

UNIVERSITY OF VICTORIA FURNITURE POLICY 6415 - APPENDIX A								
EXECUTIVE OFFICES IE: PRESIDENT, VP'S, AVP'S, DEANS, REGISTRAR, UNIV. SEC, CHIEF LIBRARIAN, ED'S								
PRIVATE OFFICES IE: STAFF, FACULTY, DIRECTORS, MANAGERS, OFFICERS								
OFFICES: SESSIONALS, SPECIALIST INSTRUCTORS, PIMS, ADJUNCTS, OFFICE ADMINISTRATORS								
ADMINISTRATION SPACES - OPEN PLAN: ADMIN, COORDINATORS								
GRADUATE STUDENT ROOMS:								
DORM ROOMS								
COMPONENT DESCRIPTION								Comments
EXECUTIVE OFFIC								
HP LAM	1 - Height Adjustable Desk 60x30						X	
HP LAM	1 - Return Desk 72x24 - OPTIONAL						X	
HP LAM	1 - Wardrobe Combination Storage/Filing						X	Options - size
HP LAM	1 - Bookcase						X	Options - size
HP LAM	1 - BF Mobile Pedestal						X	
METAL	2 - Monitor Arms						X	
HP LAM	1 - Meeting Table						X	Options - size, shape
PRIVATE OFFICE:								
HP LAM	1 - Height Adjustable Desk 60x30						X	
HP LAM	1 - Return Desk 48x24 - OPTIONAL						X	
HP LAM	1 - BF Mobile Pedestal						X	
METAL	2 - Monitor Arms						X	
HP LAM	1 - Bookcase 3H						X	
HP LAM	Small Meeting Table						X	Options - size, shape
OFFICES:								
HP LAM	1 - Height Adjustable Desk 60x30				X			
HP LAM	1 - Return Desk 48x24 - OPTIONAL				X			
HP LAM	1 - BF Mobile Pedestal				X			
HP LAM	1 - Bookcase 3H				X			
METAL	2 - Monitor Arms				X			
HP LAM	1 - Small Meeting Table				X			
ADMINISTRATION OPEN PLAN: SUPPORT STAFF, COORDINATORS								
HP LAM	1 - Height Adjustable Desk 60x30			X				
HP LAM	1 - Return Desk 48x24 - OPTIONAL			X				
HP LAM	1 - Storage Tower with BBF Drawers			X				
METAL	2 - Monitor Arms			X				
HP LAM	Lockers - 1 per FTE			X				
GLASS/PLEXI	1 - Privacy Screen (attached to desk)			X				
GRAD STUDENT AREAS:								
HP LAM	1 - Desk 48x24 per Student		X					
HP LAM	1 - BBF Mobile Pedestal		X					
DORM ROOMS:								
METAL	1 - SINGLE LONG BED FRAME	X						Quantity as required
UPHOLSTERY	1 - SINGLE LONG MATTRESS	X						
HP LAM	1 - STUDENT DESK W/CARREL AND PEDESTAL DRAWERS	X						
HP LAM	1 - WARDROBE COMBINATION W/DRAWERS	X						
SEATING:								
POLY	STUDY CHAIR - FOUR POINT BASE - NO ARMS	X						
UPHOLSTERY	G-6 STACKING SIDE CHAIR W/ARMS - ERGO				X	X		Quantity 2 or based on room configuration
UPHOLSTERY	G-1 PRIVATE OFFICE TASK CHAIR W/ARMS - ERGO					X	X	
UPHOLSTERY	G-2 ADMIN SUPPORT TASK CHAIR W/ARMS - ERGO			X	X			
POLY	G-4 GRAD STUDENT STENO CHAIR - ERGO		X					
UPHOLSTERY	G-11 MEETING ROOM TASK CHAIR						X	Quantity TBD
FITAMENTS:								
METAL	1 - Magnetic Whiteboard - 60x48	X	X	X	X	X	X	
WOOD	Wallmounted 2-4 Coathook Board - 36x5	X			X	X	X	