

**JANUARY/FEBRUARY 2021 WORKSHOPS AND PROGRAMMING**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
4	5	6 1:1 Online Tutoring	7 1:1 Online Tutoring	8 1:1 Online Tutoring	9 1:1 Online Tutoring	9 1:1 Online Tutoring
11 First Day of Classes 1:1 Online Tutoring English Café 2–3pm	12 1:1 Online Tutoring	13 1:1 Online Tutoring Grad Writing Room 2–4pm	14 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	15 1:1 Online Tutoring	16 1:1 Online Tutoring	17 1:1 Online Tutoring
18 1:1 Online Tutoring English Café 2–3pm Writing About Science 8:30–9:30am & 5–6pm	19 1:1 Online Tutoring	20 1:1 Online Tutoring Grad Writing Room 2–4pm	21 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	22 1:1 Online Tutoring	23 1:1 Online Tutoring	24 1:1 Online Tutoring
25 1:1 Online Tutoring English Café 2–3pm Back to Basics 8:30–9:30am & 5–6pm	26 1:1 Online Tutoring	27 1:1 Online Tutoring Grad Writing Room 2–4pm	28 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	29 1:1 Online Tutoring	30 1:1 Online Tutoring	31 1:1 Online Tutoring
February 1 1:1 Online Tutoring English Café 2–3pm Self Editing 8:30–9:30am & 5–6pm	2 1:1 Online Tutoring	3 1:1 Online Tutoring Grad Writing Room 2–4pm	4 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	5 1:1 Online Tutoring	6 1:1 Online Tutoring	7 1:1 Online Tutoring
8 1:1 Online Tutoring English Café 2–3pm Reading Academic Texts 8:30–9:30am & 5–6pm	9 1:1 Online Tutoring	10 1:1 Online Tutoring Grad Writing Room 2–4pm	11 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	12 1:1 Online Tutoring	13 1:1 Online Tutoring	14 1:1 Online Tutoring
15 Reading Week Family Day	16 1:1 Online Tutoring	17 1:1 Online Tutoring Grad Writing Room 2–4pm	18 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	19 1:1 Online Tutoring	20 1:1 Online Tutoring	21 1:1 Online Tutoring
22 1:1 Online Tutoring English Café 2–3pm Literature Review 8:30–9:30am Writing with Clarity and Concision 5–6pm	23 1:1 Online Tutoring	24 1:1 Online Tutoring Grad Writing Room 2–4pm	25 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	26 1:1 Online Tutoring	27 1:1 Online Tutoring	28 1:1 Online Tutoring

MARCH/APRIL 2021 WORKSHOPS AND PROGRAMMING						
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
<b>1</b> 1:1 Online Tutoring English Café 2–3pm Literature Review 8:30–9:30am Writing with Clarity & Concision 8:30–9:30am	<b>2</b> 1:1 Online Tutoring	<b>3</b> 1:1 Online Tutoring Grad Writing Room 2–4pm	<b>4</b> 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	<b>5</b> 1:1 Online Tutoring	<b>6</b> 1:1 Online Tutoring	<b>7</b> 1:1 Online Tutoring
<b>8</b> 1:1 Online Tutoring English Café 2–3pm Writing Persuasively 8:30–9:30am & 5–6pm	<b>9</b> 1:1 Online Tutoring	<b>10</b> 1:1 Online Tutoring Grad Writing Room 2–4pm	<b>11</b> 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	<b>12</b> 1:1 Online Tutoring	<b>13</b> 1:1 Online Tutoring	<b>14</b> 1:1 Online Tutoring
<b>15</b> 1:1 Online Tutoring English Café 2–3pm Writing About Interviews 8:30–9:30am Thesis/Dissertation Revision 5–6pm	<b>16</b> 1:1 Online Tutoring	<b>17</b> 1:1 Online Tutoring Grad Writing Room 2–4pm	<b>18</b> 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	<b>19</b> 1:1 Online Tutoring	<b>20</b> 1:1 Online Tutoring	<b>21</b> 1:1 Online Tutoring
<b>22</b> 1:1 Online Tutoring English Café 2–3pm Writing About Interviews 5–6pm	<b>23</b> 1:1 Online Tutoring	<b>24</b> 1:1 Online Tutoring Grad Writing Room 2–4pm	<b>25</b> 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	<b>26</b> 1:1 Online Tutoring	<b>27</b> 1:1 Online Tutoring	<b>28</b> 1:1 Online Tutoring
<b>29</b> 1:1 Online Tutoring English Café 2–3pm Self Editing 8:30–9:30am & 5–6pm	<b>30</b> 1:1 Online Tutoring	<b>31</b> 1:1 Online Tutoring Grad Writing Room 2–4pm	<b>April 1</b> 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	<b>2</b> Good Friday	<b>3</b>	<b>4</b>
<b>5</b> Easter	<b>6</b> 1:1 Online Tutoring	<b>7</b> 1:1 Online Tutoring Grad Writing Room 2–4pm	<b>8</b> 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	<b>9</b> 1:1 Online Tutoring	<b>10</b> 1:1 Online Tutoring	<b>11</b> 1:1 Online Tutoring
<b>12</b> Last day of classes English Café 2–3pm	<b>13</b> 1:1 Online Tutoring	<b>14</b> 1:1 Online Tutoring Grad Writing Room 2–4pm	<b>15</b> 1:1 Online Tutoring Grad Writing Room 7:30–9:30pm	<b>16</b> 1:1 Online Tutoring	<b>17</b> 1:1 Online Tutoring	<b>21</b>

