

WORK STUDY JOB POSTING

For HR/CUPE 951 USE ONLY

CUPE Other

Vetted By: _____ Date: _____

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JOB TITLE: MEDI11 - Video Recorder/ Editor/ Photographer

DEPARTMENT NAME: Medieval Studies

CONTACT NAME: Iain Higgins

JOB DESCRIPTION:

The Video Recorder/ Editor/ Photographer will produce and edit the recorded footage of faculty and students who will participated in on-line projects. The tasks of this position will include photographing or videotaping events happening in the Medieval Studies Program: such as classes, workshops, student events and conferences and any other special events. Producing videos podcasts, and/or photographs which may include our faculty members discussing research, historical items of interest, as well as items from the library's Special Collections. There will also be a number of interviews done with students currently enrolled in Medieval Studies courses and participants in the MEDI Student Course Union. These edited recordings will be posted to the University's You Tube site as well as the Medieval Studies website for use by faculty, students and community. The assistant will be responsible for visual and audio editing the videos.

QUALIFICATIONS:

Applicants for the position should possess all or most of the following skills:

Excellent Photographic skills

Familiarity with Final Cut software

Web Deployment skills (podcasts, you tube, www)

Photoshop skills are an asset

JOB LOCATION ON-CAMPUS: Clearihue D264

WORK STUDY WAGE: \$11.00

HOURS AVAILABLE: 200

HOW TO APPLY: Send application letter with resume to: Medieval Studies Program,
Attention: Dr. Hélène Cazes, Director dirmedi@uvic.ca

Applicants must be eligible for Work Study Program
For details go to: <http://www.uvic.ca/registrar/safa/work-study/index.php>