

# FINDING AN ELECTIVE

At the School of Social Work, students enrolled in either our MSW Indigenous Specialization or MSW Foundation program will be required to complete elective course work. This handout is intended to provide students with a brief overview of how to locate an elective that works for them and how to register in the course. Please review the most recent version of the [University Calendar's Course section](#) for information on courses currently offered at the University of Victoria.

**MSWI:** 3.0 units (2 courses) of elective credit

**MSWF:** 1.5 units (1 course) of elective credit

Students are encouraged to consider elective courses from the following places:

- **THE SCHOOL OF SOCIAL WORK'S GRADUATE COURSE OFFERINGS**

Check out the courses offered by the School of Social Work at the graduate level. We often offer courses that may not be required for your program completion. These may be special topics courses or required courses for one of our other programs. Please contact the Graduate Advisor to get permission to register in these courses.

Please note: not all courses are offered every semester of every year and some courses will be closed to students enrolled in particular programs.

- **OTHER GRADUATE PROGRAMS ACROSS CAMPUS**

Students can register in courses offered outside the MSW program. This process requires permission from the Grad Advisor and involves the completion of a Graduate Registration Form. Students cannot register without a Graduate Registration Form – this process must be initiated by the Grad Advisor.

- Permission must be obtained from the department offering the course before the registration process can begin. Departmental and instructor permissions will be sought by the Grad Advisor or designate.
  - Students **may not** contact individual instructors to access courses outside the MSW program

Students interested in obtaining elective credit this way must contact the Grad Advisor at [madvise@uvic.ca](mailto:madvise@uvic.ca) as soon as possible.

- **400-LEVEL COURSES AT UVIC**

Students are permitted to register in **one** 400-level course for elective credit. Registration in undergraduate courses requires the same consultation process with the Grad Advisor and Graduate Registration Form as outlined above. Students may not register in a course for which they have already obtained credit and may not satisfy this requirement by using courses that have been included in the completion of previous degrees.

- Please see “Other Graduate Programs Across Campus” for registration processes
- Students are responsible for ensuring that they are not requesting a duplicate course
- Students **must** consult with the Grad Advisor before approaching individual instructors, departments, or the MSW Program Assistant

## QUESTIONS?

Contact the MSW Program Assistant at [swgrad@uvic.ca](mailto:swgrad@uvic.ca)