Department of Educational Psychology and Leadership Studies

Master’s Degree in Counselling Psychology

ADMISSIONS GUIDE
2018 Entry

MASTER’S DEGREE OPTIONS

Thesis-based Master of Arts
Project-based Master of Arts

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# Graduate Studies in Counselling
## Counselling Admissions Guide
### 2018 Entry

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The Counselling Graduate Program assists students to develop the knowledge, skills, and understanding necessary to work as professional counsellors in a wide variety of settings. The program is characterized by relatively small classes, ongoing contact with a program supervisor, and a focus on the practicum component of counsellor preparation.

The Counselling Graduate Program is currently under review and revision to meet new requirements for accreditation established by the Canadian Counselling and Psychotherapy Association’s (CCPA) Council on Accreditation of Counsellor Education Programs (CACEP). For details, please review the CCPA Accreditation Manual [http://www.ccpa-accp.ca/en/accreditationmanual](http://www.ccpa-accp.ca/en/accreditationmanual).

It is important to distinguish between the accreditation of our program and the ability of an individual to become a Canadian Certified Counsellor (C.C.C.) with the Canadian Counselling and Psychotherapy Association (CCPA) ([http://www.ccpa-accp.ca/_documents/Certificationguide_en.pdf](http://www.ccpa-accp.ca/_documents/Certificationguide_en.pdf)), or a Registered Clinical Counsellor (R.C.C.) with the BC Association of Clinical Counsellors (BCACC) ([http://bc-counsellors.org/apply-for-membership/membership-criteria](http://bc-counsellors.org/apply-for-membership/membership-criteria)). The UVic Counselling Psychology Program meets or exceeds both the CCPA certification and BCACC registration requirements for individuals who complete our program and is not specifically linked to CACEP Accreditation. Individual professional counsellors become certified (CCC) or registered (RCC), but only counselling psychology programs become CACEP accredited.

This Admissions Guide describes program requirements, application process and program content for programs that start in 2018. It is important that applicants keep abreast of changes in program admission requirements and content by staying current with the most recent version of this brochure. All program revisions will be posted on our web site at [http://www.uvic.ca/education/psychology/](http://www.uvic.ca/education/psychology/) as they evolve with enough time for applicants to respond as they prepare their applications.

**Mission**

The faculty, staff, and students of the University of Victoria Counselling Program support the principles of respect, dignity, integrity, value, inclusion, and equality in all we do. We educate and train culturally sensitive professional counsellors and counsellor researchers to promote the social, psychological, spiritual, and physical well-being of individuals, groups, families, and communities locally, provincially, nationally, and internationally through socially responsible research programs. We view development across the lifespan, cultural diversity, and a global perspective as integral to the preparation of ethically responsible professional counsellors.

**Objectives**

The graduate program objectives of the University of Victoria Counselling Psychology Program reflect current professional and research-based knowledge concerning the counselling and human development needs of a pluralistic society. All program objectives reflect consideration of input from program faculty, current and former students, and personnel in cooperating agencies and the objectives are directly related to program activities. The program provides education, supervision and training that is theoretically, practically and clinically oriented, with opportunities for students to:

1. Enhance their understanding of human development and the change process through theories of human development and learning, awareness of developmental issues and challenges, and integration of this knowledge into the profession and discipline of counselling psychology.

2. Acquire and integrate knowledge of the history and philosophy of counselling psychology, the role of professional counsellors, and the standards and certification requirements of professional counselling organizations.

4. Develop appropriate assessment strategies and clinical interventions approaches based on specific client needs

5. Enhance their awareness of cultural, racial, and social diversity and human variability, as counselling practitioners who demonstrate competence in diversity in professional and research contexts.


7. Become competent in conducting ethical and relevant counselling psychology research.

8. Establish community and professional connections that will increase the likelihood of finding gainful employment in counselling-related disciplines.

