

MASTER'S ESSAY/PROJECT TIMELINE

January-April

January-February	<ul style="list-style-type: none"> • ensure that your MA Essay/Project proposal form has been submitted and approved (forms are available from the Graduate Secretary) • confirm Supervisory Committee (including External Examiner) • confirm tentative date for Oral Examination (<i>i.e.</i>, consult Supervisory Committee on dates) • maintain regular contact with Supervisor • submit working drafts to Supervisor
35 working days before Oral Exam <i>(e.g., by 2 March for 20 April Oral Exam)</i>	<ul style="list-style-type: none"> • Submit full draft of to Supervisor and wait for feedback; budget time to do revisions and obtain Supervisor's approval before submitting draft to Department Member
25 working days before Oral Exam <i>(e.g., by 16 March for 20 April Oral Exam)</i>	<ul style="list-style-type: none"> • Submit full draft to Department Member (with Supervisor's approval) and wait for feedback; budget time to consult with Supervisor and do revisions before final submission
15 working days before Oral Exam <i>(e.g., by 30 March for 20 April Oral Exam)</i>	<ul style="list-style-type: none"> • Submit official Request for Oral Examination to the Graduate Secretary (forms are available in the Department office and must be signed by the Supervisor and Department Member) • Submit finished essay (with a title page) to the Graduate Secretary
Congrats! 20 April	<ul style="list-style-type: none"> • Oral Examination (must be completed before final day of term, but the earlier the better since revisions may be required before final approval)