Title: MacLaurin D-Wing Seismic Upgrading – Fenced Contractor Work Yard

Location: Exterior MacLaurin (MAC) Building D-Wing, North

Description: Facilities Management and Kinetic Construction Ltd. will be installing a fenced yard for the upcoming construction of a MacLaurin D-Wing Seismic Upgrading project. Tree protection fencing within the enclosure and bike rack enclosure will also be provided. A construction site trailer and storage containers will be stored within this temporary secure fenced area North of MAC D-Wing, as shown attached plan.

Pedestrian pathway access to and from MAC D-Wing, exit routes, and fire lanes will be maintained. Installation of the fencing is expected to start at 7:00am October 22nd and complete by October 23rd. Emergency evacuation assembly areas are temporarily relocated for HHB and HSD3, as shown on attached sketches.

Time frame: Fencing being installed: October 22nd and 23rd, 7:00am – 4:00pm

The fenced yard is expected to be in place for 24 months until the completion of the project targeting October, 2020

FMGT contact: Gerry Underhill, Project Manager

Email address: gunderhill@uvic.ca

Phone: 250-472-5253
IF YOU SEE A FIRE OR SMELL SMOKE:
1. Activate the nearest fire alarm pull station.
2. Call 911 and Campus Security Services at (250) 721-7599.
3. Evacuate the building and go to the nearest designated Emergency Assembly Point.
4. Follow the Instructions of the Emergency Floor Coordinator(s)
5. Use only the EXIT STAIRS and EXIT DOORS to leave the building.
6. NEVER USE THE ELEVATOR DURING AN EMERGENCY.
   Report to Campus Security Service personnel or Fire Department personnel.

IN CASE OF EARTHQUAKE:
1. At the first sign of shaking, DROP, COVER and HOLD.
2. When shaking stops, follow BUILDING EMERGENCY PROCEDURE.

IF YOU HEAR A FIRE ALARM EVACUATION SIGNAL:
1. Use only the EXIT STAIRS and EXIT DOORS to leave the building.
2. NEVER USE THE ELEVATOR DURING AN EMERGENCY.
3. Once outside the building, proceed to the nearest designated EMERGENCY ASSEMBLY POINT.
4. DO NOT go back into the building for any reason until so instructed by security personnel or the fire department.
**IF YOU SEE A FIRE OR SMELL SMOKE:**
1. Activate the nearest fire alarm pull station.
2. Call 911 and Campus Security Services at (250) 721-7599.
3. Evacuate the building and go to the nearest designated Emergency Assembly Point.
4. Follow the Instructions of the Emergency Floor Coordinator(s)
5. Use only the EXIT STAIRS and EXIT DOORS to leave the building.
6. NEVER USE THE ELEVATOR DURING AN EMERGENCY.
   Report to Campus Security Service personnel or Fire Department personnel.

**IN CASE OF EARTHQUAKE:**
1. At the first sign of shaking, DROP, COVER and HOLD.
2. When shaking stops, follow BUILDING EMERGENCY PROCEDURE.

**IF YOU HEAR A FIRE ALARM EVACUATION SIGNAL:**
1. Use only the EXIT STAIRS and EXIT DOORS to leave the building.
2. NEVER USE THE ELEVATOR DURING AN EMERGENCY.
3. Once outside the building, proceed to the nearest designated EMERGENCY ASSEMBLY POINT.
4. DO NOT go back into the building for any reason until so instructed by security personnel or the fire department.