FORMAT: Fiche, 110 x 150 mm.

CALL NO.:

BIBLIOGRAPHY: Ref *Profile index*. 1973-78. Toronto, Micromedia Ltd., annual.
Z1373.5
A1P68

COVERAGE: Includes **selected publications** of all the **provinces** (except P.E.I.) and the **two territories** for the period covered (**1973-78**). Types of material **covered** are: annual reports, bibliographic aids, budget statements, estimates, public accounts, statistical summaries, board, committee and commission reports, research studies, Royal Commission reports and studies and planning reports. *Profile* does **not** include: gazettes, Hansards, journals, minutes, statutes, bylaws, regulations, ephemera and maps.

ARRANGEMENT: **Numerically**, within each **year**, according to fiche **accession number** used in the **bibliographic** section of the *Index*.

* Continued by *Microlog*, 1979- .

PROJECT INFORMATION EXCHANGE

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
HN1O1
P7

BIBLIOGRAPHY: Ref *Project information exchange*. 1st ed. 1967/70-
Z7164
C4P7

COVERAGE: The **bibliography** above is an inventory of studies, briefs and social action projects compiled by the Canadian Council on Social Development. The microfiche collection consists of some of the **reports** that have become available.

ARRANGEMENT: **Numerically** by project number as given in each edition of the above bibliography.

PUBLIC ARCHIVES OF CANADA. MANUSCRIPT DIVISION. FINDING AIDS ON MICROFICHE. 1977-

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
Z6621
P8

COVERAGE: Detailed **lists** and **indexes** to about **200** collections in the Public Archives. Those for another **800** will be added over the next few years. Among the collections of **papers** for which there are **aids** are those of Eugene Forsey, Sir Alexander Galt, William Lyon Mackenzie King, Archibald Lampman, Sir Wilfrid Laurier, David Milne, the Papineau family, Lester Pearson, Louis Riel, Sir Charles Tupper and J. S. Woodsworth. The many **organizations** included range from the Canadian Council on Social Development to the Ottawa Little Theatre, the Canadian Water Ski Association, the Denholm Angling Club and the Order of the Daughters of Penelope.

ARRANGEMENT: **Numerically**. The first fiche in the set is an **alphabetical index** to the file.

PUBLICAT, 1977-78 *

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
J103
C3P8

BIBLIOGRAPHY: Ref *Publicat index*. v. 1-2. Jan./Mar. 1977-78. Toronto,
Z1373 Micromedia Ltd. Monthly.
P85

COVERAGE: Contains the **complete text** on fiche of many of the documents listed in the **bibliographic** section of the *Publicat index* (above). The *Index* lists **Canadian federal government** publications of general reference value, many of which do **not** appear in the government's own catalogues and checklists. Specific types **included** are annual reports; research reports and special studies, including those submitted by outside consultants working under contract to government departments and agencies; policy announcements and important press releases; position papers and discussion guides; selected proceedings of government-sponsored conferences; working papers and planning studies; public documents prepared for commissions of inquiry; significant statements and speeches; bibliographies and catalogues; and organization manuals and directories.

ARRANGEMENT: The microfiche collection is in **numerical** order. In order to find a publication in the collection, obtain the **fiche number** from the **bibliographic** section of the *Index*. A **subject** approach is provided by a **subject and name index** section.

* Continued by *Microlog* (q.v.).

PUBLICATIONS OF THE ENGLISH RECORD SOCIETY AND THE INDEX LIBRARY ON MICROFICHE

FORMAT: Fiche, 10.5 x 15 cm.

CALL NO.: Micfiche
DA670 to
DA690

BIBLIOGRAPHY: Ref Mullins, Edward L. C., *Tests and calendars; an analytical guide to*
Z2016 *serial publications*. London, Royal Historical Society, 1958.
M8 674 p.

COVERAGE: The volumes in microfiche are a selection from the **publications** listed in the above **bibliography**, which can also be used as an **index** to the series. As indicated in the subtitle, it is 'an **analytical guide**' and thus outlines the **contents** of each publication. The **preface** is a good general **introduction** to the **types** of material covered.

