



GUIDELINES FOR REVIEW OF A GRADE POINT AVERAGE BELOW 3.0 ON THE UVIC SCALE OF 9.0

University of Victoria, School of Nursing, BSN program

Preamble

All students must maintain a cumulative Grade Point Average (GPA) of 3.0 on the UVic scale of 9.0 and a grade of "C" or higher in any core nursing course or other required course to proceed through the program and graduate. If the student receives a final grade of less than C in any core nursing course or other required course the student will typically be required to repeat the same course before advancing to the next academic session. A minimum final grade of C is required for all BSN program elective courses. Students who fall below this level will be required to discuss their program with the Director of the School or designate, and may be required to withdraw.

At times a student's cumulative grade point average may fall below 3.0 on the UVic scale of 9.0 with recommendations regarding continued progress made by the Progression Committee. As per the current Calendar and School of Nursing practice, students are permitted to complete 4.5 units of course work in order to prove that they can attain the cumulative nursing grade point average of 3.0. For post RN diploma students, it can sometimes take much longer to complete 4.5 units, so achievement below 3.0 in individual courses totaling less than 4.5 units is permitted until such time as 4.5 units are completed and the GPA is still below 3.0. Also, if a student achieves a grade in an individual course that is below 3.0 but their overall cumulative GPA remains above 3.0 they are usually permitted to continue in the program. The exception is a failing grade (Grade below "C") in any course, typically requiring the course be repeated prior to continuing in the program.

Typically, all students registered in any nursing practice course must pass each course before proceeding further through the program. Students may, with permission of the designated committee, repeat a failed nursing practice course and **will be placed on nursing practice probation for the remainder of the program**. The privilege to repeat a failed nursing practice course is allowed only once in the program (Years 1 to 4 for JDPN students and years 3 and 4 for post-diploma students).

Students who have failed two practice courses in the program will be required to withdraw. All failed or incomplete course grades are permanently recorded on official transcripts, including notations of probationary status and required-to-withdraw status. Students may follow the UVic appeal procedures regarding failed grades and required-to-withdraw status. The first step in any appeal is the course instructor, followed by the School of Nursing Director, followed by the Dean of the Faculty, followed by Senate.

Process for Review

Post RN diploma students who have not attained a cumulative nursing GPA of 3.0 or above after completing 4.5 units of course work are sent a letter by the Coordinator, Student Affairs asking them to please contact the School and to develop a plan for improving their GPA, in writing, which will be

forwarded to the Progression Committee for review. This letter must be received five working days prior to the next regularly scheduled Progression Committee Meeting. If a student is granted permission to continue in the program, and fails to achieve an overall cumulative nursing GPA of 3.0 in their subsequent course(s) then they may be withdrawn from the program.

Continuing students who have not attained a cumulative nursing GPA of 3.0 or above after completing 4.5 units of graded course work are to be contacted by the student advisor and asked to develop a plan for improving their GPA, in writing. The plan will be forwarded to the Progression Committee for review. This letter must be received five working days prior to the next regularly scheduled Progression Committee Meeting. Continuing students will not be permitted to continue in the next term courses until the Progression Committee review has been completed. If a student is granted permission to continue in the program, and fails to achieve 3.0 in their subsequent course(s) then they may be withdrawn from the program.