

The Internationalization Award

PURPOSE

This award recognizes the member of the Faculty of Humanities who has made the most significant contribution to further the UVic International Plan.

THE AWARD

One award will be presented each year. Any staff member, faculty member, or student can be nominated in any given year with no limit on the number of nominations or areas represented by the nominees. The recipient will be recognized at the Fall Welcome Ceremony, will receive \$500 (if faculty or staff, for professional development), and will have their name inscribed on a commemorative plaque.

ELIGIBILITY

Nominees must be full-time or part-time staff, student, or faculty (research stream, teaching stream, continuing sessional, sessional instructor) in the Faculty of Humanities.

Nominations remain active for three consecutive years as the nominee remains a student, staff, or faculty member of the Faculty of Humanities (nominations may be updated). After that time expires, a nominee can be re-nominated after a gap of two years; all documentation must be renewed.

Prior winners are eligible for re-nomination after three years and with exceptional reasons for their re-nomination addressed in the nomination.

For clarification of eligibility, please contact the Dean of Humanities:
deanhums@uvic.ca.

THE NOMINATION PROCEDURE

The nomination package must include:

1. A letter from the nominator (who must be a member of UVic faculty or staff and not the nominee) outlining the contributions and impact of the nominee in relation to the specific goals of the UVic International Plan;
2. A letter of support attesting to the impact of the nominee's efforts in support of the goals of the UVic International Plan; and
3. A signed agreement by the nominee to let their name stand.

The nominee's contributions will be assessed relative to their career stage and role in the university.

CONDITION OF AWARD

The recipient shall deliver a short (2-minute) presentation related to the award at the Fall Welcome Ceremony.

DEADLINE FOR NOMINATIONS

All nominations must be received by **May 31**. Nominations should be submitted to humsassistant@uvic.ca.

Nominations will be adjudicated by a committee of 5 persons, chaired by the Dean. Committee members will be as follows:

1. The Associate Dean Academic;
2. The Associate Dean Research;
3. A delegate from International Student Services or Global Engagement;
4. One additional faculty member from Humanities appointed by the Dean, whose research, teaching, or service has significant international scope.

Appointments will be made after the applications have been received in order to avoid conflict of interest.

The announcement of the recipient shall be made in September, with a presentation at the Fall Welcome Ceremony.