GUIDE: Ref *Publications of the English Record Societies and the Index Library*
DA30 *on microfiche*. Cambridge, Chadwyck-Healey, 1979.
P8
1978 Lists all the **titles** held in the microfiche set. It is kept in **Microforms**.

ARRANGEMENT: The collection is catalogued **separately** under the various **societies**, etc., that have published the records, e.g., Bristol Record Society is under **Micfiche/DA690/B8B75**. For other parts of the collection thus catalogued, see the above **guide**. They are shelved in **call number** order in **Microforms**.

ROOSEVELT, FRANKLIN D. THE PRESS CONFERENCES OF

FORMAT: Microfilm

CALL NO.: Microf
E742.5
R7

COVERAGE: During his more than 12 years in office (1933-1945), FDR met with **reporters** some 1,011 times to discuss--frequently in "**off the record**" terms--such crucial issues as the banking crisis; New Deal agencies and legislation; party politics; the "Court-packing" controversy; America's involvement in Europe and Asia; wartime policies and priorities; meetings with Churchill and Stalin; the United Nations; and many of the controversial figures of his day. Considered to be the **most important** source for the **New Deal** presidency.

INDEX: A **subject** index to each **roll** of microfilm precedes the volumes on that roll. Each **entry** cites the volume, page number and date of the pertinent press conference.

SOURCE MATERIALS IN THE FIELD OF THEATRE**FORMAT:** Microfilm**CALL NO.:** Microfilm
PN2020
S7

COVERAGE: This collection of **80** books, periodicals, manuscripts, journals and diaries contains selected **primary** and **secondary** sources of **historical** and **critical** importance. Gathered from scattered **private** collections in **American** and **foreign** libraries in a series of **22** reels of microfilm, many of these works are now accessible for the first time to a larger number of libraries and students of theatre.

BIBLIOGRAPHY: Angotti, Vincent L. *Source materials in the field of theatre*; an annotated bibliography and subject index to the microfilm collection. Ann Arbor, Michigan, University Microfilms Library Services, 1967. 73 p.

Call number as above. Designed as a **complementary guide** to the microfilm collection. Its general **purpose** is twofold:

1. to serve as a **research aid** for the student of **theatre** and **drama** in implementing the available material
2. to serve as a **bibliographic aid** for the **catalogers** of libraries owning the set.

STUART PAPERS . . .

FORMAT: Microfilm

CALL NO.: Microf
DA370
S88

COVERAGE AND ARRANGEMENT: Collection consists of **243** microfilm reels and represents **641** volumes of the Stuart Papers held at the Royal Archives in Windsor Castle. Included are **four** reels of **indexes**.

The Papers **consist** mostly of letters, domestic papers, entry books, warrants and certificates, etc., arising out of or collected by the exiled Stuart court in France and Italy. Of **special interest** are the four volumes of the *Life of James II*, instructions of King James to his son, and the will of the former. **Eye-witness** accounts of Prince Charles' expedition to Scotland are also included. Generally the Papers cover the period from **1687** to **1796***. They are in **chronological** order.

The **index** is to **names** of writers and **addressees**, arranged in **alphabetical** order.

* For further **information**, see Alistair and Henrietta Tayler's *The Stuart papers at Windsor* (1930), call number **DA813/T27**.

THREE CENTURIES OF ENGLISH AND AMERICAN PLAYS

FORMAT: Microprint

CALL NO.: Microprint
PR1241

W3	1714-1830. American 1516-1641. Elizabethan, Shakespeare, Jacobean
W31	1642-1700. Restoration drama
W32	1701-1750. Early eighteenth century
W33	1751-1800. Late eighteenth century
W34	1737-1800. Larpent MS plays

COVERAGE: This collection, **supplemented** by another, *English and American plays of the nineteenth century*, means that the Library can provide the **complete text** of virtually every important English language **play** from *Gammer Gurton's needle*, considered to be the first of the secular drama, up to the **beginning** of this century. It can probably also provide the **drama** of this century but not in this microcard series.

The Larpent collection. In 1737, the Licensing Act provided for the **copyright and certification** of all **English drama**. John Larpent, then censor, retained copies of all plays submitted to him, and, as inevitably some plays were refused licenses, the collection therefore includes the MSS of some plays never hitherto published. Hence, it is an **invaluable** source for the researcher. The total **series** exceeds 5,000 plays.