Wondering where to get personalized help with your academic communication skills? We work with you one-on-one, offering general writing and other communication skills advice that you can apply to a variety of courses. In **winter 2021**, all appointments will take place online, either via same-day written feedback or real-time appointments in Zoom.

Whether you're getting started with your assignment and need help understanding the instructions, or whether you've completed your draft and want to refine it, we're here to help!

**STUDENT APPOINTMENTS, January 6 to April 30, every day! See our online schedule (<https://uvic.mywconline.com>) for availability.**

Use our online schedule (<https://uvic.mywconline.com>) to book two 25-minute spaces each week. We can help with

- Academic writing skills
  - Getting started (understanding your assignment)
  - Prewriting and planning
  - Drafting, revising, and self-editing strategies
- Reading skills
  - Reading quickly
  - Reading for research
  - Critical reading
- Presentation skills
  - Preparation
  - Delivery
  - Pronunciation
- Speaking skills
  - Pronunciation of discipline-specific vocabulary
  - Communicating in groups

### **ACADEMIC COMMUNICATION LEARNING PLANS**

An academic communication learning plan provides a structured set of activities based on co-created learning outcomes to help you reach your goals. Work with a CAC specialist online to develop a personalized plan that fosters development of academic communication skills. For more information, please contact Nancy at [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca).

**ENGLISH CAFÉ (ACCESS), 2 to 3pm Mondays from January 11 to April 12; Zoom link: <https://uvic.zoom.us/j/84897529479>**

The Academic Critical Communication in English Seminar Series (ACCESS/English Café) is an opportunity for all UVic students with English as an additional language to improve their ability to read and communicate in English within an academic context. Participants will practice reading and discussion skills in a relaxed atmosphere, receive coaching on vocabulary use and pronunciation, and get tips for developing confidence with reading and speaking. Please contact Emily at [ceceal4@uvic.ca](mailto:ceceal4@uvic.ca) for more information.

### **WRITING SUPPORT FOR GRADUATE STUDENTS**

Grad Writing Rooms: 2 to 4pm Wednesdays from Jan. 13 to Apr. 14; <https://uvic.zoom.us/j/84862607742>; 7:30 to 9:30pm Thursdays from Jan. 14 to Apr. 15;

<https://uvic.zoom.us/j/86342266193>

Join us online to meet with other graduate students and write “alone, together” in this virtual space, hosted by CAC specialists.

### **INDIVIDUAL “LEARN ABOUT...” WORKSHOPS FOR STUDENTS, BY APPOINTMENT**

Students needing a review of foundational academic communication skills can email [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca) to make an appointment for a customized “Learn About” on critical reading, listening and note-taking, presentation skills, pronunciation strategies, and academic writing.

**WORKSHOPS (Undergraduate student audience but all welcome! No registration required, but you can sign up for reminders in <https://libcal.uvic.ca/>)**

Writing about science, 8:30 to 9:30am **OR** 5 to 6pm, January 18; Zoom link: <https://uvic.zoom.us/j/85307294746>

Join us to discuss scientific writing conventions and review scientific writing samples. For more information, contact Nancy at [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca).

