

# APPLICATION FOR EXCHANGE TERM

University of Victoria, Faculty of Law

Before completing this application, please review the [selection criteria and regulations](#).

To accept an offer of placement in the exchange program, applicants must pay a non-refundable administration fee of \$150.00. Offers will not be considered accepted until the fee is paid.

Visiting and transfer students are not eligible to participate in the exchange program.

STUDENT INFORMATION (type or print)	
Name (as it appears on Passport):	
Title:	Nationality:
Student No: V	Birthdate (MM-DD-YYYY):
UVic Email:	Preferred Email:
Address:	
Phone:	Date of Application:
Year/term in the JD or JD/JID program at Uvic (at time of application):	
<input type="checkbox"/> First Year <input type="checkbox"/> 2 <sup>nd</sup> yr 1 <sup>st</sup> term <input type="checkbox"/> 2 <sup>nd</sup> yr 2 <sup>nd</sup> term <input type="checkbox"/> 3 <sup>rd</sup> yr 1 <sup>st</sup> term <input type="checkbox"/> 3 <sup>rd</sup> yr 2 <sup>nd</sup> term	

EXCHANGE TERM INFORMATION		
	Institution	Term and Year (e.g. Spring 2023)
First choice		
Second choice		
Third choice		
Fourth choice		
<i>*Note: Your second and subsequent choices can be at the same institution but a different term, e.g.:</i> First choice    "ABC" University    Spring 2024 Second choice    "ABC" University    Fall 2023		
Have you declined an offer for Uvic Law exchange before? If yes – give details.		
What term in your JD or JD/JID program at Uvic would the exchange term constitute?		
<input type="checkbox"/> 2 <sup>nd</sup> yr 1 <sup>st</sup> term <input type="checkbox"/> 2 <sup>nd</sup> yr 2 <sup>nd</sup> term <input type="checkbox"/> 3 <sup>rd</sup> yr 1 <sup>st</sup> term <input type="checkbox"/> 3 <sup>rd</sup> yr 2 <sup>nd</sup> term		

SUPPORTING INFORMATION
As a Uvic law student, have you participated in an exchange or co-op work term? If yes, give details.

Do you have funds in place for the exchange term(s) for which you are applying? Have you considered the expenses (i.e., airfare, accommodation, local transportation, etc.)? If you will need student loans and bursary funding while on exchange, have you spoken to the Financial Aid Officer?

Provide reasons you wish to engage in this exchange term. Identify the contribution that participation in an exchange term at this particular university would make to your academic and career goals.

Add anything else that you feel is relevant to your application.

**Privacy notice of collection and consent to disclosure:**

*Notice of collection*

The University of Victoria will be collecting your personal information for the purpose of administering the student exchange program managed by [name of relevant unit, e.g., the International Centre for Students, Gustavson School of Business, etc.]. This information is collected under sections 26(a) and (c) of the Freedom of Information and Protection of Privacy Act and sections 27(4), (5) and (6) of the University Act. If you have any questions or concerns about how your personal information is handled, please contact [privacyinfo@uvic.ca](mailto:privacyinfo@uvic.ca).

*Consent*

By clicking and submitting the “I consent” box, you indicate that you acknowledge and consent to the University of Victoria disclosing the personal information contained in your exchange application form,

including your first and last name, email address, program of study, and grades, to the international partner institution you have identified in your exchange application form. Your personal information will be disclosed for the purpose of processing your exchange application and administering the student exchange program. Your consent will be valid from the date on which it is submitted.

I consent

Submit a completed application form and attach supporting documents to the Coordinator, Academic Administration, by email to [lawcaa@uvic.ca](mailto:lawcaa@uvic.ca).

**Supporting Documents:**

- Law school transcript (Administrative Transcript obtained from On-Line Tools is acceptable)
- Current C.V. or résumé