

Permission to take courses more than once for credit

This template letter is designed for students wishing to take variable content courses more than once for credit. ("Variable content" indicates a variety of different topics offered irregularly under the same course number, e.g., Hist 338, Hist 358, Hist 468).

Date:

Chair
Department of History
Clearihue B245

SAMPLE

I am currently registered (or will be registered in the coming term) for

Hist _____, **with the topic title:** _____.
(course number and section)

I have already received credit for:

Hist _____ **with the topic title:** _____.
(course number and section)

I would like to receive credit for both these courses. May I have your permission?

Student name
Student number

Your letter must be submitted to the History Office (Cle B245),
or emailed to the History Undergraduate Assistant at clio@uvic.ca

Phone: 721-7383

Email: clio@uvic.ca

In person: Clearihue B245