



Rhodes Scholarship

CHECKLIST for UVIC APPLICANTS to the CANADA CONSTITUENCY

This checklist is for students who are:

- ✓ currently studying at UVic or who recently graduated from UVic
- ✓ applying in the 2023 competition for studies at the University of Oxford to begin fall 2024
- ✓ applying to the [Canada](#) constituency (see Step 2 below)

While every effort has been made to provide accurate information, please refer to the program material published by the [Rhodes Trust](#) as your primary source of information.

Follow the steps below to complete your application: **check boxes are your action items!**

Accessibility statement: This checklist is available in Microsoft Word, Portable Document Format (PDF), plain text format, and other formats upon request.

Questions about this competition can be directed to Lisa Pender, Scholarship Officer, at fgsaward2@uvic.ca or (250) 721-6167.

Step 1: Learn more about the Rhodes Scholarship and the University of Oxford

- Review Rhodes Scholarship [information and resources](#)
- Review Rhodes Scholarship [conditions of tenure](#) that lists the types of programs supported by the scholarship (including a second BA, a 1- or 2-year master's, or a 3-year doctoral program)
- Review University of Oxford [graduate programs](#)

Step 2: Identify your Rhodes constituency

Rhodes Scholarships are administered by [constituency](#) (a country or region identified for the purpose of administering the scholarship). Different constituencies have different eligibility criteria and application deadlines. You may only apply to one constituency.

- Domestic students (Canadian citizens, permanent residents, or Protected Persons under subsection 92(2) of the *Immigration and Refugee Protection Act*) who reside in Canada are eligible to apply through the [Canada constituency](#).
- International students studying at UVic who are citizens of countries with a Rhodes [constituency](#) may be eligible to apply through those constituencies.
- Students who are eligible for more than one constituency should apply to the constituency with which they have the greatest connection.

- Students who are connected to a constituency but do not meet all of the eligibility criteria should explore the option of [inter-jurisdictional consideration](#) (note that you must meet the age and academic requirements).
- Students whose citizenship is not associated with a Rhodes constituency and are not eligible for inter-jurisdictional consideration may apply through the [Global constituency](#).

Confirm you are using the correct checklist

If your Rhodes constituency is Canada, including applicants who are applying for inter-jurisdictional consideration to the Canada constituency: continue using this checklist.

If your Rhodes constituency is outside Canada (including the Global constituency): do not use this checklist. Follow the instructions in the ***Rhodes Scholarship Checklist for UVic Applicants to Constituencies Outside Canada***.

Applicants who are associated with more than one constituency – or who are in doubt about which constituency is appropriate for their application – should consult the following Rhodes Trust resources:

- **Information for Candidates** guide for your potential [constituency](#)
- [Applying for Inter-Jurisdictional Consideration](#)
- Contact Canada’s Rhodes Scholarship [National Secretary](#) for advice

Step 3: Check your eligibility

Complete the Rhodes Scholarship [eligibility checker](#)

Confirm you meet the minimum GPA for your chosen [program at Oxford](#). Applicants have a greater chance of admission to Oxford with a First Class Honours Degree or a minimum GPA of 3.7/4.0 (your UVic cumulative GPA should be minimum 8.0).

Review University of Oxford’s requirements for [English language proficiency](#)

Consult [Rhodes Scholarships for Canada](#) and [Information for Candidates – Canada](#) to ensure you meet the eligibility criteria for the Canada constituency, including citizenship, residence, and age.

CITIZENSHIP. You must be a Canadian citizen, permanent resident, or a Protected Person under subsection 92(2) of the *Immigration and Refugee Protection Act* (Canada).

RESIDENCE. You must be domiciled in Canada.

AGE. Upon October 1, 2023 you must be aged 18-23; or, you must be under the age of 27 and have completed your first undergraduate degree on or after October 1, 2022.*

Have you previously applied for a Rhodes Scholarship? If you are unsuccessful in your first application to the Rhodes Scholarship, you may re-apply only once more (and this must be in the same constituency).

*Note: refer to the date your program requirements are met, not the date your degree is awarded or the date of your convocation ceremony.

Step 4: Set up your Rhodes account and confirm your deadlines

- Create a Rhodes application account in the online portal.
- Nomination/endorsement contact information: applicants selected as UVic nominees will receive an endorsement from the Office of the President; however, as this process is coordinated through the Faculty of Graduate Studies (FGS) you must enter the contact information for Scholarship Officer Lisa Pender fgsaward2@uvic.ca. This will generate a link through which FGS can upload your nomination.

APPLICANTS FOR INTER-JURISDICTIONAL CONSIDERATION

- Applicants for inter-jurisdictional consideration will receive an error message on the Preliminary Screen in the online portal as they do not meet all the eligibility criteria. Below the error message will be a check box for inter-jurisdictional consideration which must be selected to access the application.

