

FACILITIES MANAGEMENT

Saunders Building

PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada

Title: 22-05571 Petch Building Duct Cleaning

Location impacted: Petch Building -Mechanical Zones 2, 5 6

Description: Facilities Management and Capital City Vacuum will be cleaning the ductwork in the Petch Building's **mechanical zones 2, 5 6** over the next three weekends. This work will allow us to provide a significantly cleaner air supply for all labs in the building. **These three mechanical zones will conclude the duct cleaning in the Petch building.**

This work will produce minor dust and will require ladder access to all overhead air diffusers. Affected fume hoods will not be usable over the weekend of cleaning, however, you are welcome to continue to use your lab, if you do not mind sharing space with the contractors and their ladders.

The schedule for the next three weeks is as follow:

December 20th - 23rd **Mechanical Zone 2**

016, 041 suite, 042, 043, 108 suite, 110, 118, 119, 120, 121, 122, 213, 213 suite, 214, 225 suite, 227, 229, 229a, 230

December 27th - 30th **Mechanical Zone 5**

272 (laser), 275, 276

January 3rd – 6th **Mechanical Zone 6**

068 suite, **070 (laser)**, 070 suite, 071 suite, 072 suite (**072a laser**), 074, 091, **092 (NMR)**, 168 suite, 169, 170, 179 suite, 182-194, 197, **270 laser**

The proposed for each mechanical zone is:

- The contractor has completed a tour to identify and discuss any areas that must be cleared or protected via special enclosure with the lab occupants. The contractor will cover the areas directly below the work, but surplus plastic sheeting and tape is available for anyone who wishes to specifically cover any sensitive equipment

FACILITIES MANAGEMENT

Saunders Building

PO Box 1700 STN CSC Victoria BC V8W 2Y2 Canada

- By end of day **Thursday**, each lab should relocate fragile items from around diffusers, to allow reasonable access by a technician on a ladder.
- **Friday**, Diffuser covers will be applied to all air diffusers (overhead)
- **Friday** Temporary cooling will be provided at rooms containing clustered -80C freezers.
- Windows will remain cracked open in many rooms over the weekend to avoid creating a strong vacuum in the building.
- Cleaning takes place over the weekend
- **Monday**, Protection is removed.

Work Dates: December 20th - 23rd, December 27th- 30th, January 3rd – 6th

FMGT contact: Jen Miley, Project Manager / Tristan Lowenberger

Email address: jmiley@uvic.ca

Phone: 250-661-0981 / 250-661-0599

Overall Project Update 22-05571 Petch Building Air Rebalancing/Duct Cleaning

Air Balancing Overview:

Air Balancing work will take place after your ducts have been cleaned. The precise schedule is being refined and will be shared once complete.

We have been able to resolve some concerns with the air balancing work and are now anticipating that each hood will be down for a maximum of 2-3 days. ***I can confirm that this work will no longer require a multiple week fume hood shut down.***

We anticipate all zone of air balancing work will be complete by April 2025.