HOW TO FIND: All the plays in this collection are entered in the card catalogue. But do not think that this is the only text of the play that the Library has. Most plays are published in **collections** and the individual items in collections are not usually listed in the catalogue. To find out in what collection a particular play is included, consult the **PLAY INDEX**. If you do not find it there, consult a librarian.

ARRANGEMENT: The cards within each box are arranged **alphabetically** by **author** or by **title** where the authorship is unknown. They are **consecutively** numbered.

BIBLIOGRAPHY: Ref Bergquist, G. William. *Three centuries of English and American plays: a checklist*. England 1500-1800; United States
Z2014 1714-1830. New York, Readex Microprint Corporation,
D7B4 1963.

One copy is in **Reference**; another is with the **microprints**.
In both, reference is made from the **play** to the **card number**.

THE THOMASON TRACTS

FORMAT:

CALL NO.:

George Thomason, born in or about 1602, was a noted London bookseller who became perhaps one of the most noted English bibliographers. Following the execution of Charles I and the initial meeting of the Long Parliament on November 3, 1640, George Thomason collected "every book, pamphlet and newspaper issued in London and as many as he could obtain from the provinces or abroad." He continued this until the restoration of Charles II, April 23, 1661.

The Wing collection of English books covers the period 1641-1700 and, while indeed some of Thomason's bibliography is included, the researcher for the time of the Protectorate (1640-1661) is wise to consult the Catalogue of the Thomason Tracts 1640-1661 (Z2018/B85).

**UNITED NATIONS CONFERENCE ON THE HUMAN ENVIRONMENT,
STOCKHOLM, 1972**

FORMAT: Microfiche

CALL NO.: Microfiche
HM206
U55

COVERAGE: Includes the **national** reports, case studies and other basic documents received by the Conference secretariat from States invited to the Conference in accordance with General Assembly resolution 2850 (XXVI), and the basic **documents** received from members of the U.N. system and other sources, including inter-governmental and non-governmental sources. It should be noted that the basic documents listed are those which were **especially prepared** in connection with the secretariat's preparations for the Conference. In most cases, these documents have not until now been accessible outside the Conference secretariat.

ARRANGEMENT: By document number.

FINDING AID: *A guide to the Conference bibliography.* Lists the documents by **type** and by **country**.

UNITED NATIONS DOCUMENTS

FORMAT: Microprint

CALL NO.: None

COVERAGE: The Readex Microprint edition of the United Nations Publications provides as **complete** a set as is possible of the mimeographed and printed symbol series **documents** of Commissions, Plenary Committees, Conferences and Committees, as well as all the **Official Records** of all the principal organs of the United Nations--the General Assembly, Economic and Social Council, Security Council, Trusteeship Council, Disarmament Commission, Atomic Energy Commission--in addition to those of the recently created organ, Trade and Development. **Included** in the collection is also the documentation of all the functional and regional commissions of the Economic and Social Council, as well as the Journal of the United Nations.

At present, the documents and publications series of the U.N. Secretariat are **not** included in the Microprint edition unless they are also issued as a document under the symbol series of another organ and are therefore entered in the United Nations Documents Index.

The **value** of the collection is enhanced by the fact that materials which are **not** available anywhere else, such as the whole series of publications of the Scientific Committee for Atomic Radiation, are supplied in the Microprint edition of the United Nations publications.

ARRANGEMENT: The arrangement (1946-75) is by **issuing agency, alphabetical** by the identifying **letter symbol** of each. For a detailed **description** of the arrangements and sub-arrangements, Reference has prepared a **guide**, "The Arrangement of United Nations Documents." Ask for this at the **Reference Desk**.

Starting with the 1976 documents, arrangement is **alphabetical** by the **letter symbol** within each year.

INDEXES:

Ref Z6482 U45	<p><i>United Nations documents index.</i> v. 1-</p> <p>A checklist and a subject index, the index cumulating annually. Covers the United Nations documents and publications received in the Documents Index Unit. Beginning with v. 14 (1963), the monthly issues are replaced and superseded by two separate annual cumulations: (1) Cumulative checklist, and (2) Cumulative (subject) index.</p>
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continued . . .

