

### SEPTEMBER/OCTOBER 2020 WORKSHOPS AND PROGRAMMING

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SUNDAY
		First day of classes 9 1:1 Online Tutoring	10 1:1 Online Tutoring	11 1:1 Online Tutoring	13 1:1 Online Tutoring
14 1:1 Online Tutoring English Café 3:30-4:30 Welcome to the CAC 5-6	15 1:1 Online Tutoring	16 1:1 Online Tutoring Grad Writing Room 2-4	17 1:1 Online Tutoring	18 1:1 Online Tutoring	19 1:1 Online Tutoring
21 1:1 Online Tutoring English Café 3:30-4:30 Welcome to the CAC 5-6	22 1:1 Online Tutoring	23 1:1 Online Tutoring ITACC: Confident Communication 10-11:15 Grad Writing Room 2-4	24 1:1 Online Tutoring	25 1:1 Online Tutoring	26 1:1 Online Tutoring
28 1:1 Online Tutoring English Café 3:30-4:30 How to Write Well 5-6	29 1:1 Online Tutoring	30 1:1 Online Tutoring Grad Writing Room 2-4	October 1 1:1 Online Tutoring	2 1:1 Online Tutoring	4 1:1 Online Tutoring
5 1:1 Online Tutoring English Café 3:30-4:30 Literature Review 5-6	6 1:1 Online Tutoring	7 1:1 Online Tutoring ITACC: Effective PPT 10-11:15 Grad Writing Room 2-4	8 1:1 Online Tutoring	9 1:1 Online Tutoring	11 1:1 Online Tutoring
12 Thanksgiving Day No classes	13 1:1 Online Tutoring	14 1:1 Online Tutoring Grad Writing Room 2-4	15 1:1 Online Tutoring	16 1:1 Online Tutoring	18 1:1 Online Tutoring
19 1:1 Online Tutoring English Café 3:30-4:30 Listening Comprehension 5-6	20 1:1 Online Tutoring	21 1:1 Online Tutoring ITACC: Pronunciation Clinic 10-11:15 Grad Writing Room 2-4	22 1:1 Online Tutoring	23 1:1 Online Tutoring	25 1:1 Online Tutoring
26 1:1 Online Tutoring English Café 3:30-4:30 Publishing Grad Work 5-6	27 1:1 Online Tutoring	28 1:1 Online Tutoring Grad Writing Room 2-4	29 1:1 Online Tutoring	30 1:1 Online Tutoring	November 1 1:1 Online Tutoring

### NOVEMBER & DECEMBER 2020 WORKSHOPS AND PROGRAMMING

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SUNDAY
2 1:1 Online Tutoring English Café 3:30-4:30 Groovy Grammar 5-6	3 1:1 Online Tutoring	4 1:1 Online Tutoring ITACC: Listening Comprehension 10-11:15 Grad Writing Room 2-4	5 1:1 Online Tutoring	6 1:1 Online Tutoring	8 1:1 Online Tutoring
9-11 Reading Break!			12 1:1 Online Tutoring	13 1:1 Online Tutoring	15 1:1 Online Tutoring
16 1:1 Online Tutoring English Café 3:30-4:30 Writing About Science 5-6	17 1:1 Online Tutoring	18 1:1 Online Tutoring Grad Writing Room 2-4	19 1:1 Online Tutoring	20 1:1 Online Tutoring	22 1:1 Online Tutoring
23 1:1 Online Tutoring English Café 3:30-4:30 Writing About Data 5-6	24 1:1 Online Tutoring	25 1:1 Online Tutoring Grad Writing Room 2-4	26 1:1 Online Tutoring	27 1:1 Online Tutoring	29 1:1 Online Tutoring
30 1:1 Online Tutoring English Café 3:30-4:30 Staying on Track 5-6	Dec 1 1:1 Online Tutoring	2 1:1 Online Tutoring Grad Writing Room 2-4	3 1:1 Online Tutoring	Last day of classes 4 1:1 Online Tutoring	

Wondering where to get personalized help with your academic communication skills? We work with you one-on-one, offering general writing and other communication skill advice that you can apply to a variety of courses. In 2020, all appointments will take place online, either via same-day written feedback or real-time appointments in Zoom.

