

FACILITIES MANAGEMENT

Saunders Building

PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada

Title: 22-05571 Petch Building Duct Cleaning


Location impacted: Petch Building -Mechanical Zone 1

Description: Facilities Management and Capital City Vacuum will be cleaning the ductwork in the Petch Building's zone 1 mechanical systems this weekend. This work will allow us to provide a significantly cleaner air supply for all labs in the building. **Please see the end of this notice for the schedule for the remainder of the Petch Building.**

This work will produce minor dust and will require ladder access to all overhead air diffusers. Affected fume hoods will not be usable over the weekend of cleaning, however, you are welcome to continue to use your lab, if you do not mind sharing space with the contractors and their ladders.

This zone being cleaned this weekend includes the following rooms:

011
013
014
020, 021, 022
024
034
035
036A
037
038, 038a (radiation spaces, with OHSE escort or training)
105
106
107, 109 Aquatics
114, 114a
116 suite
123
124
206
207 suite
209



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216
218, (218a crystal growth - we will not enter)
220
221
222
223 suite

The proposed approach is:

- **Tuesday, December 10th**, I will be touring Zones 1 and possibly zone 2 with the contractor to identify any areas that must be cleared or protected via special enclosure. Freezers will be identified at this time. Plastic sheeting and tape will be delivered for any labs requesting additional dust protection.
- By end of day **Thursday December 5th**, each lab should relocate fragile items from around diffusers, to allow reasonable access by a technician on a ladder.
- **Friday, December 6th**, Diffuser covers will be applied to all air diffusers (overhead)
- **Friday, December 6th**, Temporary cooling will be provided at rooms containing clustered -80C freezers. Please confirm locations.
- Windows will remain cracked open in many rooms over the weekend to avoid creating a strong vacuum in the building.
- Cleaning takes place over the weekend
- **Monday, December 9th**, Protection is removed.

Work Dates: **Friday, December 13th - Monday, December 16th**

FMGT contact: Jen Miley, Project Manager
Email address: jmiley@uvic.ca
Phone: 250-661-0981

Overall Project Update 22-05571 Petch Building Air Rebalancing/Duct Cleaning

Duct Cleaning Overview:

Most labs will receive some minor protection for the duct cleaning work, however, laser rooms, fish facilities and other specialty labs may require a

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particularly rigorous approach to dust containment. Affected fume hoods will not be usable over the weekend of cleaning. Access for fish care will be maintained.

Duct Cleaning -Tentative Schedule:

Zones 3 and 4 have already been cleaned.

Zone 1 will be cleaned this weekend.

December 20th - 23rd Mechanical Zone 2

016, 041 suite, 042, 043, 108 suite, 110, 118, 119, 120, 121, 122, 213, 213 suite, 214, 225 suite, 227, 229, 229a, 230

December 27th - 30th Mechanical Zone 5

272 (laser), 275, 276

January 3rd – 6th Mechanical Zone 6

068 suite, **070 (laser)**, 070 suite, 071 suite, 072 suite (**072a laser**), 074, 091, **092 (NMR)**, 168 suite, 169, 170, 179 suite, 182-194, 197, **270 laser**

Air Balancing Overview:

Air Balancing work will take place after your ducts have been cleaned. The precise schedule is being refined and will be shared once complete.

We have been able to resolve some concerns with the air balancing work and are now anticipating that each hood will be down for a maximum of 2-3 days. ***I can confirm that this work will no longer require a multiple week fume hood shut down.***

We anticipate all zone of air balancing work will be complete by April 2025.

