



JOB POSTING

St'át'imc Government Policy Advisor

Position Summary: The successful candidate will be a key support person in the ongoing processes of St'át'imc Nation rebuilding and the St'át'imc Chiefs Council's implementation of title and jurisdiction responsibilities.

Education:

- Post-secondary degree in related field (i.e. Political science, Law, Indigenous Studies), or
- Related diploma with relevant work experience, and
- Extensive knowledge on indigenous issues

Experience:

- Minimum of three (3) years related experience
- Related experience working in the field of Indigenous nation- building
- Supporting management and boards in planning and policy development
- Background in resolving issues and implementing solutions
- Working productively with Indigenous organizations, agencies, and communities

Abilities:

- Exceptional analytical, policy writing, and problem-solving skills
- Researching, analyzing, and effective reporting of information
- Providing effective advisory, consultative, and facilitative services
- Exceptional integrity and professionalism
- Must be discreet and be able to manage confidential information
- Working collaboratively in a multi-disciplinary environment
- Working with various entities and organizations with diverse goals and interests
- Ability to build and maintain effective working relationships
- Ability to plan, organize, and manage workload efficiently
- Ability to work independently with minimal supervision
- Computer literacy in word processing, Power Point, Excel, Access, Outlook and Internet
- Excellent interpersonal skills and ability to teamwork with a wide range of people
- Work well under pressure and meeting deadlines
- Communicate effectively – verbal, written, and through presentations

Interested applicants can submit their cover letter and resume to SCC Secretariat at the Lillooet Tribal Council at 814 Hwy 99, Lillooet BC, or by

Email: cnarcisse@statimc.net

Fax: (250) 256-7119

Mail: P.O. Box 1420, Lillooet BC, V0K-1V0

Closing date is: May 11, 2018 at 12:00 p.m.

Please Note: Only those applicants selected for an interview will be contacted.