



Student’s home department/faculty: \_\_\_\_\_

Student’s home university: \_\_\_\_\_

This confirms the arrangements for the visit of: \_\_\_\_\_ (student name) from:  
\_\_\_\_\_ to \_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_ (UVic supervisor) will serve as  
temporary supervisor while this Visiting International Research Student (VIRS) is working on the following  
project: \_\_\_\_\_.

Further arrangements regarding research resources and financial support are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All VIRS are responsible for making their own [accommodation arrangements](#).

Please ensure that the VIRS is aware of the requirement that they are responsible for maintaining their own  
extended health insurance coverage while at the University of Victoria.

VIRS must do four things prior to arriving at UVic:

1. After you have been admitted to UVic, contact UVic’s International Centre for Students ([icsinfo@uvic.ca](mailto:icsinfo@uvic.ca)) for guidance on the appropriate immigration documents for your stay in Canada.
2. If your research project involves human or animal subjects the [required ethics forms](#) must be completed and submitted as soon as possible. For questions, please contact [ethics@uvic.ca](mailto:ethics@uvic.ca).
3. Understand the [University of Victoria’s intellectual property policy](#) and the bearing it may have on research. VIRS and their UVic supervisor will meet regularly to ensure research is progressing smoothly.
4. Complete [UVic’s VIRS application form](#) and submit it together with this signed Visiting International Research Agreement to the [world@uvic.ca](mailto:world@uvic.ca). The Office of the Registrar (OREG) will complete [the registration process](#). Please note that a final grade will be required at the conclusion of the research activity – please refer to the [academic calendar](#). Official transcripts are available from the Office of the Registrar.

_____ Signature, UVic supervisor	_____ Signature, UVic academic unit head
_____ Printed name and date	_____ Printed name and date
_____ Signature, student’s home supervisor	_____ Signature, visiting international research student
_____ Printed name and date	_____ Printed name and date

