



**SPECIALTY (ED, OR, NICU, PACU) and OFFSITE PRACTICUM
REQUEST FACULTY REFERENCE FORM**

Student: Please complete the information on this page below **before** forwarding this reference form to a clinical instructor from UVic, Camosun College, or College of the Rockies. You will submit your written application and résumé (named and anonymous copies) in a separate email to nursprac@uvic.ca. At least one of the references must be from your most recent clinical experience.

The instructor will return the form directly to the School of Nursing via email (to nursprac@uvic.ca), where it will be incorporated into your application file.

Specialty or Offsite for which the applicant is applying and this report addresses:

Emergency Operating Room Neonatal Intensive Care Offsite Post Anesthetic Care Unit

STUDENT NAME: _____ UVIC STUDENT NUMBER: _____

INSTRUCTOR NAME: _____

COURSE(S) TAKEN WITH THIS INSTRUCTOR: _____

DUE DATE FOR REFEREE TO SUBMIT THIS FORM: **4:00pm, Friday May 29, 2020.**

The student will submit the remainder of the completed application separately to the SON.

Instructor: Information concerning the reference requested

UVic's specialty and offsite practica have been offered for several years with much success for students in these approaches to clinical education. The responses on this form are a significant component for consideration by the UVic School of Nursing Faculty Committee reviewing specialty/offsite applications. Please bear in mind the following information, as you complete this form.

- The practica take place in Consolidated Practice Experience V (NURS 475) and Nursing Practice VII: Transitions (NURS 491) in the January – April term of the coming year.
- UVic Offsite practica may take place anywhere in Canada from rural to remote locations with few resources or personal amenities, to urban locations that are highly resourced and specialized. Specialty practica usually take place in urban settings in BC.
- Preceptorship is the model of practice education; the student will not necessarily have previously experienced preceptorship.
- While Specialty practica have face-to-face clinical instruction, contact with the course instructor for Offsite placements is by phone and internet, only.
- The information you provide will be used to assess and enhance available student learning opportunities.

Instructor: Please scan and email the completed reference directly to the School of Nursing: nursprac@uvic.ca with **Faculty Reference Form, name of specialty or offsite, and student Initials in the subject line**. Alternatively, you may fax the School of Nursing, 250-721-6231.



Instructor: Please complete below

Student Name: _____

How do you know the student? _____

Please rate the student performance: from low (1) to high (5)

Indicator/Rating	Low 1	2	Average 3	4	High 5
Accountability/Professionalism					
Critical thinking/clinical reasoning					
Communication skills					
Initiative					
Participation					
Practice					
Scholarship					
Writing Skills					

Offsite Placements only – Recommendation status for preceptorship with no instructor present:

☐ Yes

☐ Some concerns

☐ No

If your response is no or some concerns, please identify: _____

Instructor Name: _____ Instructor Signature: _____

Title: _____ Email: _____ Office Phone: _____

DESCRIPTORS FOR STUDENT REFERENCE:

- **Accountability/Professionalism:** student response in course-based and/or practice-based learning to expectations and responsibilities outlined in Syllabi; reliability; punctuality, attendance in class/clinical.
- **Critical thinking/clinical reasoning:** curious; raises questions, gathers relevant information, carefully analyses and interprets using abstract ideas, reaches well-reasoned conclusions; self-reflective; recognizes multiple perspectives on situations, identifies practical implications and consequences.
- **Communication:** proactively initiates contact with instructor and preceptor; regularly check in and reports progress and learning needs
- **Initiative:** student ability to assess and initiate independently
- **Participation:** active involvement, shows interpersonal skills (e.g., ability to develop rapport; motivates trust; demonstrates sensitivity, flexibility, patience, resilience, determination, optimism)
- **Practice:** student ability to practice with integrity and consult as needed; communication skills (e.g., active listener, with the ability to convey information to another effectively and efficiently.)
- **Scholarship:** commitment to gaining knowledge by exploring from multiple perspectives (e.g., academic, theoretical, experiential, practice).
- **Writing skills:** student's written composition of ideas include concise, clear presentation of ideas & appropriate choice of words; accurate use of grammar, spelling, punctuation. Attention to detail (e.g., thorough, accurate, meticulous in course-based and/or practice-based learning, e.g., charting).

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