- Be aware of the key dates and deadlines relevant for your application:

Activity	Deadline
Applications open in Rhodes online portal	June 1, 2023
UVic internal deadline for application and letters of reference (<i>completed by applicant and referees</i>)	August 1, 2023
APPLICANTS FOR INTER-JURISDICTIONAL CONSIDERATION ONLY: Rhodes deadline for inter-jurisdictional eligibility check (<i>completed by applicant</i>)	2 weeks prior to application submission
Rhodes deadline for application submission (<i>completed by applicant</i>)	23:59 Pacific Time (PDT) September 28, 2023
Rhodes deadline for letters of reference (<i>completed by referees</i>)	23:59 Pacific Time (PDT) October 5, 2023
Rhodes deadline for endorsement letter (<i>completed by UVic Faculty of Graduate Studies</i>)	23:59 Pacific Time (PDT) October 5, 2023

Step 5: Order your official transcripts and gather other documents

- Order your [UVic official transcript](#)
- Order or gather official transcripts from other institutions you have attended.
- Locate your birth certificate.
- Ensure your passport is valid.

- If you were born outside Canada or are currently living or attending university outside of Canada, locate evidence that you reside in Canada, such as a Canadian driver's licence, health insurance registration, or tax filing.
- Head and shoulders colour photograph (jpg format)
- Ensure that all documents are in English or are accompanied by a certified translation.

Step 6: Contact your referees

Applicants must provide the names of 6 people who are willing to provide references (your referees): at least three of the referees must be people who taught you in your undergraduate or graduate studies and at least two should testify to your character and involvement in extra-curricular and leadership activities. Refer to [Information for Candidates – Canada](#) for detailed instructions.

Undergraduate or graduate instructors (at least 3):

1. _____

2. _____

3. _____

Character references (at least 2):

4. _____

5. _____

Additional reference (1):

6. _____

- Contact your referees to ask if they will support your application and provide them with the following documents:
 - o [Guidance for Referees - Canada](#)
 - o curriculum vitae (CV)
 - o personal statement and academic statement of study that you will prepare as part of your application
- Advise your referees that they must submit their letter of reference twice:
 1. Referees must email a signed copy of their letter in .pdf format to fgsaward2@uvic.ca by the UVic internal deadline: **August 1, 2023**.
 2. Referees must upload their letter to the online application portal by the Rhodes deadline for letters of reference: **23:59 Pacific Time (PDT) October 5, 2023**.
- In the online application portal, enter the names and email addresses of your referees.

Step 7: Identify your region of application

Rhodes Scholarship recipients are selected by committees in 6 regions across Canada. Each region is allocated a certain number of scholarships. If you are currently studying inside Canada you may apply in the region in which you are ordinarily resident or the region in which you are attending university. If you are currently studying outside Canada you should apply in the region in which you are ordinarily resident.

Region	Includes	Scholarship allocation
British Columbia		1 scholarship
Prairies	Alberta, Saskatchewan, Manitoba, Yukon Territory, Northwest Territories, Nunavut	3 scholarships
Ontario		2 scholarships
Quebec		2 scholarships
Maritimes	Nova Scotia, New Brunswick, Prince Edward Island	2 scholarships
Newfoundland & Labrador		1 scholarship

- Identify your region of application.

Step 8: Prepare your application

Follow the instructions in [Information for Candidates - Canada](#) to prepare your application in the online portal.

- Make copies of your birth certificate, valid passport, other personal documents that may be required.
- Head and shoulders colour photograph in .jpeg format
- Your transcripts are official and complete.
- Your curriculum vitae (CV) is in a minimum 12 pt font and does not exceed 2 pages. It includes:
 - Academic qualifications, prizes, and scholarships;
 - Positions of leadership, employment positions, and involvement in student, voluntary, community or political activities; and,
 - Cultural, musical, or sporting accomplishments.
- Personal statement (maximum 750 words) that addresses all three writing prompts and reflects the Guidance provided in Information for Candidates - Canada.
- Academic statement of study (maximum 350 words) as set out in Information for Candidates - Canada.
- Documents are in English or accompanied by a certified translation.

APPLICANTS FOR INTER-JURISDICTIONAL CONSIDERATION

- Complete the inter-jurisdictional tab in the online application, including a 500 word rationale.

Step 9: UVic endorsement INTERNAL DEADLINE

- Save your application in .pdf format and email it to fgsaward2@uvic.ca by the UVic internal deadline **August 1, 2023**. Ensure that all of your attachments are included as a single .pdf document.
- Remind your referees of the internal deadline.

Applications will be evaluated for eligibility, completeness, and alignment with the Rhodes Trust selection criteria. If you are selected as a UVic nominee, the Faculty of Graduate Studies will provide your endorsement letter directly to the Rhodes Trust.

Step 10: Rhodes selection process **EXTERNAL DEADLINE**

- Submit your application in the online portal by the Rhodes deadline for application submission **23:59 Pacific Time (PDT) September 28, 2023.**

APPLICANTS FOR INTER-JURISDICTIONAL CONSIDERATION

- Once your application is complete, check the box in the online portal to request a Rhodes eligibility check for inter-jurisdictional consideration at least **TWO WEEKS** prior to the Rhodes deadline for application submission.

END OF CHECKLIST