In 1974, the title changed to *Undex; United Nations documents index*, issued in **three** parts: Series **A**, **Subject** index; Series **B**, **Country** index; Series **C**, **List** of documents issued. Each series appears **ten** times a **year**. A **12-year cumulation**, *Cumulated index volume, 1-13, 1950-1962*, appeared in 1974 as well.

UNITED STATES. CONGRESSIONAL RECORD

TITLE: U.S. Congress. Congressional record: Containing the **proceedings** and **debates** of the 43rd Congress - March 4, **1873**- . Wash., Govt. Prt. Off., 1873-

FORMAT: Microfilm.

CALL NO.: Microf
J11
R5

Issued **daily** while Congress is in **session**, revised and issued in bound form at the **end** of the session, the issue for each session **numbered** as one volume and **paged** continuously throughout though **bound** in several parts. There are frequent **indexes** during the session and a final index to the whole volume, this index sometimes bound separately, sometimes included in the **last** bound part. It **contains** the Presidents' messages, congressional speeches and debates in full, and record of votes. It does **not** include text of bills.

Each **index** is in two parts:

1. **alphabetical** index of **names** and **subjects**, giving, under subjects, **bills** and **bill number**
2. **history** of **bills** arranged by **bill number**.

The **second** index is the one to use for **full information** about a bill, as it gives **page** reference to everything in the *Record* about the bill from its **introduction** to its **final passage** and **signing**.

For material **before 1873**, the following earlier compilations should be consulted. They **precede** the *Congressional record* in the microfilm cabinets:

Microf *Debates and proceedings* (better known as *Annals of Congress*). 1st-18th
J11 Congress, 1789-1824.
A5

Microf *Register of debates in Congress*, 18th Congress, 2nd sess. - 21st Congress, 1st
J11 sess., 1824-1837.
D5

Microf *Congressional globe*, 23rd-43rd Congress, 1833-1873.
J11
G5

UNITED STATES. GOVERNMENT DEPOSITORY PUBLICATIONS

FORMAT: Microfilm

CALL NO.: Microprint
J83
A4

COVERAGE: Complete collection from 1956 to 1980.

This collection of **depository** publications, and the following of **non-depository** publications, includes everything **published** by the United States Government Printing Office.

Under current United States statutes, selected government publications are **automatically distributed to designated depository libraries**. These **consist** of annual reports, yearbooks, manuals, directories, serial reports, and bulletins, periodicals, and other major publications of government agencies, as well as Senate and House hearings, and reports and documents which make up the Congressional, or Serial Set.

Every important department, agency, commission and authority is represented here by long runs of its reports, bulletins, special studies, journals and papers such as the Farmers bulletins, Marketing research reports, Technical bulletins, etc., of the Department of Agriculture; reports of the Census Bureau; House and Senate bills; the Geological Survey's bulletins; Treaties and other International Act Series; and many similar serials.

It is, therefore, a virtual **record** of the operations of the American government, and a **primary** source of statistical material.

ARRANGEMENT: The material is arranged by the **entry number** under which each publication is listed in the *Monthly catalog of United States government publications**. This arrangement was adopted because, together with the annual and ten-year **cumulative indexes** of the Catalog, the **monthly indexes** serve as an effective approach to the Microprint edition. The documents are arranged in boxes by their *Monthly catalog entry numbers*, making them easy to locate.

NOTE: This Microprint edition begins with the items entered in the January 1956 issues of the *Monthly catalog*. However, the 1955 documents listed are **not** included.

continued . . .

* INDEX:

Ref
Z1223
A18

U.S. Superintendent of documents. *Monthly catalog of United States government publications*. Wash., GPO, 1893-

For access to serial titles, the **Title** index to U.S. government serials, **1953-55** and **1956-60**, Ref/**Z1223/Z7R52 & R5**, is useful as it brings serial volumes together and refers to **depository numbers**, as does the *Monthly catalog*.

UNITED STATES. GOVERNMENT NON-DEPOSITORY PUBLICATIONS

FORMAT: Microprint

CALL NO.: Microprint
J83
A42

COVERAGE: 1953 to date.