**PROGRAMS OFFERED**

1. **Project-based MA degree program in Counselling Psychology**
   - Full-time on-campus program (entry date September): full-time refers to being available on campus five days a week for the program and typically taking 3-4 courses each September and January term and one year residency, which includes a minimum of 35 hours per week to meet program requirements (meetings, supervision, and courses etc.). Taking courses in the summer (1-3 courses) is also expected.
   - Mid Island (May Entry) and the 3 Summers (July Entry) programs are not currently offered. Contact Ione Wagner at iwagner@uvic.ca and she can put your name on an interest list.
   - A counselling degree is considered a professional or terminal degree, similar to a degree in law or medicine, students are being prepared to become working professionals in the field upon graduation.
   - Project-based MA students should be aware that most Ph.D. programs require a Master’s thesis to pursue doctoral studies in Counselling Psychology.
   - Transferring between a project-based and thesis-based MA is rarely allowed once a student has been accepted and has begun the program. Other steps also need to be taken before making another application to be considered for a transfer (e.g., writing a full proposal, completing at least one research course, gaining research experience as a paid or volunteer research assistant).

2. **Thesis-based MA degree program in Counselling Psychology**
   - Full-time on-campus only (entry date September); full-time refers to being available on campus five days a week for the program and taking 3-4 courses each September and January terms and one year residency, which includes a minimum of 35 hours per week devoted to your studies is required to meet program requirements (meetings, supervision, and courses). Taking courses in the summer is also expected.
   - Completing a thesis typically takes one to three extra semesters after the second-year internship and coursework is over (i.e., a third year).
WHY STUDY COUNSELLING AT THE UNIVERSITY OF VICTORIA?

1. Close faculty contact, promoting the development of counselling knowledge and skills.
2. A balanced program of theory, practice, and research.
3. Excellent record of graduate job attainment.
4. Project-based or Thesis-based options for qualified students.
5. Graduates often find work in various settings (e.g. VIHA, provincial ministries, non-profits, and schools etc.)

ETHICAL & PROFESSIONAL PRACTICE OF GRADUATE STUDENTS

While in their programs of study, graduate students in the Department of Educational Psychology and Leadership Studies are expected to adhere to a professional code of conduct in their relationships with peers, faculty and the students and clients they serve (i.e., in practicum placements). Students will be subject to the provisions of the ethical guidelines of their respective professions. For example, counselling students are to adhere to The Guidelines for Ethical Behaviour of the Canadian Counselling and Psychotherapy Association: [http://www.ccpa-accp.ca/_documents/CodeofEthics_en_new.pdf](http://www.ccpa-accp.ca/_documents/CodeofEthics_en_new.pdf)

Any student may be required to withdraw from a practicum for violation of any part of the applicable guidelines.

It is the responsibility of the student to understand the provisions of these guidelines. Students who need clarification should ask their practicum supervisor, program supervisor, graduate advisor, or placement supervisor for an interpretation. Students may also be required to withdraw from their program when ethical, medical, or other reasons interfere with satisfactory practice.

It is expected that students will not engage in unsupervised private practice during their enrollment in the program. Inquiries about this standard may be directed to the Counselling Program Graduate Advisor. The UVic Counselling Psychology program faculty feels strongly that a minimum master’s degree is required for entry to the profession of counselling. Hence, students are discouraged from engaging in private practice during their degree, regardless of whether or not they are receiving supervision.
Please Note: Each year the Department receives a considerable number of applications for entry into the graduate counselling program, and thus, the admissions process is a competitive one. Meeting admission requirements does not guarantee entry to the program. Only a limited number of places are available, typically 12 -15 for on campus programs. Recommendations for admissions are for a particular program and start date, and cannot be deferred. Applicants declining an offer of admission must re-apply.

All applications must contain the following or they will be considered incomplete and only be reviewed once all completed application have been considered first:

- Baccalaureate degree normally with a B+ average or higher in the last two years of an undergraduate degree.
- One upper level course in learning/cognition/memory and one upper level course in abnormal psychology/behavior disorders.
- ED-D 414, ED-D 417 and ED-D 418 or their approved equivalents* with at least B+ or higher. All three courses must have been completed within seven years of the date of application.
- A significant number of counselling-related hours that are documented in a resume and field experience chart(s).
- Two Counselling Skills Evaluations. Available online or in the EPLS department office.
- Two Assessment Reports.
- A personal statement (3 to 5 pages) detailing career plans and motivation for graduate work in Counselling.
- Successful applicants must submit a Criminal Record Check before full entry is granted. (Please wait for instructions from the department before proceeding – a Solicitor General CRC is only accepted)
- Completing an undergraduate thesis is not required. However, if you are pursuing the thesis-based program, having completed an undergraduate thesis (honours level) will make your application more competitive.

