

UNIVERSITY OF VICTORIA GRADUATE FELLOWSHIP REGULATIONS

1. No duties are attached to these fellowships.
2. All fellowship holders must maintain continuous full-time registration during the tenure of their award. You may interrupt your award only for reasons of maternity, child-rearing, illness or health-related family responsibilities. Requests for interruptions must be approved by both your academic unit and Graduate Studies, and may require additional documentation. Contact Graduate Studies Scholarship Officer before initiating a leave of absence.
3. There is a limit on the total length of time a student may hold a fellowship. It is the policy of the Faculty of Graduate Studies not to continue fellowships beyond the second year of a Master's program, or the fourth year of a Doctoral program. Exceptions may be made upon a departmental request to the Dean of Graduate Studies. In the case of a student proceeding directly from a Bachelor's degree, support may be maintained for four years.
4. Renewal of a fellowship is not automatic. Consideration for subsequent awards is dependent upon the maintenance of a cumulative grade point average of 7.0/9.0 and the recommendation of the department/school.
5. University of Victoria Fellowship holders may not hold another major award (e.g. SSHRC, NSERC, CIHR) in conjunction with an UVic Fellowship. However, Research and Teaching Assistantships (regardless of the source of the payment) may be held together with an UVic Fellowship. Should a student be offered a major award after acceptance of a fellowship, the fellowship must be forfeited. It is the student's responsibility to write to the Graduate Scholarship Officer at least one month prior to the payment start date of the other major award, to resign the fellowship. If a student fails to do so, and collects fellowship money concurrently with another major award, the amount paid out by Graduate Studies must be repaid. Additional disciplinary action may be taken after consultation with the department/school concerned.
6. Students are required to notify the Faculty of Graduate studies, attention to a Scholarship Officer in writing as soon as possible if you wish to decline a fellowship offer.
7. Fellowships are not portable from one department/school to another.
8. Award payments will not continue in a subsequent term if fees from the previous term have not been paid in full, or if a student has other unpaid university fees.
9. Tuition fees are not deducted from fellowship payments. Students are responsible for paying their tuition fees through Accounting Services.
10. Fellowship payments will cease at the end of the term the student takes the final oral and/or written examination. Only under exceptional circumstances will there be a continuation of the award into a subsequent term and this must be approved by the Dean of Graduate Studies. Those who cease to be registered full-time will be paid to the effective date of the change to part-time registration or program termination.
11. Any payment made for a period during which you are not eligible to hold the fellowship must be reimbursed to the University.