



University
of Victoria
Nursing

Faculty Advisor Role and Responsibilities

School of Nursing

Master of Nursing, Advanced Practice Nursing

Every MN graduate student will have a faculty member assigned by the Director, School of Nursing and Associate Director Graduate Education. MN Students completing course-based options (APL, NP, NUED) will be assigned a **faculty advisor**, with roles and responsibilities outlined below.

Students completing a thesis (NUHI, and by special arrangement APL, NP and NUED) are assigned a primary academic supervisor who oversees the thesis process with other faculty as committee members. Please refer to the Faculty of Graduate Studies (FGS) [Graduate Supervision Policy](#) for specific responsibilities of academic supervisors.

Faculty advisors in course-based options will:

- advise and support each student towards engagement in scholarly activities, intellectual enhancement, and professional development.
- assist each student to plan a program of study that includes elective choices, if applicable, that reflect career plans and aspirations as an advanced practice nurse.
- Guide and work with student if issues of progression arise.
- ensure the Coordinator, Student Affairs and/or the graduate education support team are informed of student elective choices, Western Deans Agreements or Letters of Permission requests.
- establish communication expectations with assigned students whereby students initiate contact twice a year (September and May). It is an advisory obligation to stay informed of each student's scholarly activities and progress during the MN program.
- provide a progress report for assigned students at the May Graduate Education Committee meeting.