

Department of Writing
Call for Applications: Specialist Instruction Academic Assistantships (CUPE 4163)

The Department of Writing is hiring Academic Assistants to support WRIT100: Introduction to Writing, the high enrollment introductory course to the BA and BFA programs, as well as core and elective courses offered in the 2025-26 academic year. All positions are subject to funding availability and/or course cancellation.

Assistants will be paid at the Senior Assistant rate: **\$34.72 per hour (\$31.80 per hour + Academic Income Supplement \$2.92 per hour)**, plus 4% pay in lieu of vacation time.

To be eligible, students must meet the general following criteria:

- graduate student enrolled in the Writing MFA program;
- full-time registration status;
- good academic standing;
- Canadian and international students are eligible.

All Academic Assistants are required to attend the CUPE 4163 orientation in Fall 2025 and calibration meetings with the course instructor(s) at the beginning of the term.

To apply, submit your application to (writinggradadvisor@uvic.ca) by **Friday August 1**. Decisions will be made by August 15. Materials include:

1. application form indicating course preferences;
2. teaching philosophy (1-page);
3. current curriculum vitae.

WRIT 100 Introduction to Writing

Fall 2025 (M&R 1:00-2:20pm) 5 positions available, 110 hrs/term

Spring 2026 (M&R 1:00-2:20pm) 5 positions available, 110 hrs/term

Each Academic Assistant will be required to attend an in-person lecture (two hours) and lead discussion-based tutorials as outlined in the course syllabus. Additional hours are allotted for preparation time, office hours, and marking.

To be eligible, students must have successfully completed WRIT 509 with a minimum final grade of A- or demonstrate equivalent experience.

Introductory Workshops

Fall 2025 3 positions available, 30 hrs/term

WRIT 201A Introduction to Poetry Workshop (W 3:00-5:50pm)

WRIT 202A Introduction to Fiction Workshop (T 9:30-12:20pm)

WRIT 203A Introduction to Playwriting Workshop (Th 10:00am-12:50pm)

WRIT 204A Introduction to Creative Nonfiction Workshop (W 9:30-12:20am)

WRIT 218A Introduction to Screenwriting (T 9:30-12:20pm)

Academic Assistants are primarily responsible for facilitating workshops of fifteen students and marking assignments outlined by the course syllabus. Preference will be given to students working in the appropriate genre.

To be eligible, students must have successfully completed WRIT 509 with a minimum final grade of A- or demonstrate equivalent experience.

Elective Courses

Fall 2025

WRIT 310 Forms and Techniques: Novel Writing (W 1:30-3:20pm)

WRIT 312 Forms and Techniques: Writing for TV (M & R 11:30-12:50pm)

WRIT 321: Issues in Journalism: Science Writing (W 9:30-12:20)

WRIT 331: A Study of Narrative (T 12:30-3:20)

WRIT 336: Forms and Techniques: Long Creative Nonfiction (M & R 2:30-3:50pm)

WRIT 440: The Writing Business (M & R 11:30-12:20pm)

Spring 2026

WRIT 319 Graphic Novel Writing (M/Th 4-5:20pm)

WRIT 340 Revision and Editing (M/Th 10-11:20am)

WRIT 410 Special Genres Lecture (M/Th 11:30-12:50pm)

Selection Criteria

Appointments will be made in accordance with the [CUPE 4163 Component 1 and 2 Appointment Priority Policy](#).

UVic is committed to upholding the values of equity, diversity, inclusion and [human rights](#) in our living, learning and work environments. In pursuit of our values, we seek members who are eager to actively participate in that shared responsibility. We actively encourage applications from members of [historically and systemically marginalized groups](#). Read our [full equity statement](#). The University's full equity statement is dated Fall 2024.

Priority will first be given to graduate or undergraduate students enrolled in the department's graduate or undergraduate program, in accordance with Appendix A:

1. graduate students in their 2nd year;
2. graduate students in their 1st year;
3. graduate students in their 3rd+ year;
4. others/non-students.

Additional selection criteria includes: qualifications and ability based on academic merit and related experience, the career and/or pedagogical value that the experience in a particular position will provide the student, the student's preferences, and other sources of graduate student financial support being received.