



Coordinator, Academic Administration
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APPLICATION FOR ADMISSION STUDENT EXCHANGE PROGRAM

Application Deadline: May 15 (preferred); applications must be received 3 months prior to start of term.

Personal Information

Title: _____ Family Name: _____ First Name: _____

Date of Birth (day/month/year): _____ Country of Citizenship: _____

Country of Birth: _____

Applicant's Home Mailing Address

Apt. Number/Street

City/Town

Province/State

Postal Code

Country

Country Code/City or Area Code/Home Telephone

Country Code/City or Area Code/Alternate Telephone

Applicant's E-mail Address

Emergency Contact Information

Family Name:

First Name:

Relationship

Apt. Number/Street

City/Town

Province/State

Postal Code

Country

Country Code/City or Area Code/Telephone Number

E-mail Address

Academic Information

I am requesting admission to (Term and Year):

Fall (September to December)

Spring (January to April)

Year _____

Home University

Years of academic study completed

Contact Person at Home University

E-mail Address

Permission to Share Contact Information

The Faculty of Law and the International Student Services (ISS) Offices at UVic are not allowed to give your e-mail address or phone number to anyone else without your permission. We would like your permission to add your e-mail to UVic Law and ISS student listservs and share your e-mail address with UVic students interested in attending your home university. Please sign below if you wish to give permission.

I, _____ (Name), give my permission to the staff of UVic Law and the ISS Office to share my e-mail address with other students. I understand that the information will be used solely to enhance my or other students' exchange experience.

Signed: _____ Date: _____

Permission for UVic to Disclose Information to my Home Institution

I consent to the University of Victoria disclosing my progress reports and/or official transcripts and any other pertinent information about my conduct while on the exchange, including, but not limited to information about my academic performance, academic record or disciplinary records as may be requested by my home institution to my home institution on an interim and final basis as required. I understand that UVic will forward my official transcript to my home institution upon completion of my exchange studies.

Signature: _____ Date: _____

Declaration

I accept and submit myself to the statutes, rules, regulations and ordinances of the University of Victoria as authorized by the Senate and the Board of Governors and the Faculty of Law and to any amendments thereto which may be made while I am a student of the University and I promise to observe the same. I consent and authorize the disclosure of any information to the University of Victoria by an educational institution for the purpose of verifying information provided as part of this process and I understand that an admission or registration granted on the basis of this application may be revoked if the answers given above are untrue in any material respect.

Signature: _____ Date: _____

Application Checklist for Admission

- Completed application form
- One recent passport-sized colour photo (head and shoulders)
- Copy of most recent transcript (in English)
- Letter of recommendation from appropriate university official supporting your application
- Essay: In approximately 500 words, please describe yourself – your personal and academic background, your interests and your reasons for applying to participate in the exchange program.

Endorsement

I _____ **(please print name clearly)** endorse the application of the above-named student for participation in the exchange program at the University of Victoria, Faculty of Law.

Signed: _____ Date: _____

Title: _____ Institution: _____

Phone: _____ Fax: _____ Email: _____