These publications consist of approximately 12,000 items annually, which, for the most part, are not printed by the Government Printing Office, but are **produced independently** by the issuing agencies, usually in small editions. Most of them are processed materials produced by mimeograph, multilith, or some similar process. They **include** all manner of material, from the trivial to the tedious, from miniscule 5 cent pamphlets on how to crack crabs to expensive and ponderous volumes on rural electrification data. Despite the trivial, which in its way can be valuable, they nonetheless contain a large amount of essential **reference** matter. This ephemeral material is infrequently added to a library's permanent collection and quickly becomes unavailable to the library patron; this microcard edition, however, puts such material on lasting record.

The following list of **agencies**, all or most of whose publications are **included** in the Non-Depository Publications, illustrates the **importance** of the material included in this collection:

- Air Force
- Atomic Energy Commission
- Customs Bureau
- Economic Co-operation Administration
- Entomology and Quarantine Bureau
- Federal Power Commission
- Federal Reserve System Board of Governors
- Fish and Wildlife Service
- Forest Service
- General Accounting Office
- Interstate Commerce Commission
- Joint Publications Research Service
- Library of Congress
- Mines Bureau
- N.A.S.A.
- Naval Research Bureau
- Reclamation Bureau
- Rural Electrification Bureau
- Smithsonian Institution
- Wage, Hour & Public Contracts Division
- Weather Bureau

continued . . .

ARRANGEMENT: The U.S. Government **Non-Depository** material is arranged in the same manner as the **Depository** Publications, that is, by **entry number** under which each publication is listed in the *Monthly catalog* * .

The **indexes** to the *Monthly catalog*, therefore, serve as an effective **author-subject** index to the Microprint edition. Again, the documents are arranged in boxes by their *Monthly catalog* **entry number**, making them easy to locate.

* **INDEXES:** Ref U.S. Superintendent of Documents. *Monthly catalog of United*
Z1223 *States government publications.* Wash., GPO, 1893-
A18

**UNITED STATES. LIBRARY OF CONGRESS. CYRILLIC UNION
CATALOG**

FORMAT: Microprint

CALL NO.: Microprint
Z881
A1C9

COVERAGE: Consists not only of the **holdings** of the Library of Congress in Russian, Ukrainian, Byelorussian, Bulgarian and Serbian, but also of **titles** reported by 185 American libraries. This **includes** major parts of the collections of the New York Public Library, the Hoover Library and the libraries of Columbia, Harvard and Yale.

ARRANGEMENT: In **three** parts:

- a. by **author** and **added entry**
- b. by **title**
- c. by **subject**.

1,244 cards in seven boxes.

UNITED STATES. SERIAL SET *

FORMAT: Microprint

CALL NO.: Microprint
J83
A43

COVERAGE AND ARRANGEMENT: The University of Victoria's Readex edition of the U.S. Serial Set currently contains U.S. government publications covering the years 1817 to 1954 (15th to 83rd Congresses), serially numbered from 1 to 11814.

These publications are gathered **sessionally**, in straight **serial number** sequence, into **three** groups--the **Journals, Documents and Reports** of the **House** and of the **Senate**--and each is then provided with its own **index** for that session of Congress. If one knows **either** the serial number, the year, the Congress or the Congress and session, one can go directly to the material (in the case of the serial number, to the **actual** publication; in the other cases, to the **indexes** within the set). If **none** of these is known, the information would have to be obtained from **outside** indexes, viz.:

Ref *Checklist of United States public documents 1789-1909.*
Z1223
A113 **Part One:** a listing of all documents by **serial number**.
1911 **Part Two:** a classified listing, by **agency**, of the agencies
 at the back.

Ref *Descriptive catalogue of the government publications of the*
Z1223 *United States government 1774-1881*, by B. S. Poore.
A1885

A **chronological** listing, by **year**, of most U.S.
publications, subarranged by document and report number.

Subject and name index at the back.

Ref *Comprehensive index to the publications of the United States*
Z1223 *government 1881-1893*, by John C. Ames.
A13
1962

A straight **alphabetical** index.
A personal **name** index at back of v. 2.
Three columns:
1. originating **author** or **agency**
2. **index** proper
3. gives publication **source** (House or Senate), **name**
of publication (whether a document or a report),
and **number**, i.e., HED 94, SR 132, SMD 69, etc.

