Wondering where to get personalized help with your academic communication skills? We work with you one-on-one, offering general writing and other communication skill advice that can be applied to a variety of courses. We’re easy to find in the library: walk through the front doors down the main floor hallway and turn right at the blue EDGE banner.

Whether you’re just getting started with your assignment and need help understanding the instructions or whether you’ve completed your draft and want to refine it, we’re here to help! Drop in for more information or email cacmgr@uvic.ca

**TUTORING MAY 7 TO AUGUST 17 (10am to 4pm Monday to Thursday; 10am to 1pm Friday)**

You can have two 25-minute appointments each week! (Up to a maximum of ten per semester)

- Book an appointment on [https://uvic.mywconline.com](https://uvic.mywconline.com) or drop in
- We can help you with
  - Academic writing skills
    - Getting started (understanding your assignment)
    - Prewriting and planning
    - Drafting, revising, and self-editing strategies
  - Reading skills
    - Reading quickly
    - Reading for research
    - Critical reading
  - Presentation skills
    - Preparation
    - Delivery
    - Pronunciation
  - Speaking skills
    - Pronunciation of discipline-specific vocabulary
    - Communicating in groups

**ONLINE TUTORING**

Online tutoring is for distance students who cannot make it to the CAC. This support is offered via written feedback within two business days. To access resources available 24/7, please see information under “Help Yourself” on [http://www.uvic.ca/ltc/cac](http://www.uvic.ca/ltc/cac)

**ACADEMIC COMMUNICATION LEARNING PLANS (LIMITED AVAILABILITY)**

Want to improve your academic communication skills but don’t know where to start? An academic communication learning plan provides a structured set of activities based on co-created learning outcomes to help students reach their goals. Work with a member of the CAC either in person or online to develop a personalized plan that covers the academic communication skills you want to work on most. You can start your academic communication learning plan journey by contacting cacmgr@uvic.ca

**English Café (ACCESS) (1:10 to 2:10pm Thursdays, May 17 to June 28, Presentation room 104, University Centre)**

With a lighter focus for the summer, Academic Critical Communication in English Seminar Series (ACCESS/English Café) is an opportunity for all UVic students with English as an additional language who want to improve their ability to read and communicate in English within an academic context. Participants will practice reading and discussion skills in a relaxed atmosphere, receive coaching on vocabulary use and pronunciation, and get tips for developing confidence and ability in reading and writing. Readings and activities include fiction, poetry, podcasts, and games for vocabulary development.

**GRAD WRITING ROOM (10 to 1pm Fridays, May 11 to August 17 in Library 151b)**

Meet other grad students and make steady progress on your academic writing in this CAC-staff-supported library space.

**WORKSHOPS FOR UNDERGRADUATE STUDENTS**

Are you interested in receiving invitations to summer workshops tailored for undergraduate students? Please email us at cacmgr@uvic.ca for summer updates.

**WRITING AND PRESENTATION SUPPORT FOR GRADUATE STUDENTS**

Following on the momentum of the Thesis Boot Camp (June 19 to 21), the CAC is offering the following “Workshop Wednesdays” for graduate students:
Planning Ahead: Getting Ready to Write Your Thesis/Dissertation (1 to 2:30pm, Wednesday, June 27, Library 151b)
This CAC/TIL co-facilitated session will include a review of the 40/20/40 approach to academic writing and apply appropriate formatting settings in MS Word, based on citation and thesis/dissertation requirements.

Writing about data: making claims and qualifications (2:30 to 4pm, Wednesday, June 27, Library 151b)
Academic writing often requires you to write about visual data, such as tables and graphs. In this workshop, we'll talk about how to make an appropriate claim about the data (interpretation, not just description) and how to qualify your claim using hedging and boosting language. We'll also add to your language toolbox by learning how to use location statements, summary statements, and linking "as" clauses.

Vocabulary Building Strategies–Parts 1 & 2, Wednesday, July 4, Library 151b
Part 1 (1 to 2pm, Wednesday, July 4, Library 151b)
Looking for ways to expand your vocabulary? Do you think your writing and speaking can benefit from more depth and variety in the words you use? Part 1 of this CAC session provides students with practical strategies to build academic vocabulary for both writing and common speaking situations in university settings. To do so, we will discuss how to effectively learn, remember, and use new words, phrases, and expressions in processes that involve reading, listening, speaking, and writing.

Part 2 (2:15 to 3:15pm, Wednesday, July 4, Library 151b)
This workshop will give students a better understanding of what academic writing sounds like and the kinds of language and vocabulary that do and don't belong in an academic assignment. We'll work on developing a self-editing list that participants can use to improve the quality of their writing. Want to write more clear, concise, and "academic-sounding" essays? Join us for this practical workshop and start writing better essays right away!

What they say: Writing about the literatures (1 to 2:30pm, Wednesday, July 11, Library 151b)
Academic writers always build on the work and ideas of other writers. Thus, writing about literatures is a crucial skill to develop as you write your thesis or dissertation. In this 90-minute workshop, we will learn some approaches to writing about literatures (for example, critiquing and summarizing) and work in small groups to apply what we learn.

Critical Thinking: Academic Writing/Reading (1 to 2:30pm, Wednesday, July 18, Library 151b)
Critical thinking skills are crucial for your academic work. From writing term papers and giving presentations to writing proposals and defending your thesis, you need critical thinking skills to develop, organize, and deliver your ideas clearly and coherently. This hands-on workshop will review fundamental critical thinking skills in the context of academic reading and writing.

Strong Sentences and Strategies for Self-Editing (Choose Your Own Self-Editing Adventure: Common Errors and How to Avoid Them) 1 to 2:30pm, Wednesday, July 25, Library 151b)
Less is more. This class will teach you how to write more concisely and avoid redundancy and wordiness, so that you can finish within your word limit and write with impact and purpose. We will also explore the concepts of sentence “weight,” plain language principles, and good sentence construction, and learn how to build pieces of writing that show connections between ideas clearly. In this workshop, you'll also consider common errors made by both native and non-native English speakers, and begin to develop a self-editing checklist that you can use to improve your own writing. Bring a piece of your unpolished writing with you and get feedback on items to add to your list.

INDIVIDUAL “LEARN ABOUT…” WORKSHOPS FOR YOU, BY APPOINTMENT
Do you want to learn about a subject but don’t have an assignment to work on? Please drop by the CAC or email cacmgr@uvic.ca to set up an appointment for an individual “Learn About” on the following topics:
- Critical reading
- Listening and note-taking
- Presentation skills
- Pronunciation strategies
- Academic writing:
  - Planning your writing
  - Strong sentences
  - Punctuation
  - Common errors in writing
  - Self-editing strategies