The following are additional requirements for Thesis-based applicants only:

- One course (1.5 units) of undergraduate coursework in statistics that covers descriptive statistics and inferential statistics including univariate and regression analyses.
- A one-page description of past research experience and present research interests.

The following are additional requirements for International Applicants only:

- For applicants whose first language is not English, and who have not resided in a designated English-speaking country three years immediately prior to the entry-point applied for, must provide proof of English Language Proficiency. Visit the following website for complete details: http://www.uvic.ca/education/psychology/future/home/elpr/index.php

Other requirements for applicants who are re-applying

- For applicants who are re-applying only, an in-depth letter (1-2 pages) showing the actions they have taken to strengthen their new application over the previous one. Updated documents are also required.
GUIDELINES FOR APPLICANTS

The following information is provided to explain and assist applicants in presenting a complete/competitive application. Applicants who have complete applications will be given priority over those applicants who have requirements still in progress. While these suggestions are designed to assist in the completeness of applications, they do not in any way guarantee admission. Due to the competitive nature of the application process, applicants should be aware that a completed application may or may not be competitive in comparison to other applications in any given year. Completeness of the application does not equate with competitiveness of the application.

1. **Baccalaureate Degree Requirement**

   We accept undergraduate degrees from any discipline. All applicants normally must have earned the equivalent of a B+ average over the last two years (or equivalent of 30.0 UVic units) of their degree to be considered. Practicum, non-graded (pass-fail) courses, credit granted on the basis of life or work experience, or credit earned at institutions not recognized by the University will not be used in determining an applicant’s grade point average or units completed.

2. **One upper level course in learning/cognition/memory and one upper level course in abnormal psychology/behavior disorders.**

   You are required to have 2 courses (3.0 units) of relevant third or forth year coursework in Educational Psychology, Psychology, or a related helping discipline in the following two areas: 1) Learning/Cognition/Memory and 2) Abnormal Psychology/Behavior Disorders.

   If applicants are unsure if the content of a particular course meets the prerequisite requirements, email the course syllabus to the Graduate Advisor (counsadv@uvic.ca) as soon as possible.

   Applicants must fill out their courses on the form “List of Required Prerequisites Courses” that meet the 5/6 courses of senior level undergraduate courses required.

3. **Completion of ED-D 414, ED-D 417, ED-D 418 or their equivalents** *

   For your application to be complete/considered, ED-D 414, ED-D 417 and ED-D 418 must be completed by December 31st of the year prior to program start. All three of the ED-D courses must have been completed within seven (7) years of the date of application.

   ED-D 414, 417 and 418 are offered at UVic every term. Please visit the following website: https://www.uvic.ca/BAN2P/bwckschd.p_disp_dyn_sched or call 250-721-7883 to find out about on-campus course availability.

   * To request equivalency for ED-D 414, 417 and 418, applicants must send an email request to the Counselling Graduate Advisor, Dr. Susan Tasker (counsadv@uvic.ca), outlining the specifics of their request. Applicants may request equivalency for courses before or after the courses have been taken. In both instances, copies of the full course syllabus from the exact course that you took must be submitted (including the course title, unit value of the course, name of course text(s), information on required assignments, etc.). The following course descriptions may assist the student in determining whether or not equivalency may be granted, but final decisions will be made in consultation with the Counselling Psychology Graduate Advisor.

   **ED-D 414 Group Processes**: Analysis, theory, and research related to group processes, decision-making, and leadership in a variety of settings. Awareness and understanding of self in group contexts. The course includes skills practice and development related to group membership and facilitation.

   **ED-D 417 Effective Interpersonal Communication**: Basic interpersonal communication skills for active listening, empathic understanding and communication of empathy. Includes analysis of effective interpersonal skills and skill building laboratory experience. The content and skills are transferable to a variety of settings, including counselling, education, human development, management, healthcare, psychology and recreation. At least 70% of the final course grade must be based on your demonstration of helping skills with supervised feedback. This assessment is normally done through video recording assignments.
ED-D 418 Introduction to Theories of Counselling: Major theoretical approaches to counselling. This will include philosophical assumptions, key concepts, the process of change, and interventions. Designed for those interested in counselling, psychotherapy, and helping relationships.