**Back to basics: The essentials of academic writing for undergraduate students, 8:30 to 9:30am OR 5 to 6pm, Jan. 25; Zoom link: <https://uvic.zoom.us/j/85687828466>**

This workshop reviews the most important criteria of academic writing for undergraduate students. You will be introduced to writing from research, developing arguments, organizing papers, and writing for an academic audience with clarity, concision, and correctness. Contact Kaveh at [eal2@uvic.ca](mailto:eal2@uvic.ca) for more information.

**Self-editing: Tips from the trenches, 8:30 to 9:30am OR 5 to 6pm, Feb. 1; Zoom link: <https://uvic.zoom.us/j/86142158829>**

Grad students will share their favourite tips for catching and correcting grammar slips in academic writing. Contact Nancy at [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca) for more information.

**Reading academic texts step-by-step, 8:30am to 9:30am OR 5 to 6pm, Feb. 8; Zoom link: <https://uvic.zoom.us/j/88219525526>**

This workshop introduces a reading process you can use with academic texts. For more information, contact Nancy at [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca).

**Who does what? Write with clarity and concision, 5 to 6pm, Feb. 22; Zoom link: <https://uvic.zoom.us/j/88052743932>**

Need tips for how to write with greater clarity and concision? Participants will practice easy-to-apply methods for strengthening each sentence they write by focusing on their subject ("who"), verb ("does"), and object ("what"). For more information, contact Emily at [aceal4@uvic.ca](mailto:aceal4@uvic.ca).

**The art of the argument: How to write persuasive academic essays, 8:30 to 9:30am, OR 5 to 6pm, Mar. 8; Zoom link: <https://uvic.zoom.us/j/81292817542>**

This workshop provides strategies for critically engaging with academic sources. Participants will learn how to identify the rhetorical features of sourced material and formulate counterarguments. For more information, contact Emily at [aceal4@uvic.ca](mailto:aceal4@uvic.ca).

**WORKSHOPS (Graduate student audience but all welcome! No registration required, but you can sign up for reminders in <https://libcal.uvic.ca/>)**

**The literature review, 8:30 to 9:30am, Feb. 22; Zoom link: <https://uvic.zoom.us/j/83281275831>**

This workshop will cover the purpose of the literature review, options for organization, and key strategies for synthesizing the work of multiple scholars while preserving your own voice. For more information, contact Madeline at [cacpc@uvic.ca](mailto:cacpc@uvic.ca).

**The literature review, 8:30 to 9:30am, Mar. 1; Zoom link: <https://uvic.zoom.us/j/82383910139>**

This workshop will cover the purpose of the literature review, options for organization, and key strategies for synthesizing the work of multiple scholars while preserving your own voice. For more information, contact Madeline at [cacpc@uvic.ca](mailto:cacpc@uvic.ca).

**Who does what? Write with clarity and concision, 5 to 6pm, Mar. 1; Zoom link: <https://uvic.zoom.us/j/88052743932>**

Need tips for how to write with greater clarity and concision? Participants will practice easy-to-apply methods for strengthening each sentence they write by focusing on their subject ("who"), verb ("does"), and object ("what"). For more information, contact Emily at [aceal4@uvic.ca](mailto:aceal4@uvic.ca).

**Strategize revising your thesis or dissertation, 5 to 6pm, Mar. 15; Zoom link: <https://uvic.zoom.us/j/83510911737>**

Revising a thesis seems like a daunting task, but it does not have to be. In this workshop, we will discuss some practical strategies to manage revising longer writing like a thesis or dissertation, including some tips on how to incorporate your supervisor's feedback. Contact Kaveh at [eal2@uvic.ca](mailto:eal2@uvic.ca) for more information.

**Qualitative research and interview data: Writing into and around the voices of your interviewees, 8:30 to 9:30am, Mar. 15; <https://uvic.zoom.us/j/81647510910>; 5 to 6pm, Mar. 22; <https://uvic.zoom.us/j/83740074716>**

Are you writing the findings chapter of your qualitative study? In this workshop, we'll look at how researchers approach interview data. This workshop showcases multiple examples to enhance your sense of potential and stimulate discussion about this topic. For more information, contact Madeline at [cacpc@uvic.ca](mailto:cacpc@uvic.ca).