

Grade appeal pathways in Health

Before beginning a grade appeal, speak with your course instructor. If you proceed without speaking to your instructor, be prepared to explain why this was not possible.

Appeal using Health Guidelines for Review of an Assigned Grade

After speaking with their instructor, if a student wishes to appeal, this process will be followed.

ACTION STEPS:

Appeal to the Director



Are you dissatisfied with the Director's implementation of procedure?

YES



Appeal to the Associate Dean Academic, Health



Are you dissatisfied with the Associate Dean's decision?

YES



Appeal to the Senate Committee on Appeals within two months of final decision

Consult with the Ombudsperson

Depending on the nature of the academic concern, the student may wish to consult the Ombudsperson.

ACTION STEPS:

If needed, review the Ombudsperson's webpage for information on appeals:

uvicombudsperson.ca/appeals

Register and book an appointment:

uvicom.mywconline.com

Submit a Formal Request for Review of a Grade

If the instructor or Chair/Director doesn't agree to a review of the grade, then a formal request for review of a grade may be submitted.

ACTION STEPS:

If needed, review "Grading" under Undergraduate Academic Regulations in the Undergraduate Calendar:

uvic.ca/calendar/undergrad

Submit a formal request for review of a grade to the Office of the Registrar and Enrolment Management, normally within 21 days of the release of grades:

uvic.ca/registrar/assets/docs/record-forms/grade-review.pdf

Submit \$25 payment with "Request for review of a final assigned grade" form