4. **Counselling-Related Hours (Resume & Field Experience Charts)**

A significant number of counselling related hours are required that are documented in a complete resume and the field experience chart(s) form [http://www.uvic.ca/education/psychology/assets/docs/Field-Experience-Chart.pdf](http://www.uvic.ca/education/psychology/assets/docs/Field-Experience-Chart.pdf)

In the résumé please document all work experience and include a brief statement about what was gained or learned from each experience. Whether the candidate was working or not, all gaps in the history should be included and explained. The purpose of the experience requirement is, in part, to show involvement and interest in people-oriented work. Please include on the first page: current date, name, address, phone number, and fax number/email address (if available).

Counselling related experience is defined as working with “vulnerable populations” in a position where the applicant’s main role was to help individuals or groups with personally meaningful goals or needs. Such experience should involve person-to-person and/or group helping relationships in which (a) you play a facilitative role in learning, personal and emotional growth, and/or psychological development and (b) are required to demonstrate professional and ethical behaviours, effective interpersonal skills, and personal awareness. It must also include supervision involving evaluative feedback from a professional of a higher administrative position (i.e., not peer consultation) with clearly stated roles and responsibilities for the individual and the supervisor. This requirement can be met through volunteer work experience although preference maybe given to you if you have sustained relevant, paid work experience.

Counselling related examples include social worker, peer helping, group facilitator, teaching, special needs care, group homes, at-risk youth outreach, volunteer counselling, distress line work, big brother/sister and lay counselling programs.

5. **Counselling Skills Evaluations (2)**

All applicants to Counselling graduate programs must request two Counselling Skills Evaluations of their counselling abilities. **One must be from your instructor of ED-D 417 or the pre-approved equivalent course.** The other must be from a supervisor of the applicant's counselling or other applied work setting. The purpose of these evaluations is to provide a more detailed qualitative assessment of your counselling skills and professional characteristics than is intended by the two required assessment reports.

The Counselling Skills Evaluations are to be emailed by the referee directly to the Educational Psychology and Leadership Studies Graduate Programs Office. Candidates need to indicate on their personal statement who has been asked to submit these reports. **Two different people from those who completed the Assessment Reports need to complete the Counselling Skills Evaluations.** [http://www.uvic.ca/education/psychology/assets/docs/CounsellingSkillsEvalForm.pdf](http://www.uvic.ca/education/psychology/assets/docs/CounsellingSkillsEvalForm.pdf)

6. **Assessment Reports (2)**

Assessment reports are required from a two academic or professional references who are familiar with your work. The names and email addresses of your chosen assessors are required when you submit your application. It is important that you contact your referees prior to providing them here in order to confirm their willingness to provide you with an assessment. A letter of reference may also be supplied as part of the assessment report. UVic will send assessment form information directly to your referees upon submission of your application. Submissions of references will be collected electronically alongside your application information. For more information on these reports visit Graduate Admissions and Records. See Assessment reports in the accordion section. [http://www.uvic.ca/graduatestudies/admissions/admissions/beforeapplying/documents/index.php](http://www.uvic.ca/graduatestudies/admissions/admissions/beforeapplying/documents/index.php)
7. Personal Statement

Applicants are to prepare a Personal Statement as part of the admission requirements. You are invited to present a brief essay (maximum 5 pages) covering the following areas:

(a) How might enrolment in a counselling graduate program at the University of Victoria help you meet important life goals and aspirations? Are there any critical incidents in your life that helped you to develop these goals and aspirations?

(b) What preferences do you have in a counselling graduate program in terms of course content and style of teaching, skill development, and personal learning?

(c) What are your personal strengths and weaknesses as a person, learner, and counsellor?

(d) What personal values are most important to you and how do they influence your views about being a counsellor?

(e) What type of setting would you like to work in following graduation from a counselling program and what client population would you like to work with?

(f) Add any other relevant information that you think would help the admissions committee to know about you as a person and a potential counsellor.

(g) Indicate the names of the people who have been asked to submit your Counselling Skills Evaluations.

Applicants are advised to use the above headings in abbreviated form to facilitate the reading of material. The personal statement should be typed, double spaced, with normal margins and should be no longer than 5 pages. Please include on the first page: current date, name, address, phone number, and fax number/email address (if available). Students who reactivate their file should submit an updated personal statement.

8. Research Statement *Thesis-based applicants only*

Thesis-based applicants are asked to include a separate one-page description of previous experience with research projects or courses, as well as a brief description of present interests in counselling research areas. Please include on the first page: current date, name, address, phone number, and fax number/email address (if available). Students who reactivate their file should submit a current Research Statement. (Please note that the number of thesis-based students admitted each year varies, dependent upon the availability of faculty members for supervision.) Thesis-based applicants will be selected on availability of supervisors and on the match between applicant research interests and faculty interest an/or background in that particular area.

