Planning and Course Registration Questions or Issues

Contact Yvonne Lawson, Manager, Academic Administration and Student Services, 250.721.8153, lawmaass@uvic.ca.

Confirming your Registration Date and Eligibility – Time Sensitive

If you’re a continuing JD degree student, you’ll receive an automated “time ticket” email from the Registrar’s Office early in the morning of Thursday, June 7, 2018. The time ticket email will provide instructions on how to check your registration date and how to check if you have registration holds/blocks on My page. Follow the instructions to confirm you are authorized to register on the correct day and time, and that you have no registration blocks. Don’t delay this step.

If you didn’t receive a time ticket or if your registration date is not what you expected, please contact Yvonne. If you have a registration block, follow up accordingly. It can take several days to sort out some of these issues, particularly if you outstanding fees.

Double degree students (JD + MBA and JD + MPA) are often blocked from My Page course registration because of incompatibility between undergraduate and graduate databases. Please contact Yvonne in advance for registration assistance.

Preparing for Registration

Law registration supporting documents and links are on the school’s Course Registration and Timetable page https://www.uvic.ca/lawjd/courseregistration/index.php.

Start with the law school’s Winter Session 2018-19 Planning and Course Selection Guide, originally posted in March. It includes information about your JD requirements and interesting course opportunities. Review the section on how to register, waitlist, check enrollment numbers, etc., on pages 12 to 16 of the guide.

Important Note: On page 15, read the registration restrictions on skills courses, these rules are strictly enforced. You may register in one skills course ONLY on Day 1 and 2 of registration. These restrictions only apply on June 19 and 20, thereafter the restrictions will be removed and you may register or waitlist freely for the courses. Refer to page 15 for details.

The Mechanics of Registration

Watch this short Student Registration power point tutorial prepared by the UVic Registrar’s Office: https://www.uvic.ca/registrar/assets/docs/registration/Student_Registration_Tutorial.pdf.

For law specific program planning, course selection and registration questions contact Yvonne Lawson at 250.721.8153 or lawmaass@uvic.ca.

For technical questions about the registration system contact UVic Student Support Services at 250-721-8121 or studentsupport@uvic.ca.

(Continued on next page)
The Registrar’s Office maintains this detailed registration page for all undergraduate students. You may find it useful: https://www.uvic.ca/current-students/home/course-registration/index.php.

Law Centre, ELC Intensive and W̱SÁNEĆ Field Course Lottery Update

The lotteries are underway for the following three experiential course offerings.

- LAW 350 Law Centre, 2018-19
- LAW 386A ELC Intensive: Legal Skills and Sustainability, fall 2018
- LAW 343E ČELÁŅENEL: A Field Course in the Re-emergence of W̱SÁNEĆ Law

Ballots for all three courses are posted on the registration webpage https://www.uvic.ca/law/jd/courseregistration/index.php.

The deadline for the three lotteries is Monday, June 11 at 12:00 noon. The deadlines are strictly enforced for determining registration priority.

If you ballot successfully we will email you a registration offer that requires a quick response. If you accept an offer, we will register you before June 19. You will also be contacted if you are on a waitlist.

Students may ballot for more than one of these offerings. Students that ballot successfully must choose one offer to accept. The exception is students that ballot successfully for ELC Intensive in the fall and Law Centre in the spring should space permit.

Good luck with your registration, and get in touch if you have any questions,

June 6, 2018