Whether you're getting started with your assignment and need help understanding the instructions or whether you've completed your draft and want to refine it, we're here to help!

### **STUDENT APPOINTMENTS, SEPTEMBER 9 TO DECEMBER 15 (Sunday to Friday)**

Use online schedule (<https://uvic.mywconline.com>) to book two 25-minute spaces online each week. We can help with

- Academic writing skills
  - Getting started (understanding your assignment)
  - Prewriting and planning
  - Drafting, revising, and self-editing strategies
- Reading skills
  - Reading quickly
  - Reading for research
  - Critical reading
- Presentation skills
  - Preparation
  - Delivery
  - Pronunciation
- Speaking skills
  - Pronunciation of discipline-specific vocabulary
  - Communicating in groups

### **ACADEMIC COMMUNICATION LEARNING PLANS**

An academic communication learning plan provides a structured set of activities based on co-created learning outcomes to help you reach your goals. Work with a member of the CAC either in person or online to develop a personalized plan that fosters development of academic communication skills. For more information, please contact [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca)

### **ENGLISH CAFÉ (ACCESS) (3:30 to 4:30pm Mondays, September 14 to November 30 , Zoom link:**

<https://uvic.zoom.us/j/95835444582>)

The Academic Critical Communication in English Seminar Series (ACCESS/English Café) is an opportunity for all UVic students with English as an additional language to improve their ability to read and communicate in English within an academic context. Participants will practice reading and discussion skills in a relaxed atmosphere, receive coaching on vocabulary use and pronunciation, and get tips for developing confidence with reading and speaking. Please contact Gillian at [eal1@uvic.ca](mailto:eal1@uvic.ca) or Emily at [caceal4@uvic.ca](mailto:caceal4@uvic.ca) for more information.

### **WRITING SUPPORT FOR GRADUATE STUDENTS**

**Grad Writing Room (CAC-supported) (2 to 4pm Wednesdays, September 16 to December 2, Zoom link:**

<https://uvic.zoom.us/j/91672624091>)

Join us online to “meet” with other graduate students and write “alone, together” in this virtual space, hosted by CAC writing experts.

### **INDIVIDUAL “LEARN ABOUT...” WORKSHOPS FOR STUDENTS, BY APPOINTMENT**

Students needing a review of foundational academic communication skills can email [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca) to make an appointment for a customized “Learn About” on critical reading, listening and note-taking, presentation skills, pronunciation strategies, and academic writing.

### **WORKSHOPS (Undergraduate student audience but all welcome!)**

**Welcome to the Centre for Academic Communication! (5 to 6pm, September 14 and September 21; Zoom link**

<https://uvic.zoom.us/j/98990303390>)

Are you new to UVic and wondering about the academic expectations of your university course instructors? Do you want to learn how the CAC can help you fulfill these expectations and succeed in your courses? Come to this virtual open house hosted by CAC team members and ask all your questions. For info, contact Kaveh at [eal2@uvic.ca](mailto:eal2@uvic.ca)

**How to Write Well (5 to 6pm, September 28; Zoom link: <https://uvic.zoom.us/j/95413730093>)**

Are you seeking strategies to revise your work more effectively? This workshop will discuss common grammatical, mechanical, and stylistic errors in undergraduate-level writing. If possible, please prepare an electronic sample of your writing for peer review. For more information, contact Emily at [caceal4@uvic.ca](mailto:caceal4@uvic.ca).