9. Practicum Placement and Support Letter *community-based programs only*

The practicum placement requires (a) approval and support from the setting director (b) Master’s or PhD level supervisor with sufficient time for supervision (normally a ration of 1:4 hours of supervision to direct client contact) (c) Readily available client population (d) Office space in which to work. If a practicum placement is secured before the deadline, a letter must be written by the clinical coordinator or practicum site supervisor indicating that the site has agreed to accept the student for practicum placement contingent upon the student’s acceptance to the program. If a placement has not been secured please note in your application that you have not found a placement, but that you understand that securing a suitable placement and supervisor is your responsibility.

10. English Language Requirement *For applicants whose first language is not English only*

Normally this is done by providing results directly to the University from a TOEFL, IELTS or MELAB test. Given that the counselling profession requires an excellent command of the English language including emotion-based vocabulary and subtle understanding of nuanced communications, minimum scores for University of Victoria admissions are normally not sufficient for entrance to the counselling psychology program. Official test score reports must be sent directly to the University of Victoria by the testing agency. Visit the following site for details on required scores: http://www.uvic.ca/education/psychology/future/home/elpr/index.php

11. Criminal Records Check

Successful applicants must undergo a Criminal Record Check (Solicitor General CRC only) in compliance with the BC Criminal Records Review Act and submit it to the Department of Educational Psychology and Leadership Studies for review before full acceptance is given. Await department instructions before proceeding.
A minimum of 27 units is required to complete the project-based MA degree. The thesis-based MA degree requires a minimum of 28.5 units of study. Under the direction of their supervisor, students may select relevant electives from other departments as well as from within EPLS.

(a) Project-based MA Program
A minimum of 27 units of course work is required in the project-based program including a project and a final comprehensive exam. The program of study includes the following required courses:

ED-D 503 (1.5) Program Development and Evaluation
ED-D 514 (1.5) Assessment in Counselling
ED-D 518 (1.5) Advanced Seminar in Theories of Counselling Psychology
ED-D 519C (1.5) Ethics and Legal Issues in Counselling
ED-D 519H (1.5) Career Development and Counselling Across the Life Span
ED-D 519L (1.5) Group Counselling
ED-D 519N (1.5) Diversity, Culture and Counselling
ED-D 522 (3.0) Skills and Practice for Counselling
ED-D 523 (3.0) Internship in Counselling
ED-D 561A (1.5) Methods in Educational Research
ED-D 597 (1.5) Comprehensive Examination
ED-D 598 (3.0) Project
Electives (4.5) to be chosen in consultation with student’s supervisor

TOTAL: 27.0 units

(b) Thesis-based MA Program
A minimum of 28.5 units of course work is required in the thesis-based program, and includes a thesis and its oral defense. Students choosing to conduct a thesis involving qualitative methodology are encouraged to complete ED-D 563 in addition to ED-D 560 and ED-D 561A. The program of studies includes the following required courses:

ED-D 503 (1.5) Program Development and Evaluation
ED-D 514 (1.5) Assessment in Counselling
ED-D 518 (1.5) Advanced Seminar in Theories of Counselling Psychology
ED-D 519C (1.5) Ethics and Legal Issues in Counselling
ED-D 519H (1.5) Career Development and Counselling Across the Life Span
ED-D 519L (1.5) Group Counselling
ED-D 519N (1.5) Diversity, Culture and Counselling
ED-D 522 (3.0) Skills and Practice for Counselling
ED-D 523 (3.0) Internship in Counselling
ED-D 560 (1.5) Statistical Methods in Education
ED-D 561A (1.5) Methods in Educational Research
ED-D 599 (6.0) Thesis
Electives (3.0) to be chosen in consultation with student’s supervisor

TOTAL: 28.5 units

In addition to offering core courses, both Master’s programs allow students to focus on one of the following five areas through elective courses and practicum site placements.

- Trauma
- School/Higher Education Counselling
- Aboriginal Counselling
- Addictions

For course descriptions please visit the UVIC calendar at: http://web.uvic.ca/calendar2016-05/graduate-201605.pdf
PROGRAM LENGTH

The project-based MA degree generally takes two years (a graduate academic year runs from September 1st to August 31st) of full-time study on campus to complete. The thesis-based MA degree generally takes three years of full-time study.

