



# Rhodes Scholarship

## CHECKLIST FOR UVIC APPLICANTS to CONSTITUENCIES OUTSIDE CANADA

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This checklist is for students who are:

- ✓ currently studying at UVic or who recently graduated from UVic
- ✓ applying in the 2023 competition for studies at the University of Oxford to begin fall 2024
- ✓ applying to a constituency outside Canada (see Step 2 below)

While every effort has been made to provide accurate information, please refer to the program material published by the [Rhodes Trust](#) as your primary source of information.

Follow the steps below to complete your application:  **check boxes are your action items!**

Accessibility statement: This checklist is available in Microsoft Word, Portable Document Format (PDF), plain text format, and other formats upon request.

Questions about this competition can be directed to Lisa Pender, Scholarship Officer, at [fgsaward2@uvic.ca](mailto:fgsaward2@uvic.ca) or (250) 721-6167.

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### Step 1: Learn more about the Rhodes Scholarship and the University of Oxford

- Review Rhodes Scholarship [information and resources](#)
- Review Rhodes Scholarship [conditions of tenure](#) that list the types of programs supported by the scholarship (including a second BA, a 1- or 2-year master's, or a 3-year doctoral program)
- Review University of Oxford [graduate programs](#)

### Step 2: Identify your Rhodes constituency

Rhodes Scholarships are administered by [constituency](#) (a country or region identified for the purpose of administering the scholarship). Different constituencies have different eligibility criteria and application deadlines. You may only apply to one constituency.

- Domestic students (Canadian citizens, permanent residents, or Protected Persons under subsection 92(2) of the *Immigration and Refugee Protection Act*) who reside in Canada are eligible to apply through the [Canada constituency](#).
- International students studying at UVic who are citizens of countries with a Rhodes [constituency](#) may be eligible to apply through those constituencies.
- Students who are eligible for more than one constituency should apply to the constituency with which they have the greatest connection.

- Students who are connected to a constituency but do not meet all of the eligibility criteria should explore the option of [inter-jurisdictional consideration](#) (note that you must meet the age and academic requirements).
- Students whose citizenship is not associated with a Rhodes constituency and are not eligible for inter-jurisdictional consideration may apply through the [Global constituency](#).

Confirm you are using the correct checklist

If your Rhodes constituency is outside Canada (including the Global constituency): continue using this checklist.

If your Rhodes constituency is Canada: do not use this checklist. Follow the instructions in the ***Rhodes Scholarship Checklist for UVic Applicants to the Canada Constituency***.

Applicants who are associated with more than one constituency – or who are in doubt about which constituency is appropriate for their application – should consult the following Rhodes Trust resources:

- **Information for Candidates** guide for your potential [constituency](#)
- [Applying for Inter-Jurisdictional Consideration](#)
- Contact Canada’s Rhodes Scholarship [National Secretary](#) for advice

### Step 3: Check your eligibility

Complete the Rhodes Scholarship [eligibility checker](#)

Confirm you meet the minimum GPA for your chosen [program at Oxford](#). Applicants have a greater chance of admission to Oxford with a First Class Honours Degree or a minimum GPA of 3.7/4.0 (your UVic cumulative GPA should be minimum 8.0).

Review University of Oxford’s requirements for [English language proficiency](#)

Consult the **Information for Candidates** guide for your constituency to ensure you meet the eligibility criteria including citizenship, residence, and age.

Have you previously applied for a Rhodes Scholarship? If you are unsuccessful in your first application to the Rhodes Scholarship, you may re-apply only once more (and this must be in the same constituency).

### Step 4: Set up your Rhodes account and confirm your deadlines

Create a Rhodes application account in the online portal.

#### APPLICANTS FOR INTER-JURISDICTIONAL CONSIDERATION

Applicants for inter-jurisdictional consideration will receive an error message on the Preliminary Screen in the online portal as they do not meet all the eligibility criteria. Below the error message will be a check box for inter-jurisdictional consideration which must be selected to access the application.

APPLICANTS TO THE UNITED STATES AND GLOBAL CONSTITUENCIES

Nomination/endorsement contact information: applicants selected as UVic nominees will receive an endorsement from the Office of the President; however, as this process is coordinated through the Faculty of Graduate Studies (FGS) you must enter the contact information for Scholarship Officer Lisa Pender [fgsaward2@uvic.ca](mailto:fgsaward2@uvic.ca). This will generate a link through which FGS can upload your nomination.

