

	<h2 style="margin: 0;">University of Victoria Posting</h2> <h3 style="margin: 0;">CUPE 4163 Specialist Instructional</h3>
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Position Title: Teaching Assistant	Appointment From: January 14, 2026 To: April 30, 2026
Department: Counselling Psychology Faculty of Health	Instructor: Vanessa White
Hourly Rate: \$34.72 + 4% vacation pay	Hours Available: up to 40 hours
Course: CNPY 417 A02 CRN: 20601	Course Description: CNPY417 - Skills for Effective Interpersonal Communication Basic interpersonal communication skills for active listening, empathic understanding and communication of empathy. Includes analysis of effective interpersonal skills and skill building laboratory experience. The content and skills are transferable to a variety of settings, including counselling, education, human development, management, healthcare, psychology and recreation.
Required Qualifications and Experience: <ul style="list-style-type: none"> •Completed ED-D 417 or equivalent •Tuesday morning availability from 9:30 am 12:20 pm throughout Spring semester; additional hours for lecture support may be requested as needed •Availability to support marking assignments throughout semester <p>*Note: preference will be given to 2nd or 3rd year CNPY students</p>	
Job Description/Responsibilities:	

This position involves a blend of classroom support (e.g. observing students' practice of helping skills and providing feedback) and marking/grading assignments. Non-Canadian applicants must provide evidence of either permanent residence or copies of your work/student visa and Canadian Social Insurance number (for privacy reasons, it is not recommended sending this information by email).

Under the supervision of the course instructor, duties may include but are not limited to the following:

- will attend mandatory TA orientation session on **Tuesday January 6th from 9:00am – 12:00pm in-person** in the Harry Hickman Building (HHB) Room 128
- will attend marking meetings;
- may mark course mid-terms and final exams (answer keys provided);
- will provide student consultation at established hours;
- may update data in BrightSpace; and
- other tasks may be added at the time of the work schedule meeting with the course instructor depending on qualifications and time available.

Note: Specific duties will be confirmed at the time of the work schedule meeting to complete the [Checklist of Duties](#) (CUPE Forms).

Resources:

[TA Responsibilities](#)

[TA Guides](#)

How To Apply:

Please email a resumé or CV and brief statement of interest to Delaney (counspsych@uvic.ca) **on behalf of the instructor, Vanessa White**

Submission Deadline: December 1, 2025

It is anticipated the final employment decision will be made by:

December 15, 2025

APPENDIX A

**Appointment Priority Policy for Specialist Instructional (CUPE 4163) Positions
Appointment Priority Policy - A**

Priority Group	Level
Graduate students previously appointed to bargaining unit positions as incoming students, and who will be in their 2 nd year of a Masters program or the 2 nd through 4 th year of a Ph.D. program	1
Masters Year 1 and Ph.D. Year 1	2
Ph.D. Year 2, 3, 4, or 5	3
Other graduate students (in other years, not previously appointed, or from other departments)	4
Undergraduates	5
Others/non-students	6

Appointments will be made in accordance with Article 13.02 (Appointment Procedures) and Appendix A of the [CUPE 4163 Collective Agreement](#). See Schedule 1 in the Collective Agreement for wages.

Selection criteria will include: qualifications and ability based on academic merit and related experience, the career and/or pedagogical value that the experience in a particular position will provide the student, the student's preferences, and other sources of graduate student financial support being received.

Application does not ensure employment.

The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, visible minorities and aboriginal persons.