

## SCHOOL OF CHILD AND YOUTH CARE PRACTICUM REQUEST FORM INFO SHEET

### Attention Students: Please READ!!!

In addition to your practicum request form, you will need to submit an updated resume and cover letter. Both of these documents will be forwarded to possible agencies before an interview is set up. Please address your cover letter accordingly.

YOU are responsible for completing all prerequisites before you will be eligible for practicum. See the website for specific information on pre- and co-requisites for each practicum course.

All agencies require a Criminal Record Check. You are responsible for ensuring that you have a completed CRC before you start your practicum. The cost of the CRC is also your responsibility. In some cities it can take up to 6 weeks, so start this process early.

### Due Dates for Practicum Request Forms are as follows:

<u>Practicum start dates</u>	<u>Form Due</u>
September	March 15
January	September 15
May	January 15

**\*Note \*** - These due dates do not apply for International Practicums. For specific information on how to apply for an International placement, check out the CYC website.

Forms can be submitted by:

- a) Email (addresses below)
- b) Fax: 250-721-6374
- c) Regular Post:

Attention: Miriam Curtis and Michelle Koroll  
School of Child and Youth Care, University of Victoria  
PO Box 1700, STN CSC  
Victoria, BC V8W 2Y2

Please contact the practicum coordinators directly with questions:

Miriam Curtis	250-721-6475	mcurtis@uvic.ca
Michelle Koroll	250-721-6371	mkoroll@uvic.ca

**SCHOOL OF CHILD AND YOUTH CARE  
PRACTICUM REQUEST FORM**

Date: \_\_\_\_\_

Please CHECK appropriately.                      ON-CAMPUS \_\_\_\_\_ DISTANCE \_\_\_\_\_

CYC 210 (September-December) \_\_\_\_\_                      CYC 210 (January-April) \_\_\_\_\_

CYC 210 (May-August) \_\_\_\_\_

CYC 310 (September-April) \_\_\_\_\_                      CYC 310 (May-August) \_\_\_\_\_

CYC 410 (September-April) \_\_\_\_\_                      CYC 410A (May-August) \_\_\_\_\_

CYC 410A (September-December) \_\_\_\_\_                      CYC 410A (January-April) \_\_\_\_\_

1.      Name: \_\_\_\_\_                      UVIC # \_\_\_\_\_

2.      Address: \_\_\_\_\_                      City/Prov \_\_\_\_\_

         PC                      Email address: \_\_\_\_\_

3. Phone: (home) \_\_\_\_\_                      (cell) \_\_\_\_\_

4. Please attach a current résumé and describe below all previous paid or volunteer experience relevant to child and youth care work that may not be listed on your résumé.

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5. List three key characteristics found in a placement that you would like to experience and learn from: (e.g., client age, type of client group, experiences available, etc.)

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6. List the type of setting(s) in which you would like to be involved in order of priority (do not list a specific placement, only the general type of setting(s) e.g., school based, community based, etc.)

1.                      \_\_\_\_\_                      2.                      \_\_\_\_\_

3.                      \_\_\_\_\_                      4.                      \_\_\_\_\_

7. If you already have a setting in mind where you would like to do your practicum, please indicate the name of the agency, name of contact person, if possible, and the phone number.

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8. After graduation do you intend to apply for a license to work in a daycare or preschool?

Yes \_\_\_\_\_ No \_\_\_\_\_

9. Do you have a vehicle? Yes \_\_\_\_\_ No \_\_\_\_\_

10. Do you have a job that limits your flexibility in determining a practicum schedule? If so, please describe below.

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11. Please indicate if you are in or planning to be in one of our specializations.

Early Years \_\_\_\_\_

Child Protection \_\_\_\_\_

Child Life \_\_\_\_\_

International \_\_\_\_\_

Indigenous \_\_\_\_\_

Other \_\_\_\_\_  
(Please explain)

12. State your long-term career goals.

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13. Is there anything else you feel is important for us to know?

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