Community-based programs have a set time-line, which varies depending on the type of delivery model. Please visit: http://www.uvic.ca/education/psychology/future/masters/counselling/programdelivery/index.php

PRACTICUM GUIDELINES (On-Campus)

Students are required to complete ED-D 522 and ED-D 523.

ED-D 522 provides basic counselling interventions with an emphasis on the therapeutic relationship and includes extensive opportunity to role-play and to self-reflect on role as counsellor and issues related to boundaries and power. Students will experience sequenced skills training with extensive counselling simulation and supervision of practice in a field setting. The course includes direct client contact under the supervision of a qualified professional with diverse client populations.

ED-D 523 provides intensive practice in advanced counselling techniques and approaches under the direction of a professional counsellor in community settings. Lectures focus on case presentations, models of consultation, supervisor-supervisee relationship, roles and responsibilities of health professionals, counsellor identity, professional organizations, and record keeping.

The Canadian Counselling and Psychotherapy Association’s Council on Accreditation for Counsellor Education Programs (CACEP) considers supervised practice as the most critical experience of the program. Students are required to complete the following practica hours under the direction of a professional counsellor in the community:

ED-D 522 Practicum Hour Requirements Summary:
Total of Direct Counselling hours (40 individual and 10 group) = 50 hours
Total of Indirect Service hours (other on-site practicum activities) = 50 hours
TOTAL REQUIRED ON-SITE HOURS AT FIRST-YEAR PRACTICUM = 100 hours

ED-D 523 Practicum Hour Requirements Summary:
Total of Direct Counselling hours (160 individual and 40 group) = 200 hours
Total of Indirect Service hours (other on-site practicum activities) = 200 hours
TOTAL REQUIRED ON-SITE HOURS AT SECOND YEAR PRACTICUM = 400 hours

* Students may also complete ED-D 524 (Facilitation Practicum) during their program. These practica involve student mentorship by one of our undergraduate course instructors in ED-D 417 or ED-D 414 and represent an excellent opportunity to enhance students’ knowledge and skill bases in these areas. Time required includes attending classes, meeting with instructors before and after class time and meeting with students who are taking the courses.

PROGRAM FEES

A program fee of $350.00 per full-time term (or $175 for part-time terms) for six terms is to be paid by students to cover the costs of supervisor honoraria, travel to practica sites, supervisor training, the purchase of test materials and training videos, the maintenance of video equipment, and the provision of practica coordination support. This fee is in addition to the minimum regular fee for a master's degree.

Tuition is assessed as a total degree program fee, not as a per course fee. Payment of the program fee is broken down into "full-time or half-time installments". If students have not completed their degree by the time the program fee has been paid, they will be assessed a re-registration fee for each term, until the degree completion time limit is reached. Fees change every year on May 1st. For current information on graduate tuition fees, please visit: http://www.uvic.ca/education/psychology/future/masters/funding/tuition/index.php
Fellowships and Scholarships

- The University of Victoria awards a limited number of Graduate Fellowships for full-time study. No duties are involved. The awards are competitive and are based on academic standing. All students admitted to the program and assessed with a 7.0 or higher GPA will be considered. Renewals are considered on a year-by-year basis.

- A small number of scholarships and awards are available to EPLS students in late August/ early September. The graduate secretary will notify all students when and how to apply.

- Students with strong GPAs are encouraged to apply for SSHRC fellowships early in the fall semester. These awards are competitive and compare students on three main criteria: academic excellence, research potential, and communication skills. MA thesis-based students should consult with their supervisor to discuss application procedures. For more information about these awards see: http://www.sshrc-crsh.gc.ca/

- For graduate financial aid and funding please visit: http://www.uvic.ca/graduatestudies/finances/financialaid/index.php

- Please visit the University of Victoria’s Financial Aid page for information on bursaries, student loans, awards, etc: http://www.uvic.ca/registrar/safa/index.php

Paid Research Assistantships

- Paid research assistantships are available with individual faculty in the department. These assistantships are usually supported through grant funding. They are available to a limited number of qualified students. Students interested in research assistantships should contact faculty members directly.

Paid Teaching Assistantships

- Paid teaching assistantships are available within the department of Educational Psychology & Leadership Studies to a limited number of qualified students. The number of teaching assistantships varies yearly. For more information, contact the Graduate Secretary (eplsgrad@uvic.ca) and review postings on the Departmental website.

