• Introductory and advanced courses in management
• Non-business degree students gain fundamental business knowledge to complement their major studies
• Can provide a different perspective of our economic and social environment, regardless of your degree program
• Can help you apply the skills and knowledge from your major program to the business world
• Can make a difference for your co-op or career placement opportunities

Advising Contacts

Business advisor@uvic.ca
Computer Science cscadvisor@uvic.ca
Engineering engr@uvic.ca
Humanities advising@uvic.ca
Science advising@uvic.ca
Social Sciences advising@uvic.ca
Fine Arts fineartsadvisor@uvic.ca
Business Minor Program

The Business Minor program consists of **9.0 units**:

**Effective Sept 1, 2017**

### Fundamental courses
*(all 5 required, with a minimum grade of C+)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>COM 220</td>
<td>Organizational Behaviour</td>
<td>1.5</td>
</tr>
<tr>
<td>COM 240</td>
<td>Management Finance</td>
<td>1.5</td>
</tr>
<tr>
<td>COM 250</td>
<td>Fundamentals of Marketing</td>
<td>1.5</td>
</tr>
<tr>
<td>COM 202</td>
<td>Financial Accounting I (pre- or co-requisite for COM 240 and prerequisite for COM 317)</td>
<td>1.5</td>
</tr>
<tr>
<td>COM 317</td>
<td>Management Accounting I</td>
<td>1.5</td>
</tr>
</tbody>
</table>

**NOTE:** If you have already completed COM 270 with a minimum grade of C+ it will count towards your Business Minor and you do not need to complete COM 202 and COM 317. In that case you will also need to complete 3.0 units of Specialty senior courses so that your Business Minor consists of 9.0 units of course work.

### Specialty senior courses
*(choose 1.5 units from the following)*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>IB 301</td>
<td>The International Environment of Business</td>
<td>1.5</td>
</tr>
<tr>
<td>COM 302</td>
<td>Commercial Law</td>
<td>1.5</td>
</tr>
<tr>
<td>ENT 402</td>
<td>Entrepreneurship and Small Business for the Non-Specialist</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Other 400 level COM, IB, ENT elective courses may be available through request for registration. Please see the process on the opposite page.

**NOTE:** Courses taken for the Business Minor cannot form part of the requirements for a student’s Honours, Major or General Program or Option.
If you are interested in other specialty senior commerce courses than the ones listed on the table in the previous page, please follow these steps:

1. Review courses available for the upcoming term—posted four weeks prior to the start of term at gustavson.uvic.ca/undergraduate/minor/non-commerce

2. Complete a Request for Registration Form (available online or in the BCom Program Office, BEC 283).

3. Submit form to the BCom Program Office as follows:

<table>
<thead>
<tr>
<th>Month</th>
<th>Course Begins</th>
<th>Dates Requests are Accepted</th>
</tr>
</thead>
<tbody>
<tr>
<td>September</td>
<td>August 1-15</td>
<td></td>
</tr>
<tr>
<td>January</td>
<td>December 1 –15</td>
<td></td>
</tr>
<tr>
<td>May</td>
<td>April 1-15</td>
<td></td>
</tr>
</tbody>
</table>

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**Business or Finance Option Programs**

Students in Economics have a Business or Finance Option available within their degree programs. Details of these programs are listed in the Department of Economics section of the University Calendar.

Please contact your faculty academic adviser for more details about how a Business Minor or Option might fit with your program of study.

**Business Co-op Opportunities**

- Looking to broaden your career options?
- Business Minor students can participate in the Business Co-op program.
- For more information on the Gustavson Co-op Program, and details on criteria for participating, please refer to the University Academic Calendar (Peter B. Gustavson School of Business—Business Minor), or email the Business Co-op and Career Office at bccc@uvic.ca.
Steps to pursuing a Business Minor

1. Register for the 5 fundamental courses COM 220, 240, 250, COM 202 and COM 317

2. Contact your faculty academic adviser to declare your minor

3. Register for 1.5 units of specialty senior courses (more details on reverse page)

Unsure whether Business is right for you?

COM 100, Introduction to Business Decision Making, provides an overview of business principles in accounting, finance and marketing, as well as the introduction of the Canadian business environment.

ENT 100, Successful Innovation, introduces use of creativity techniques, design thinking, and other tools and perspectives to generate effective solutions to complex problems; provides change management tools and perspectives aimed at the successful adoption/acceptance of innovation.

Interested in pursuing a Bachelor of Commerce?

For more information or to make an appointment with the BCom Admissions Adviser, please contact the Gustavson School of Business, BCom Program Office in BEC 283 or call 250-472-4728.

Peter B. Gustavson School of Business
University of Victoria, BCom Program

PO Box 1700 STN CSC
Business & Economics Building, Room 283
Victoria, BC V8W 2Y2

250-472-4728
advisor@uvic.ca