



**Recommendation for REGULAR Membership in the Faculty of Graduate Studies**

Criteria and policy available at: <https://www.uvic.ca/graduatestudies/about/fgs-membership/index.php>

**Regular membership** is restricted to tenured and tenure track faculty members appointed at the University of Victoria. Membership will normally be granted for the length of the member’s academic appointment and with all supervisory privileges within their home academic unit. Within the Regular membership category, membership privileges may include sole supervision or may be limited to co-supervision. Nominations are to be made by the head of the academic unit.

Regular members who have resigned their position at the University of Victoria (including Emeritus professors) who wish to continue to supervise or co-supervise graduate students must secure and maintain an Adjunct appointment and may be nominated for Associate membership.

Regular membership is designated with respect to their home academic unit. Regular members are said to be ‘inside’ members of supervisory committees within their academic unit, and ‘outside’ members for supervisory committees in academic units in which they do not hold an appointment.

Sole supervision is restricted to the academic unit in which FGS membership is granted. Regular members who wish to sole supervise students outside their home academic unit must be nominated for membership through the outside unit.

**The head of the academic unit nominating the candidate is responsible to ensure the criteria for REGULAR membership are met. Please indicate if the nominee is to be granted sole or co-supervisory privileges as well as any other recommended restrictions e.g. *limited length of appointment, supervision limited to master’s students etc.* For all nominations, include a brief rationale for the privileges/restrictions recommended. Submit this form and required attachments to [fgssec@uvic.ca](mailto:fgssec@uvic.ca)**

Nominee V Number \_\_\_\_\_ Name: \_\_\_\_\_

Email \_\_\_\_\_ Home academic unit: \_\_\_\_\_

Academic unit you are seeking membership for: \_\_\_\_\_

Nominee’s current appointment type at UVic: \_\_\_\_\_

If nominee is cross appointed, list the other unit: \_\_\_\_\_

Membership start date: \_\_\_\_\_ Membership end date: \_\_\_\_\_

**Indicate all privileges to be granted to nominee – check all that apply**

- PhD student sole-supervision     PhD student co-supervision     PhD committee membership
- Master’s student sole-supervision     Master’s student co-supervision     Master’s committee membership

**Be sure to include the required attachments:**

- Nominee CV     Current appointment form     Rationale to support recommended privileges/restrictions

**Head of Academic Unit recommending Membership:**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_