

## FACILITIES MANAGEMENT

Saunders Building

PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada

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**Title:** Mearns Centre / McPherson Library Service Desk Renovation

**Location:** LIB 150

**Description:** Facilities Management will be working with Aral Construction and BC Moving to remove unused bookshelves and infill carpet tile as needed in LIB 150 area.

Work is phased and scheduled as follows:

- Delineate area of work and unfasten bookshelves on  
Tuesday, November 29, 2022 at 6:00 pm to  
Wednesday, November 30, 2022 at 2:00 am
- Remove and relocate bookshelves on  
Wednesday, November 30, 2022 at 8:00 am to 2:00 pm
- Infill carpet tile as needed on  
Wednesday, November 30, 2022 at 2:00 pm to 10:00 pm

We apologize for any inconvenience this may cause.

**Time frame:** November 29-30, 2022

**FMGT contact:** Linda Boggs, Project Manager

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