15 February 2019

The School of Public Administration invites expressions of interest from individuals interested in the sessional teaching opportunities listed below; courses will be offered during the 2019 summer session (May-July). Appointments will be made under the agreement for union CUPE 4163 Component 3. For information about this union, please visit the website: https://4163.cupe.ca/.

General instructional responsibilities include:

- Teaching course content on campus, online, or online with on campus sessions, as dictated by the offering format noted.
- Consulting with students and being available to them through office hours and/ or electronic communication.
- Evaluating student learning, including grading of assignments.
- Working collaboratively with other instructors.
- Developing a working knowledge of instructional technology.
- Confirming the course reading materials based on existing syllabus information and adhering to relevant copyright laws.
- Maintaining current Human Research Ethics Board approval for course work, if needed.
- Complying with the provisions of the Freedom of Information and Protection of Privacy Act of BC.

Qualifications: The minimum requirement is a Bachelor’s degree and professional experience in a related field; a Master’s degree or PhD is preferred. The salary range for teaching one 1.5 unit course is $5,592-6,796, depending upon qualifications, for the period.

Procedures: Submit written Expression of Interest specifying course(s) for which you wish to be considered and current CV by 11:55 p.m. (Pacific Time) on Friday, March 1, 2019, to:

School of Public Administration
University of Victoria
PO Box 1700 Stn CSC
Victoria, BC V8W 2Y2

or via email: pasession@uvic.ca

If positions remain unfilled after the closing date, this call may be re-posted. Questions about this call should be directed to Silvia Dulc, Administrative Officer, at 250-472-4196.
Decisions about appointments to these positions will be made as early as possible in March. The University reserves the right to fill additional teaching assignments from the pool of applicants for this posting. Positions are subject to funding and/or enrolment criteria.

Courses (titles link to Calendar description):

- Undergraduate:
  - ADMN 311 Introduction to Public Administration – online
  - ADMN 312 Managing in Public and Non-Profit Organizations – online
  - ICDG 304 Strategic Planning and Implementation – online
    *In accordance with the University’s Equity Plan and pursuant to Section 42 of the BC Human Rights Code, preference will be given to aboriginal peoples. Candidates from this group, who wish to qualify for preferential consideration, are encouraged to self-identify.*
  - ICDG 308 Financial Management in Indigenous Governments and Organizations – online
    *In accordance with the University’s Equity Plan and pursuant to Section 42 of the BC Human Rights Code, preference will be given to aboriginal peoples. Candidates from this group, who wish to qualify for preferential consideration, are encouraged to self-identify.*

- Graduate:
  - ADMN 509 Microeconomics for Policy Analysis – online
  - ADMN 512 Public Financial Management and Accountability – on campus
  - CD 510 Leadership, Management, and Governance within Organizations – hybrid: online with on-campus sessions June 17-27
  - CD 526 Agenda for Social Change: Moving Forward – hybrid: online with on-campus sessions June 17-21
  - PADR 504 Public Leadership and Management – on campus

For information on the programs offered through the School of Public Administration, please visit publicadmin.uvic.ca.

Commitment to Employment Equity

The university encourages applications from women, persons with a disability, visible minorities, Aboriginal Peoples and people of all sexual orientations and genders. Recruitment related processes and procedures are governed by BC Human Rights legislation and by UVic equity policies. UVic’s [Equity and Human Rights (EQHR)](http://www.uvic.ca/equity/) office monitors and reviews our employment systems and policies to ensure they do not pose barriers to any designated groups.