Work Study Program

- The Work Study Program is funded by the University of Victoria Student Awards and Financial Aid department. The objective of the program is to provide additional financial assistance through on-campus part-time employment opportunities for students who have documented financial need. The Work Study Program runs from September to April of each academic year and students may earn up to a maximum of $3,400 for this 8 month period. Students may only hold one work study position at one time. Additional information is available online at: http://www.uvic.ca/registrar/safa/work-study/
COUNSELLING FACULTY

Timothy Black, Ph.D., R. Psych., tblack@uvic.ca 250-721-7820. Integral approaches to counseling and psychotherapy, military and civilian trauma; posttraumatic stress disorder; group counselling, counsellor training/education, therapeutic enactment, clinical supervision, career transition.

M. Honoré France, Ed.D. hfrancer@uvic.ca 250-721-7858. Diversity and cultural issues related to counselling, transpersonal psychology, ecopsychology, spirituality, Indigenous counselling, working with residential school survivors, group dynamics.

Anne Marshall, Ph.D., R. Psych. amarshal@uvic.ca 250-721-7815. Adolescent and emerging adult transitions and identity, cultural approaches to counselling, counsellor skill development, career and life planning, interdisciplinary and community-based research, qualitative inquiry, counselling in Indigenous communities.

Natalee Popadiuk, Ph.D., R. Psych. popadiuk@uvic.ca 250-721-7809. International student transition; relationships and adjustment; diversity issues, such as gender, ethnicity, and social class; breast cancer patients; career issues; qualitative inquiry.

Susan Tasker, Ph.D. stasker@uvic.ca 250-721-7827 Siblings of young murder victims; psychosocial adjustment to brain injury; meaning and quality of life in the face of loss and grief; caregiver-infant joint attention, counsellor-client joint attention, compassion fatigue.

Detailed information about the faculty members may be obtained on the Department website at: http://www.uvic.ca/education/psychology/people/home/faculty/index.php

DEPARTMENT PROGRAM CONTACT INFORMATION

Graduate Advisor: Dr. Susan Tasker Email: counsadv@uvic.ca (p) 250-721-7827 MacLaurin A462

Graduate Program Assistant: Vivian McCormick Email: eplsgrad@uvic.ca (p) 250-721-7883; (f) 250-721-6190 MacLaurin A439

Department Address: Educational Psychology & Leadership Studies University of Victoria PO Box 1700, Stn CSC Victoria, B.C. V8W 2Y2

Courier Address: Educational Psychology & Leadership Studies University of Victoria Room A439 MacLaurin Building, 3800 Finnerty Road, Victoria BC V8P 5C2

Graduate Admissions Address: Graduate Admission and Records University of Victoria PO Box 3025 STN CSC Victoria, BC V8W 3P2
APPLICATION DEADLINE

On-Campus (September 2018 entry) Counselling Psychology Program Deadline:

December 1\textsuperscript{st}, 2017

APPLICATION PROCESS

1. **Applicants are encouraged to begin the application process early**, as there is often a delay in obtaining the necessary supporting documents (e.g., references, transcripts). Graduate Admissions is particularly busy and it is advisable to have all supporting documents in as early as possible to avoid a processing delay.

2. **Make sure you are aware of all the program requirements.**

3. **All required documents need to be uploaded with your application.** Please visit the following site to prepare for the submission of your application and your supporting documents: http://www.uvic.ca/graduatestudies/admissions/admissions/beforeapplying/documents/index.php

4. **Submit your application online:** https://www.uvic.ca/application. Fill out the application clearly and completely. You must include information for all post-secondary institutions at which you registered for courses. Failure to disclose may result in having your admission and registration cancelled. Include the application fee with your application - you must pay online with a credit card.

4. **Use the Application Checklist** below to ensure the proper documents are sent to the proper place. Different documents are required to be submitted to different places in different ways. Failure to do so may result in an incomplete application and may jeopardize the application.

5. **Fillable PDFs forms** (Counselling Skills Evaluation, List of Prerequisite Courses, Field experience Chart) needed for the application are all available here under **Forms for application** http://www.uvic.ca/education/psychology/future/masters/counselling/admissions/index.php

For assistance with the Department admissions policy and procedure contact:

Vivian McCormick, eplsgrad@uvic.ca, 250-721-7883.

