Call for Sessional Instructors

11 June 2021

The School of Public Administration invites expressions of interest for the sessional teaching opportunities listed below. Courses will be offered during the 2021 fall session (September-December). Appointments will be made under the agreement for union CUPE 4163 Component 3. For information about this union, please visit the website: [https://4163.cupe.ca/](https://4163.cupe.ca/).

General instructional responsibilities include:
- Teaching course content in the format noted: on campus, online, online with on campus sessions, or to campus-based students with virtual sessions at specified meeting times.
- Consulting with students and being available to them through “office” hours and/or electronic communication.
- Evaluating student learning, including grading of assignments.
- Working collaboratively with other instructors.
- Developing a working knowledge of instructional technology.
- Confirming the course reading materials based on existing syllabus information and adhering to relevant copyright laws.
- Maintaining current Human Research Ethics Board approval for course work, if needed.
- Complying with the provisions of the Freedom of Information and Protection of Privacy Act of BC.

Qualifications: The minimum requirement is a Bachelor’s degree and professional experience in a related field; a Master’s degree or PhD is preferred. The salary range for teaching one 1.5 unit course is $5,936-7,212, depending upon qualifications, for the period.

Procedures: Submit written Expression of Interest specifying course(s) for which to be considered and current CV by 11:59 p.m. (Pacific Time) on Sunday, June 27, 2021, via email to: pasession@uvic.ca

If positions remain unfilled after the closing date, this call may be modified to be re-posted. Questions about this call should be directed to Silvia Dulc, Administrative Officer, to the email address noted above.

Decisions about appointments to these positions will be made as early as possible following the competition close. The University reserves the right to fill additional teaching assignments from the pool of applicants for this posting. Positions are subject to funding and/or enrolment criteria.

Courses (titles link to Calendar description where possible):
- Undergraduate:
  - ADMN 311 Introduction to Public Administration – online
  - ADMN 316 Public Sector Communications – online
  - ADMN 409 Non-profit Governance and Management – online
Commitment to Employment Equity

UVic is committed to upholding the values of equity, diversity, and inclusion in our living, learning and work environments. In pursuit of our values, we seek members who will work respectfully and constructively with differences and across levels of power. We actively encourage applications from members of groups experiencing barriers to equity including, but not limited to,

- First Nations, Métis and Inuit peoples, and all other Indigenous peoples;
- members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin;
- persons with visible and/or invisible (physical and/or mental) disabilities;
- persons who identify as women; and
- persons of marginalized sexual orientations, gender identities, and gender expressions.

Read our full equity statement here: [www.uvic.ca/equitystatement](http://www.uvic.ca/equitystatement)