Neuroscience Supervisory Committee's Student Progress Report

Students: fill out the top portion of this report and send an electronic copy, along with your CV, to all supervisory committee members in advance of your next committee meeting.

Student Name: _____ V#: _____ Degree Sought:

Current Meeting Date: _____ Previous Meeting Date: _____ Meeting #: ___

Program Start Date: _____ # of Publications: ____ # of Presentations_____

Human Ethics: _____ Animal Ethics: _____

Research Project Topic: _____

Short-term objectives (to be completed within ~3-6 months):

Long-term objectives (to be completed within ~6-12 months):

Progress:	**Yes**	**No**	**N/A**
Transfer to PhD	○	○	○
Proceed to candidacy	○	○	○
Proceed to defense	○	○	○

Tentative Defense Timeline: _____

Elective(s) approved: _____

Faculty to fill out the following section.

Evaluation of progress (check one; definitions on reverse):

Excellent ○ **Good** ○ **Needs Improvement** ○ **Unsatisfactory** ○

Updated: August 2026

Excellent	The student has met/exceeded all expectations and made exceptional progress on identified experimental timeline
Good	The student has met most expectations and has made significant progress on the identified experimental timeline
Needs Improvement	The student has met some but struggles to meet most expectations and experimental progress is below what is reasonably expected
Unsatisfactory	The student has not met expectations and/or the student has committed a serious Code of Conduct violation. Should such a violation arise, a student may be expelled from the program.

In the case of an unsatisfactory assessment the committee **must** specify a desired time for the next meeting. Two sequential unsatisfactory assessments are sufficient grounds for removal from program.

Evaluation progress comments:

By signing this document, the student and committee members acknowledge that the experimental plan and timeline should proceed as stated. Progress being made towards these ends will be assessed at the next committee meeting.

Signatures:

Supervisor	Co-supervisor/Committee Member
Committee Member	Committee Member
Committee Member	Student

If any committee member is absent from the meeting described above this form must be circulated and any concerns regarding the experimental plan should be made within 10 business days of receipt.

Note: Once all member signatures are on this document the student will send it to the Graduate Advisor for a final signature before sending it to the Graduate Secretary for records keeping.

Graduate Advisor	Date