

Required Steps: CNPY Application Checklist

- ☐ Completed [pre-requisite courses](#) prior to December 31st of a given application cycle:¹
 - ☐ CNPY 414: Group Processes
 - ☐ CNPY 417: Skills for Effective Interpersonal Communication
 - ☐ CNPY 418: Introduction to Theories of Counselling
 - ☐ An Upper-level Abnormal Psychology course
 - ☐ An Upper-Level Developmental Psychology course
 - ☐ An Upper-Level Statistics course (*thesis applicants only*)
- ☐ Requested a [pre-requisite course equivalency review](#) through the **Program Assistant**.
- ☐ **Received the Program Assistant's approval for pre-requisite courses.**²
- ☐ Completed and/or uploaded all the following materials and information to your online application:
 - ☐ [List of Required Counselling Pre-requisite Courses Form](#)
 - ☐ Documentation of email correspondence with the Program Assistant of our valid, official approval of your pre-requisite courses
 - ☐ [Field Experience Chart](#)
 - ☐ Graduate Assessment Reports
 - ☐ [Personal Statement](#)
 - ☐ Résumé
 - ☐ All Unofficial Transcripts
 - ☐ [Research Statement](#) (*thesis applicants only*)
 - ☐ Re-application Letter³
 - ☐ [English Language Requirements](#)⁴
- ☐ A [Counselling Skills Evaluation \(CSE\) form](#)⁵ has been completed and directly sent to the Program Assistant by both your:
 - ☐ Direct supervisor
 - ☐ Course instructor for CNPY 417⁶
- ☐ Your Graduate Assessment Reports (GARs) have been completed and submitted by:⁷
 - ☐ An academic reference
 - ☐ A professional reference

¹ Except for CNPY 414, as this can be completed the summer semester before the start of your program.

² UVic's CNPY 414, 417, and 418 courses do not need approval; however, all other UVic and non-UVic pre-requisite courses do.

³ Only required if this is not your first time applying.

⁴ Only required if English is not your first language.

⁵ These must come directly from your references.

⁶ Or an approved course equivalent.

⁷ These references must be separate from those requested to complete your CSEs. If you would like to use GARs submitted from a previous application cycle, please inform the Program Assistant.