Serving Student Access Needs As We Rapidly Shift to Online Course and Exam Delivery: Copyright Considerations

Quick Copyright Tips for Digital Delivery

Key points to remember:

1. Most of the legal issues are the same whether the teaching is done in person or online.

2. If it was okay to do in class, it is often okay to do online – especially when your online access is limited to the same enrolled students.

3. You can continue to apply the university’s Fair Dealing Guidelines.

Additional advice:

✓ Use UVic’s password-protected Course Management System (e.g. CourseSpaces, Library Reserves) to make material available to your students, and use tools your institution provides or recommends to deliver lectures with copyrighted content.

✓ Post your in-class slides to CourseSpaces. Slides provided by textbook publishers can almost always be used, according to their Terms of Use.

✓ Course readings rules for print and online posting to CourseSpaces are similar. Either use the Fair Dealing Guidelines, link to a resource within your UVic Libraries’ collections, or link out to Internet content.

✓ Your Subject/Liaison Librarian may be able to help you find alternative content, and the Libraries’ electronic databases have a large collection of online journals and ebooks that can help support online learning. In fact, many content providers have recently increased access to a variety of materials to ensure broader access by campuses. Here are some other resources that the Libraries has put together for your convenience (Research Anywhere (https://libguides.uvic.ca/ResearchAnywhere). Your librarian can also help you find openly licensed teaching materials like Open Educational Resources (OER).
✓ Use phone apps like Genius Scan or Adobe Scan to easily scan to post print materials on CourseSpaces within the limits allowed by the Fair Dealing Guidelines. Make scanned PDF files more accessible for your students by using an optical character recognition (OCR) online tool to convert "non-selectable" text files into more accessible versions.

✓ Sharing audiovisual material like films and audio files is more complex. However, remember you can still link to legally posted online content (from YouTube etc.). UVic Libraries has audiovisual collections that you may link to. Standard commercial streaming options like Netflix, Crave or Disney Plus that students may also subscribe to can be an option – though some students may not have access to those services. Contact the Music and Media unit for help with sourcing audiovisual resources for online learning:
libmedia@uvic.ca

✓ Using copyrighted material in exams can be easy, as you can use the Fair Dealing Guidelines. If you need to use material beyond this, copyright exception s.30.01 can also apply; contact copyright@uvic.ca if you need help to implement this copyright exception as there are rules that need to be followed to use it.