**Madison Digital Image Database (MDID)**
[ Digital Image Database Online (DIDO), Fine Arts, UVIC ]

**What is MDID?**

MDID is a digital media management system with tools for discovering, collecting, and presenting digital media. It offers an on-campus, password-protected service where images and slideshows are stored and backed up.

MDID works in a variety of learning spaces, including projecting images in the classroom or making slideshows available for students. James Madison University developed MDID in 1997 and since then it has evolved into a cross-disciplinary instructional application used at several hundred institutions in the United States and around the world under an open source license.

**Getting Started**

The **MDID Toolbar** includes Discover, Organize, Experience, Search and Basket icon.

**Discover** includes: Explore, Advanced Search, Browse, and Overview.

**Organize** includes Your Presentations, Your Favorites, Your Content, Create Item, and Create Presentation.

**Experience**, which includes: Browse presentations, Showcases, and About.

**Search** allows you to do a simple keyword search from anywhere in MDID.

**Basket** icon includes Show, Explore, Clear. The Basket gives you a count of the number of images that you Select.
**Discover**

Use **Discover** to find and select images.

**Explore** offers a quick way to scout out items in MDID. From Explore, you can do a keyword search with the option to limit your search to a specific collection, format, etc. Using the thumbnail images, you can select images to include in a presentation/slideshow. You can view a larger version of the image, find out more information, and find related items.

**Advanced search** lets you specify the collection that you want to search. For example, you can narrow your search for images in Favorites, Personal Images, Shared Images, etc.

**Browse** offers another way to discover collections in MDID. It allows users to browse specific fields, such as Creator, Current Location, Style & Period, etc.

**Overview** provides a brief description of the collections in MDID.
Creating and Working with Presentations

Organize

Use Organize to add images to MDID or create a presentation/slideshow.

Your Presentations allows you to create a new slideshow, edit an existing one, or delete slideshows that are no longer needed.

Create Presentation allows you to create a new presentation/slideshow from images in MDID.

Important: Please note Folders (MDID2) are now referred to as Tags.
When you click **Create**, you will see a screen similar to the following:

From this screen you can edit your presentation/slideshow:

- Drag and drop the thumbnails to rearrange the order.
- Click on the title of a slide for a larger view or to show information on the image.
- Select a slide to add an Annotation that will appear in addition the information for the slide in your presentation/slideshow.
- Use **Hide** to keep an image from displaying. A hidden image will be faded and say [Hidden] before the title. (Use **Show** to change a hidden slide.)
- Use **Duplicate** to copy an image if you want it to appear more than once.
- Use **Delete** to remove an image from the presentation/slideshow.
- Use **Add to Basket** to put a selected image in the basket for use in another presentation/slideshow. It will still remain in your presentation/slideshow.
- Use **Add All from Basket** to add all selections to a presentation/slideshow. To add individual images from the basket, simply drag and drop them into the presentation/slideshow.

**Important:** Hit **Save** and look for “Changes to presentation items saved successfully” before navigating to another page!
Use **Actions** to:

- **View** to view your presentation/slideshow in the web-based MediaViewer.
- **Package Files** to your desktop or downloads.
- **Print View** to create PDF displaying thumbnails and image information.
- **Flashcards** to create flashcards with the images and information on each image.
- **PowerPoint** to create a PowerPoint presentation of your slideshow.

**Important:** Click the link icon next to any action to show a stable URL that can be shared with others or embedded in Brightspace.

**Adding images to a presentation/slideshow under construction:**

**Important:** **Save** your existing presentation/slideshow.

Use Search in the MDID navigation bar. Select additional images. Then use Organize to return to your presentation. *(Your Presentations option under Organize allows you to edit your presentations/slideshows any time.)*
Use **Add All from Basket** to add all selections to a presentation/slideshow. To add individual images from the basket, simply drag and drop them into the presentation/slideshow.

**How Students Find Your Presentations**

- Use **Browse Presentations** under Experience, locate the instructor’s name, and click on the name to display presentations.
- For presentations/slideshows with **tags** (course numbers make useful tags), direct students to the Tags box using **Browse Presentations** (under Experience) to see the presentations/slideshows for that course. Select a presentation/slideshow to view.
- Use **Actions** when you create a presentation for a stable URL to embed the presentation in Brightspace.
Create Item

Create Item under Organize allows you to add your own images to MDID.

1. Select the template My Images.

2. Leave Label blank unless you want to customize the display of the field name.

3. Select from the fields shown in the dropdown menu. The fields and the information that you provide is what will display and use to search and discover.

4. Important: Remember to Save your work!

5. Important: Save your record before uploading media.
   - Select User Content in the Storage dropdown menu.
   - Click Select and Upload Files
   - Select the file from your computer. (A green progress bar shows the file being uploaded.)
   - Use Your Content under Organize to view, edit, or delete records you’ve created.

Field dropdown menu