Identify the key dates and deadlines relevant for your application:

Activity	Deadline
Applications open in Rhodes online portal	Find this information on the website for your <a href="#">constituency</a>
UVic internal deadline for application and letters of reference <i>(completed by applicant and referees)</i>	<p>APPLICANTS TO THE GLOBAL CONSTITUENCY: <b>June 23, 2023</b></p> <p>APPLICANTS TO THE UNITED STATES CONSTITUENCY: <b>August 1, 2023</b></p> <p>APPLICANTS TO OTHER CONSTITUENCIES: <b>not applicable</b></p>
APPLICANTS FOR INTER-JURISDICTIONAL CONSIDERATION ONLY: Rhodes deadline for inter-jurisdictional eligibility check <i>(completed by applicant)</i>	Two weeks prior to the Rhodes deadline for application submission for your constituency
APPLICANTS TO THE GLOBAL CONSTITUENCY ONLY: Rhodes deadline for Global constituency eligibility check <i>(completed by applicant)</i>	Two business days prior to the Rhodes deadline for application submission for your constituency
Rhodes deadline for application submission <i>(completed by applicant)</i>	Find this in the Information for Candidates guide for your constituency
Rhodes deadline for letters of reference <i>(completed by referees)</i>	Find this in the Guidance for Referees guide for your constituency
Rhodes deadline for endorsement letter <i>(completed by UVic Faculty of Graduate Studies)</i>	<p>APPLICANTS TO THE GLOBAL CONSTITUENCY: <b>11:59 PM GMT, August 1, 2023</b></p> <p>APPLICANTS TO THE UNITED STATES CONSTITUENCY: <b>11:59 PM Eastern Time, October 4, 2023</b></p> <p>APPLICANTS TO OTHER CONSTITUENCIES: <b>not applicable</b></p>

**Step 5: Order your official transcripts and gather other documents**

Order your [UVic official transcript](#)

Order or gather official transcripts from other institutions you have attended.

- Locate your birth certificate.
- Ensure your passport is valid.
- Head and shoulders colour photograph (jpg format)
- Ensure that all documents are in English or are accompanied by a certified translation.
- Consult the **Information for Candidates** guide for your constituency to determine whether other documents are required.

## Step 6: Contact your referees

Applicants must provide the names of people who are willing to provide references (your referees): your constituency may stipulate that a minimum number of referees be people who taught you in your undergraduate or graduate studies and a minimum number of referees should testify to your character and involvement in extra-curricular and leadership activities. Refer to the **Information for Candidates** guide for your constituency for detailed instructions.

- Contact your referees to ask if they will support your application and provide them with the following documents:
  - Guidance for Referees guide for your constituency
  - curriculum vitae (CV)
  - personal statement and academic statement of study that you will prepare as part of your application
- Advise your referees of the Rhodes deadline for letters of reference.
- In the online application portal, enter the names and email addresses of your referees.

### APPLICANTS TO THE UNITED STATES AND GLOBAL CONSTITUENCIES

- Advise your referees that they must submit their letter of reference twice:
  1. Referees must email a signed copy of their letter in PDF format to [fgsaward2@uvic.ca](mailto:fgsaward2@uvic.ca) by the UVic internal deadline of **June 23, 2023** for the Global constituency and **August 1, 2023** for the United States constituency.
  2. Referees must upload their letter to the online application portal by the Rhodes deadline for letters of reference for your constituency.

## Step 7: Identify your region of application

Some constituencies have different regions of application (e.g., the [United States](#) constituency has 16 regional selection committees). Consult the information for your constituency to determine whether you must identify a region of application.

- Identify your region of application, if applicable.

## Step 8: Prepare your application

Follow the instructions in the **Information for Candidates** guide for your constituency to prepare your application in the online portal.

- Make copies of your birth certificate, valid passport, and other personal documents that may be required.
- Head and shoulders colour photograph in .jpeg format
- Curriculum vitae (CV)
- Personal statement and academic statement of study following the writing prompts and guidance in the **Information for Candidates** guide for your constituency.
- Your transcripts are official and complete.
- Documents are in English or accompanied by a certified translation.
- Documents meet the required font size and maximum number of words or page length.

APPLICANTS FOR INTER-JURISDICTIONAL CONSIDERATION

- Complete the inter-jurisdictional tab in the online application, including a 500 word rationale.

## Step 9: UVic endorsement **INTERNAL DEADLINE**

APPLICANTS TO THE UNITED STATES AND GLOBAL CONSTITUENCIES

- Save your application in .pdf format and email it to [fgsaward2@uvic.ca](mailto:fgsaward2@uvic.ca) by the UVic internal deadline **June 23, 2023** for the Global constituency and **August 1, 2023** for the United States constituency. Ensure that all of your attachments are included as a single .pdf document.
- Remind your referees of the internal deadline.

Applications will be evaluated for eligibility, completeness, and alignment with the Rhodes Trust selection criteria. If you are selected as a UVic nominee, the Faculty of Graduate Studies will provide your endorsement letter directly to the Rhodes Trust.

Note: Step 9 is applicable to the United States and Global constituencies only.

## Step 10: Rhodes selection process **EXTERNAL DEADLINE**

- Submit your application in the online portal by the Rhodes Trust application deadline for your constituency.

APPLICANTS FOR INTER-JURISDICTIONAL CONSIDERATION.

- Once your application is complete, check the box in the online portal to request a Rhodes eligibility check for inter-jurisdictional consideration. Rhodes recommends requesting the eligibility check at least **TWO WEEKS** prior to the Rhodes application deadline.

APPLICANTS TO THE GLOBAL CONSTITUENCY.

Once your application is complete, check the box in the online portal to request a Rhodes eligibility check for the Global constituency. Rhodes advises this process takes **TWO BUSINESS DAYS** so ensure you allow enough time for the eligibility check to be complete prior to the Rhodes application deadline.

**END OF CHECKLIST**