University of Victoria School of Nursing Specialty and Offsite Information Sheet

Applicant Name:  Student Number:

Faculty Reference Form by:

Please Note:
- Completed during CPE 5 (NURS 475) and Nursing Practice VIII: Transitions (NURS 491) 12 weeks between January and April
- One application per student from one of the five areas below
- Submit application electronically to nursprac@uvic.ca by 4pm, Friday May 29, 2020; no late/incomplete applications accepted
- Submit $100 administrative fee to SON office before due date: cash, cheque or money order (payable to University of Victoria)
- Faculty committee reviews all applications and forwards successful applications to the practice coordinator for review--UVic SON and Practice Partner must both agreed to accept the applicant
- Application is not a guarantee of a practicum request being accepted; all practice and academic courses prior to the start of the January to April term must be in good standing
- If unsuccessful, students will be assigned from remaining available Island Health requests

- Emergency Department Partnership: BCIT & various health authorities
- Operating Room Partnership: Island Health
- Neonatal Intensive Care Partnership: Island Health
- Off-site (outside South IH) Partnerships: nursing sites in Canada
- Post Anesthesia Care Unit Partnership: Island Health

Pre-Practicum Applicant Responsibilities

During/Post-Practicum Student Responsibilities

School of Nursing Faculty Committee Responsibilities

Health Authority

Successful application forwarded to Health Authority for acceptance (Practicum Coordinator)

Unsuccessful applicant referred to BSN Practica Coordinator

Application cover letter and current résumé (both named and anonymous) addressed to the site manager/CNE, and a letter of intent (two page maximum) to the faculty committee, addressing items below;

1. Reasons for choosing an ED/OR/NICU/PACU or Offsite practicum and how this choice fits with your professional career goals;
2. What specific and relevant coursework, knowledge, skills, and attitudes you bring which prepares you for the placement request;
3. Ways you will attend to the learning required and what strategies to support your learning in this specific context;
4. Strategies you will use to meet the standard UVic practicum course requirements and the British Columbia College of Nursing Professionals’ (BCCNP) New Graduate Competencies and Standards of Practice.

Updated January 2020
5. A site preference, including health authority and hospital:

- ED – RJH, VGH, SPH.
- OR – RJH, VGH.
- NICU – VGH.
- PACU – RJH, VGH.
- Offsite – Outside of Victoria excluding Duncan and Salt Spring Island. *Must be within Canada