* For a **fuller** explanation on how to use the U.S. Serial Set, see Reference Publication, "Guide to the American State Papers and the U.S. Serial Set," available at the **Reference Desk**.

URBAN CANADA 1976-78

FORMAT: Fiche, 115 x 148 mm.

CALL NO.: Microfiche
HT127
U66

BIBLIOGRAPHY: Ref Canadian Council on Urban and Regional Research. *Urban and regional references*. 1945/62-1976. Ottawa.
Z1391
C3

Ref *Urban Canada*. Toronto, Micromedia, 1977-78.
Z1391
U7

COVERAGE: Collection is based on the above **bibliographies**. It includes non-commercial publications in the field of Canadian urban affairs, including government documents, research reports, consultant's studies, institutional publications and some theses. Also includes selected municipal government publications.

ARRANGEMENT: By **accession number** as they appear in the above **bibliographies**. Accession number reflects the **date** of issue, e.g., S74-0013, 77-4004, etc. "**S**" stands for "**Sources**," when the collection was called *Canadian urban sources* (q.v.).

Continues *Canadian urban sources* (q.v.).

VICTORIAN FICTION AND OTHER NINETEENTH CENTURY FICTION

FORMAT: Microfilm

CALL NO.: Microf
PR1303
V5

COVERAGE: A selected collection of **19th century** English fiction, including such authors as W. H. Ainsworth, Jane Austen, Charlotte Bronte and Charles Dickens. The initial selection will be based on Michael Sadleir's *XIX century fiction: a bibliographical record*, but the collection will not be restricted to titles recorded by Sadleir. In general, the specific editions recorded by Sadleir will be filmed, but significant editions not recorded by Sadleir will also be included.

ARRANGEMENT: The **56** reels are **numbered** by General Microfilm Company as they appear and are filed in this order. There are several items on each reel but there is no specific arrangement of these items within a reel. The items are identified clearly on **short-title lists** which accompany each shipment.

BIBLIOGRAPHIES, ETC.: Ref Z2014 F4516 Sadleir, Michael. *XIX century fiction: a bibliographical record based on his own collection*. Cambridge, Printed at the University Press: Published, London, Constable & Co., Ltd. (1951)

Short-title list.

In **Microforms**. Indicates **titles** in each reel.

SCOPE: As regards **scope** and **limitations**, those must first be clearly understood which govern the Catalogue as a **whole**, and then those relevant to the **three Sections**. The choice of Authors for inclusion has been governed by **three** quite simple **rules**. Any novelist whose writing-life was comprised **within** the limits of the nineteenth century is entitled to a place, assuming, of course, that he was represented in the Collection. No novelist who published fiction **prior** to the year 1800 has been admitted. Any writer who began publishing **late** in the century and issued a fiction in two or three volumes (provided a novel by him or her in this form was in the Collection) has been regarded as eligible for inclusion. Sadleir; Vol. 1, xxvii.

WILLIAM S. GRAY RESEARCH COLLECTION IN READING

FORMAT: Fiche, 110 x 150 mm.

CALL NO.: Microfiche
LB1050
W46

COVERAGE: A unique collection of reading research documents ranked by many experts as the most **comprehensive** compilation of **current** and **retrospective** published research in any domain in the field of **education**. There are **9,326** titles in the collection compiled by specialists from key journals, books, research reports and monographs published between **1884** and June **1976**. Over 450 leading research journals and some 250 well-known book publishers are represented. About 600 full-text documents will be added to the collection **yearly**.

ARRANGEMENT: The microfiche are arranged **numerically** from **MFO0001** to **MFO3357**. The digit following the slash on the MF numbers, e.g., **MFO0310/6**, represents the **exact location** of the document on the **specific microfiche**. The various **indexes** mentioned above refer to these numbers.

FINDING AIDS: The collection has its own card indexes. **Titles** can be **searched** by the:

1. **Author Alphabetical Index** for a specific **author**
2. **Author/Chronological Index** for **bibliographical** entry, and **annotation**
3. **Subject Index** for **special topics**.