For assistance with the Graduate Admissions & Records policy and procedures contact:

Sarah Burrough, grad6@uvic.ca; 250-472-5419.

*Please note that the information and requirements in this brochure are valid for 2018 entry, and are subject to change in the future.*
# APPLICATION CHECKLIST

<table>
<thead>
<tr>
<th><strong>Should be received prior to application to</strong></th>
<th><strong><a href="mailto:counsadv@uvic.ca">counsadv@uvic.ca</a></strong></th>
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</thead>
<tbody>
<tr>
<td>☐ Request for Course Equivalency (if appropriate)</td>
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**Apply and upload required documents (PDF format required) online at:**
https://www.uvic.ca/application by application deadline

| ☐ Submit an online application and pay the application fee |
| ☐ **Upload the following documents with your application** |
| ☐ List of Required Counselling Prerequisites Courses |
| ☐ Personal Statement |
| ☐ Field Experience Chart(s) |
| ☐ Résumé |
| ☐ Unofficial transcript(s)-even UVic transcripts |
| ☐ Thesis-based applicants only: Research Statement |
| ☐ Community-based applicants only: Practicum Support Letter (if placement secured) |
| ☐ For applicants who are re-applying: A letter stating actions taken to strengthen the new application and any updated information/documents |

**Due 1 month after application deadline. Sent to UVic directly from testing body**

| ☐ For International Applicants only: English Language Proficiency: TOEFL, IELTS, MELAB |

**The following documents need to be received directly from the referee at** eplsgrad@uvic.ca **no later than 1 month after application deadline**

| ☐ Counselling Skills Evaluation from ED-D 417 teacher or equivalent |
| ☐ Counselling Skills Evaluation #2 |

**The following documents need to be received by Graduate Admissions and Records no later than 1 month after application deadline**

| ☐ Assessment Report #1 |
| ☐ Assessment Report #2 |

**If offered admissions to the program mail in official final transcript(s) to Graduate Admissions and Records:**
Graduate Admissions and Records
University of Victoria
PO Box 3025 STN CSC
Victoria BC V8W 3P2 Canada

| ☐ Copy of your official transcript(s) |

**NOTE: You do not need to mail in official transcripts for courses taken at UVic**
**FIELD EXPERIENCE CHART**

Applicant Name: ________________________________

*If more than one position, fill out another form

<table>
<thead>
<tr>
<th>POSITION TITLE*:</th>
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<tbody>
<tr>
<td>START DATE:</td>
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<tr>
<td>END DATE:</td>
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</table>

<table>
<thead>
<tr>
<th>ORGANIZATION NAME:</th>
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</thead>
<tbody>
<tr>
<td>SETTING: (i.e. school, clinic)</td>
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<tr>
<td>ADDRESS:</td>
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<table>
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<tr>
<th>SUPERVISOR * INFORMATION:</th>
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<tbody>
<tr>
<td>Name:</td>
</tr>
<tr>
<td>Tel #:</td>
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<tr>
<td>Email:</td>
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<tr>
<th>Total # of hours worked on the job</th>
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<tr>
<td>Total # of hours of direct helping experience with clients</td>
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<tr>
<th>RESPONSIBILITIES &amp; DUTIES:</th>
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<table>
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<tr>
<th>SKILLS REQUIRED:</th>
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*Please note that supervisors may be contacted to verify direct contact hours noted and/or other relevant information about the position.

**The above information is true and accurate, to the best of my knowledge:**

Applicant Signature ____________________ Date _____________
List of Required Counselling Prerequisites Courses
This document is required for a complete admissions package. If you are in progress or planning to take the course in the future, please indicate this in the table. If the title of the course does not present a clear meaning of the course content please include a course syllabus.

Applicants Name:____________________

<table>
<thead>
<tr>
<th>Course Name &amp; Number</th>
<th>Where &amp; When</th>
<th>Grade</th>
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<tbody>
<tr>
<td>ED-D 414 or equivalent</td>
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<tr>
<td>ED-D 417 or equivalent</td>
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<tr>
<td>ED-D 418 or equivalent</td>
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<tr>
<td>3rd or 4th year Learning/Cognition or equivalent</td>
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<tr>
<td>3rd or 4th year Abnormal/Psychopathology or equivalent</td>
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<tr>
<td>M.A thesis-based applicants only: Statistics Course</td>
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