ENROLMENT IN NON-LAW COURSES

Second or third year students may, with permission, take courses in other departments and schools in the University for up to 3 credit units towards their J.D. degree. Normally, enrolment in more than one non-law course per term will not be permitted. Examples of courses that have been approved in the past are law-related courses in History, Political Science, Philosophy, English, Environmental Sciences, or Public Administration. Language courses are rarely approved. Students wanting to take a non-law course must get the prior approval of the Associate Dean and the instructor of the course in question.

Students may not take non-law Summer Session courses for credit unless they are enrolled full-time in the Law academic Summer Session. The same Faculty regulations regarding approval and credit unit limit will apply.

Criteria that will be considered by the Associate Dean in determining whether approval will be granted include the student reasoning for replacing a course in law with an outside course.

Students wishing to take a non-law course should note the following:

1. **Timetable Conflicts:** Students will not be given permission to register in a course outside the Faculty that conflicts on the timetable with another course that the student is taking.

2. **Duplication of Other Courses:** Students will not receive permission to take a course that substantially duplicates another course that the student has already completed.

3. **Academic Difficulty:** There is a potential risk involved in taking non-law courses as not all faculties have a Supplemental Exam policy and, in the unlikely event that a law student receives a low or failing grade on a non-law course, there may be no remedy.
**How to Apply:** If you wish to take a course outside the Faculty, you must contact the Associate Dean and provide the following information:

- the name of the course and the instructor;
- the timetable for the course;
- the course description
- the reasons why you wish to take this course as part of your law degree; and
- your acknowledgement of the potential risks.

**Registration Procedure:**

**Undergraduate Course:**

- If permission is granted, you must obtain the written permission (email is acceptable) from both the Associate Dean, Academic and Student Relations in the Faculty of Law and the instructor of the course in question, or the appropriate officer in the Department or Faculty in which the course is offered.
- Take the above information to the Department or Faculty in which the course is offered and request the Department Secretary to register you in the course. The Department Secretary may register you or may provide an over-ride and request that you then register for the course via MyPage.

**Graduate Course:**

- If permission is granted, you must complete the “Graduate Course Change Form”. It is your responsibility to ensure that you obtain permission and signatures from the instructor and from the Associate Dean, Academic and Student Relations in the Faculty of Law (in lieu of “Supervisor/Graduate Advisor Name and Signature”).
- Submit the form to the appropriate department if prearranged or directly to Graduate Admissions and Records as noted on the form.

Please view the Faculty of Law regulation on taking courses for credit outside the faculty at [http://web.uvic.ca/calendar/undergrad/law/regulations.html](http://web.uvic.ca/calendar/undergrad/law/regulations.html).