**Listening Comprehension in an Online Class (5 to 6pm, October 19; Zoom link: <https://uvic.zoom.us/j/99303718762>)**

Come and learn some tips and strategies to improve your listening in an online environment. This workshop is geared toward EAL (English as an additional language) students, but everyone is welcome! For more information, contact Kaveh at [eal2@uvic.ca](mailto:eal2@uvic.ca)

**Groovy Grammar: Polishing Sentence Structure, Verb Use, and Wording (5 to 6pm, November 2; Zoom link: <https://uvic.zoom.us/j/94084823278>)**

This workshop focuses on how to combine clauses and phrases and achieve grammatical accuracy. You'll learn about sentence types, subject-verb agreement, article use, and ways to connect the dots efficiently and clearly. Participants are encouraged to submit parts of their own work in advance for tailored tips and advice. This workshop is geared toward English as an additional language users, but native English speakers might also learn a thing or two! For more information, contact Gillian at [eal1@uvic.ca](mailto:eal1@uvic.ca)

**Writing About Science (5 to 6pm, November 16; Zoom link: <https://uvic.zoom.us/j/94164936609>)**

Wondering how science writing differs from other writing? Join us to discuss scientific writing conventions and common assignments. For more information, contact Nancy at [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca)

**WORKSHOPS (Graduate student audience but all welcome!)**

**Walk the Walk and Talk the Talk: Confident Communication with the CAC (10 to 11:15am, September 23; Zoom link: <https://uvic.zoom.us/j/98096759825>)**

In this workshop, TAs will conduct a self-assessment, learn how they can develop their communication skills with help from the CAC, and become ever more effective communicators in the classroom, during office hours, and while giving feedback on assignments. For more information, contact Kaveh at [eal2@uvic.ca](mailto:eal2@uvic.ca)

**Literature Review Workshop (5 to 6pm, October 5; Zoom link: <https://uvic.zoom.us/j/94062983847>)**

This workshop will cover the purpose of the literature review, options for organization, and key strategies for retaining your voice while presenting the ideas of others. For more information, contact Madeline at [cacpc@uvic.ca](mailto:cacpc@uvic.ca)

**Effective PowerPoint: Strategies for Teaching (10 to 11:15am, October 7; Zoom link: <https://uvic.zoom.us/j/92658802266>)**

Participants will learn about all stages of preparing PowerPoint content in the most effective way possible for the classroom. This workshop provides practical guidelines and information on how to positively impact students' learning. For more information, contact Gillian at [eal1@uvic.ca](mailto:eal1@uvic.ca)

**Pronunciation Clinic (10 to 11:15am, October 21; Zoom link: <https://uvic.zoom.us/j/91249348314>)**

This session will give a quick overview of the main challenges for English language learners when it comes to understanding others and being understood. Students will learn proven techniques and methods for improving pronunciation through practice. For more information, contact Gillian at [eal1@uvic.ca](mailto:eal1@uvic.ca)

**How to Publish Graduate Work (5 to 6pm, October 26; Zoom link: <https://uvic.zoom.us/j/96528255713>)**

Are you aspiring to publish your paper, thesis, or dissertation? Participants will learn how to select a reputable publisher, revise their prose for submission, and respond to reviewer feedback. For more information, contact Emily at [caceal4@uvic.ca](mailto:caceal4@uvic.ca).

**Challenges of Listening Comprehension in the Classroom (10 to 11:15am, November 4; Zoom link: <https://uvic.zoom.us/j/94984345236>)**

This session provides some tips on how to better understand classroom speech delivered in a variety of English accents, styles, and speeds. We will discuss different challenging listening situations in the classroom and practice techniques to increase listening comprehension in those situations. For more information, contact Kaveh at [eal2@uvic.ca](mailto:eal2@uvic.ca)

**Writing about Data (5 to 6pm, November 23; Zoom link: <https://uvic.zoom.us/j/92400820668>)**

Drawing from Swales and Feak's text *Academic Writing for Graduate Students*, this workshop offers graduate students options for incorporating data and results into their sentences/paragraphs. For more information, contact Nancy at [cacmgr@uvic.ca](mailto:cacmgr@uvic.ca).

**"My Writing's all over the Place!": Stay on Track Using Sentence Summaries and Reverse Outlines (5 to 6 pm, November 30; Zoom link: <https://uvic.zoom.us/j/91952278924>)**

In this workshop, we'll learn how to write sentence summaries and reverse outlines to solve problems with essay organization. By the end of the hour, you'll have a couple of powerful tools to get your writing on track. For more information, contact Madeline at [cacpc@uvic.ca](mailto:cacpc@uvic.ca)